



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP
Monday, January 26, 2026
5:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84697336600>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. NEW BUSINESS

A. Police: *Edward Byrne Memorial Justice Assistance Grant (JAG) Innovation Fund 2026-27 NOFO — Chief Zane Freschette*

B. Community Services & Strategy: *2026 Community Survey — Joe Walsh*

C. City Clerk: *Briefing on Council Appointment Process — Daniel Layer*

V. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

B. MAYOR

C. CITY COUNCIL

VI. ADJOURNMENT

UPCOMING MEETINGS: Monday, February 9, 2026 — Workshop at 5:00 PM & Council at 7:00 PM.

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:

1/26/2026

SUBJECT:

Police: ***Edward Byrne Memorial Justice Assistance Grant (JAG) Innovation Fund 2026-27 NOFO — Chief Zane Freschette***

DEPT. OF ORIGIN:

Police

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

1. TruNarc Presentation

EXPENDITURE REQUIRED:	BUDGETED:	APPROPRIATION REQ'D:
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SUMMARY STATEMENT

The Washougal Police Department intends to apply for funding through the Edward Byrne Memorial Justice Assistance Grant (JAG) Innovation Fund. The public is invited to provide comment on the proposed use of JAG funds.

RECOMMENDED ACTION

Edward Byrne Memorial Justice Assistance Grant (JAG) Innovation Fund 2026-27 NOFO

01/26/2026 | Presented by Zane Freschette, Chief of Police



City of Washougal

MISSION STATEMENT

Our mission is to provide fiscally responsible services that promote our vision of a safe and beautiful community that can be enjoyed for generations to come.

Agenda

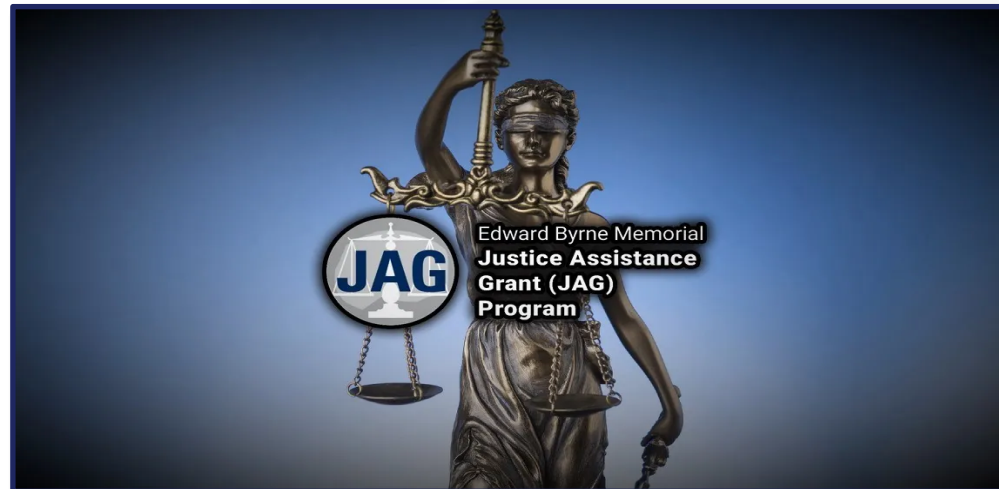
- About the Grant
- Purpose of the Request
- What is TruNarc?
- Benefits
- Impacts on the City
- Training and Oversight
- Public Comment Opportunity



About Edward Byrne Memorial Justice Assistance Grant (JAG) Innovation Fund

The Innovation Fund is a program supported by the Edward Byrne Memorial Justice Assistance Grant (JAG) program. Named after Edward “Eddie” R. Byrne, an officer in the New York City Police Department who was murdered while protecting a witness in a drug case, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the leading federal source of criminal justice funding to state and local jurisdictions.

Administered by the Bureau of Justice Assistance (BJA), the JAG Program provides states, territories, tribes and local governments with critical funding necessary to support a range of criminal legal system improvement and community advancement programs.



