



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
Monday, February 9, 2026
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84501259219>

- I. INVOCATION - Mike Hansen**
- II. CALL TO ORDER**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. AMENDMENTS TO THE AGENDA**
- VI. PUBLIC COMMENTS**
- VII. CONSENT AGENDA**

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

- A. Workshop Minutes of January 26, 2026**
- B. Council Minutes of January 26, 2026**
- C. Accounts Payable of January 22–29, 2026**
- D. Agenda Bill #13-2026**
Authorize the Transfer of Funds for Emergency Utility Assistance

VIII. NEW BUSINESS

- A. Agenda Bill #14-2026**
Boards & Commission Appointment: Salary Commission

IX. REPORTS AND COMMUNICATIONS

- A. CITY MANAGER**
- B. MAYOR**
- C. CITY COUNCIL**

X. ADJOURNMENT

UPCOMING MEETINGS: Monday, February 23, 2026 — Workshop at 5:00 PM
& Council at 7:00 PM.

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:

2/9/2026

SUBJECT:

Workshop Minutes of January 26, 2026

DEPT. OF ORIGIN:

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

1. 1.26.2026 Workshop Minutes

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL
MINUTES
Monday, January 26, 2026
5:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84697336600>

I. CALL TO ORDER

Mayor Pro Tem Fritz called the meeting to order at 5:00 PM.

II. ROLL CALL

Present: Mayor Pro Tem David Fritz, Councilmembers Michelle Wagner, Marty Swofford; Tia Robertson & Ernie Suggs (ZOOM)

Mayor David Stuebe via ZOOM at 5:39 PM.

Student Representative: Jake Larzalere

Staff:

David Scott, City Manager

Joe Walsh, Community Services & Strategy Director

Daniel Layer, Finance Director/City Clerk

Mitch Kneipp, Community Development Director (ZOOM)

Zane Freschette, Police Chief (ZOOM)

Monie Holmes, Assistant Finance Director (ZOOM)

Teresa Stedman, Human Resources Director (ZOOM)

Amanda Goulding, Assistant City Clerk & Accounting Specialist

III. PUBLIC COMMENTS

Mr. William Carter wished everyone a great Council year.

IV. NEW BUSINESS

**A. Police: *Edward Byrne Memorial Justice Assistance Grant (JAG)
Innovation Fund 2026-27 NOFO — Chief Zane Freschette***

Chief Zane Freschette presented the Edward Byrne Memorial Justice Assistance Grant (JAG) Innovation Fund 2026-27:

- About the Grant
- Purpose of the Request
- What is TruNarc?
- The Benefits
- Impacts on the City
- Training & Oversight
- Public Comment Opportunity

Discussion ensued with Council and Chief Zane.

B. Community Services & Strategy: 2026 Community Survey — Joe Walsh

Joe Walsh presented the **2026 Community Survey**:

- What is the Community Survey & Why is it Done?
- Standard & Tailored Questions
- Specific Projects
 - Community Branding
 - Gauging Support for a Metropolitan Parks District
 - Weighing Trade-offs between Tab Fees & 0.2% Transportation Benefit District (TBD) Sales Tax

Discussion ensued with Council, Student Representative Larzalere, Joe Walsh & David Scott.

C. City Clerk: Briefing on Council Appointment Process — Daniel Layer

Daniel Layer presented the Briefing on the **Council Appointment Process**:

- Rules of Procedure, Section 8
- Interview Questions
- Selection of the Councilmember
- Oath of Office

Discussion ensued with Council, Daniel Layer and David Scott.

Mayor Stuebe requested a time limit: 2 minutes per question.

Council requested an executive session after the last candidate is interviewed.

V. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott deferred.

B. MAYOR

Mayor Stuebe remarked that he enjoyed hosting all that came to Olympia. Deferred report.

C. CITY COUNCIL

Councilmember Wagner will attend the Arts Commission meeting on January 28 and noted plans to attend the Regional Parks meeting on February 5 via Zoom. She also reported attending meetings in Olympia, describing the experience as productive and informative. Councilmember Wagner expressed appreciation for the Mayor's leadership and advocacy on behalf of cities in Southwest Washington, noting the Mayor's strong engagement with legislators. Gratitude was also extended to city staff for their effective work in advancing projects and grant writing, and she expressed optimism regarding the progress of current legislative efforts.