Purpose of the Request

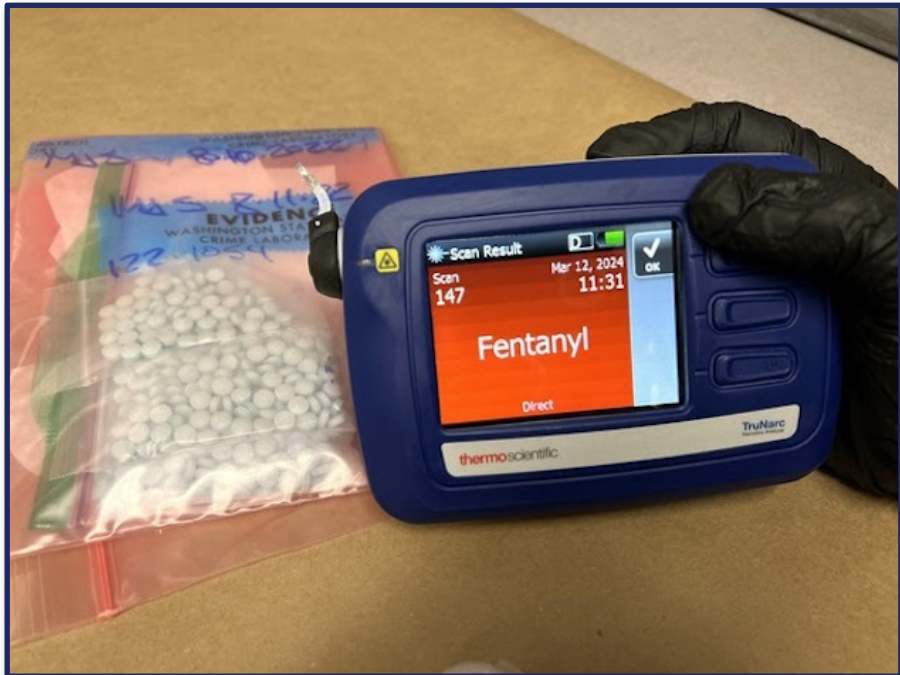


Integrating a TruNarc Handheld Narcotics Detection Device will:

- Enhance officer safety during narcotics encounters
- Improve speed and accuracy of preliminary drug identification
- Support effective and consistent enforcement decisions
- Leverage federal grant funding with minimal impact to the City budget



What is TruNarc?



TruNarc is a handheld, portable narcotics analyzer developed by Thermo Fisher Scientific designed for law enforcement, customs, and border protection personnel to perform rapid, non-contact, and non-destructive identification of suspected drugs in the field.

It uses Raman spectroscopy to analyze substances, providing a unique chemical "fingerprint" for identification and is designed to replace traditional, subjective, and often dangerous "wet-chemistry" colorimetric field test kits with a more accurate, automated digital scanner that reduces officer exposure to hazardous substances.



Benefits



Reduces risk of exposure to fentanyl and other hazardous drugs

- Eliminates need to open or handle suspected substances
- Improves safety during traffic stops, searches, and overdose responses

Provides immediate field identification of suspected narcotics

- Improves on-scene decision-making
- Reduces unnecessary laboratory submissions
- Supports stronger and more efficient case screening



Impacts on the City



Minimal Cost to City Budget

- Funded through a federal Justice Assistance Grant (JAG)
 - **\$50,758.47** includes:
 - *TruNarc Handheld Unit*
 - *Start Up Supplies*
 - *5 Year Warranty/Product Support*
 - *Onsite Training (included in cost)*
- Integrates into existing operations with no additional staffing



Training and Oversight



Only trained officers will use the device

- Use governed by department policy and procedures
- Results support probable cause and charging decisions



Your Feedback is Important!



Thank You!



BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:

1/26/2026

SUBJECT:

Community Services & Strategy: **2026 Community Survey** — *Joe Walsh*

DEPT. OF ORIGIN:

Community Services & Strategy

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

1. 2026 Community Survey

EXPENDITURE REQUIRED:

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BUDGETED:

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APPROPRIATION REQ'D:

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SUMMARY STATEMENT

RECOMMENDED ACTION

2026 Community Survey

1/26/2026 | Presented by Joe Walsh, Community Services and Strategy Director



City of Washougal

Community Survey Overview

What is the community survey?

The Washougal community survey is a professionally administered, bi-annual survey of Washougal residents using industry best practices to obtain accurate data.



Community Survey Overview



Why do we do it?

The community survey allows us to gain key insights into how we're doing and what we should do next.



Community Survey Overview

What kinds of questions do we ask?

- 1) Standard questions – same set of questions in every survey. Benchmarked and compared to other cities.
- 2) Additional questions – help us understand opinions or preferences on specific issues.



Community Survey: 2026



What do we want to know?

This is our opportunity to gain new insights into Washougal residents. What decisions will we need to make over the next two years? Are there policy questions or investment decisions for which public opinion is unknown?



Community Survey: 2026

Community Branding Project (1-3 questions)

Gauging support for a Metropolitan Parks District

Weighing tradeoffs between tab fees and 0.2% TBD sales tax



Questions?



City of Washougal

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:

1/26/2026

SUBJECT:

City Clerk: ***Briefing on Council Appointment Process — Daniel Layer***

DEPT. OF ORIGIN:

Council and Board

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

1. Council Vacancy Appointment Process 01-26-2026

EXPENDITURE REQUIRED:

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BUDGETED:

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APPROPRIATION REQ'D:

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SUMMARY STATEMENT

RECOMMENDED ACTION

Briefing on Council Appointment Process

1/26/2026 | Daniel Layer, Finance Director/City Clerk



City of Washougal

Washougal City Council Rules of Procedure

- Section 8: Filling Council Vacancies and Selecting Mayor Pro Tem

- **8.3 Interview Process:** All candidates who qualify by statute and submit a complete application packet by the deadline are eligible to be interviewed by the Council during a regular or special Council meeting open to the public. The City Clerk shall establish an interview timing process to ensure that the candidates can be interviewed in a timely manner at one meeting. The order of the interviews will be determined by drawing the names; in order to make the interviews fair, candidates will be asked to remain outside the Council Chambers while other candidates are being interviewed. Candidates will be asked to answer questions submitted to them in advance of the interview and questions posed by each Councilmember during the interview process. The Councilmembers will ask the same questions of each candidate. Since this is not a campaign, comments and responses about other candidates will not be allowed.
- **8.4 Selection of Councilmember:** Upon completion of the interviews, Councilmembers may convene into Executive Session to discuss the qualifications of the candidates; however, all interviews and votes taken by the Council shall be in open public session. The new councilmember shall be chosen according to a weighted positional balloting process, unless another method is selected by the Council. Each Councilmember will complete a ballot listing their top two candidates in order of preference. A candidate will receive 10 points for a first position and 5 points for a second position. A councilmember may choose to list only one candidate. The two candidates with the highest point totals will move forward to a simple final ballot process. The Council may ask additional questions of the final two candidates. In the event of a tie between more than two candidates for the highest point total, a new round of weighted positional balloting will occur for the tied candidates until there are two candidates with the highest point total, who will then move to the simple final ballot process. In the event of a tie between two or more candidates for the second highest point total, when another single candidate has the highest point total, the second place candidates will be placed on a new ballot and the weighted positional balloting process will proceed until a single second place candidate is determined. Then, this second place candidate and the highest point total candidate will move forward to the simple final ballot process. At any time during the voting process, the City Council may postpone voting until a date certain or regular meeting if a majority has not been received. Nothing in this policy shall prevent the City Council from reconvening into Executive Session to further discuss the candidate qualifications. The Mayor shall declare the candidate receiving the majority vote in the simple final ballot process as the new Councilmember, who shall be sworn into office at the earliest opportunity, or no later than the next regularly scheduled meeting of the Council.



Washougal City Council Rules of Procedure

- Section 8.3: Interview Process

- All twelve candidates will be interviewed by the Council
- The order of the interviews will be determined by drawing the names at random
- To make the interviews fair, candidates will be asked to remain outside the Council Chambers while other candidates are being interviewed
- Candidates will be asked to answer questions submitted to them within the application packets and the same questions will be asked of each candidate



Washougal City Council Rules of Procedure

Interview Questions

Each Candidate should come to the interview prepared to speak to the following questions:

1. Why do you want to serve on the City Council?
2. What experiences, talents or skills do you bring to the Council and community that you would like to highlight?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Do you want to serve on the City Council because of a particular local issue on which you want to work or are your interests more broadly distributed?



Washougal City Council Rules of Procedure

- Section 8.4: Selection of Councilmember
 - Each Councilmember will complete a ballot listing their top two candidates in order of preference:
 - A candidate will receive 10 points for a first position and 5 points for a second position (a councilmember may choose to list only one candidate)
 - Ballots will be collected, read into the record, and tabulated
 - The two candidates with the highest point totals will move forward to a final round of questions from each Councilmember
 - The order of the final interviews will be determined by drawing the names at random



Washougal City Council Rules of Procedure

- Section 8.4: Selection of Councilmember (continued)
 - The questions will be the same for each of the two candidates and candidates will be asked to remain outside the Council Chambers while the other is being interviewed
 - After both candidates have been interviewed, a simple final ballot process will take place
 - The Mayor Pro Tem shall declare the candidate receiving the majority vote in the simple ballot process as the new Councilmember and swear them into office



Questions/Discussion