Mayor Pro Tem Fritz expressed appreciation for the strong community turnout at the memorial service for Councilmember Molly Coston and thanked those who organized and spoke at the event, noting it was a meaningful and touching tribute. He encouraged support for local small businesses, including Takumi Co Japanese Restaurant, noting its quality food, service, and ambiance; as well as À La Mud Ceramics Studio, a recently opened ceramics studio offering classes and studio space. Mayor Pro Tem Fritz emphasized the value of unique, creative local businesses and expressed interest in seeing similar creative outlets in the community in the future. He encouraged all to vote on the Washougal School District renewal levies. Tomorrow, he will attend the Washougal Business Association at the Puffin Café at 4 PM.

Student Representative Larzalere shared that his trip to Olympia was positive and educational, and expressed pride in the city's mayor and legislators. Appreciation was extended to staff for their strong work on projects and for effectively briefing legislators. He noted the upcoming Future Business Leaders of America (FBLA) Retail Competition on January 30 at Lower Columbia College, and that the high school semester is nearing completion. He also highly encouraged community members to cast their vote on the Washougal School District levies.

Councilmembers Swofford, Robertson & Suggs deferred.

VI. ADJOURNMENT

Mayor Pro Tem Fritz adjourned the meeting at 6:33 PM.

UPCOMING MEETINGS: Monday, February 9, 2026 — Workshop at 5:00 PM & Council at 7:00 PM.

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:

2/9/2026

SUBJECT:

Council Minutes of January 26, 2026

DEPT. OF ORIGIN:

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

1. 1.26.2026 Council Minutes

EXPENDITURE REQUIRED:

Type Here

BUDGETED:

Type Here

APPROPRIATION REQ'D:

Type Here

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL
MINUTES
Monday, January 26, 2026
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/89058645538>

I. INVOCATION - Dan Duringer

II. CALL TO ORDER

Mayor Pro Tem Fritz called the meeting to order at 7:01 PM.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor Pro Tem David Fritz, Councilmembers Tia Robertson, Ernie Suggs, Michelle Wagner, Marty Swofford, & Mayor David Stuebe via ZOOM at 7:02 PM.

Student Representative: Jake Larzalere

Staff:

David Scott, City Manager
Joe Walsh, Community Services & Strategy Director
Robert Zeinemann, City Attorney (ZOOM)
Teresa Stedman, Human Resources Director
Daniel Layer, Finance Director/City Clerk
Zane Freschette, Police Chief (ZOOM)
Monie Holmes, Assistant Finance Director (ZOOM)
Amanda Goulding, Assistant City Clerk & Accounting Specialist

V. AMENDMENTS TO THE AGENDA

None

VI. PROCLAMATION

A. Future Business Leaders of America

Student Representative Larzalere read the proclamation in its entirety.

VII. PUBLIC COMMENTS

None

VIII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Councilmember Suggs: Unanimous consent to approve the consent agenda as read.
No Objections

- A. Workshop Minutes of January 12, 2026**
- B. Council Minutes of January 12, 2026**
- C. Payroll Claims of January 23, 2026**
- D. Accounts Payable of December 31, 2025 (Batch 2 & 3), January 1 - 15, 2026, December 2025 EFTs & January 2026 Credit Refunds**
- E. Agenda Bill #07-2026**
Community Services & Strategy: *Ratify the Purchase and Sale Agreement with Leroy Lindsley for Property Located at 513 N. Shepherd Road, Washougal, WA*
- F. Agenda Bill #08-2026**
City Manager's Office: *Authorize the City Manager to sign the PSA with the CivicBrand*

IX. NEW BUSINESS

- A. Agenda Bill #09-2026**
Community Services & Strategy: *Resolution — Authorizing the Submission of an Application to the Federal Railroad Partnership Program*

Joe Walsh presented the ***Resolution — Authorizing the Submission of an Application to the Federal Railroad Partnership Program***:

- Project Alignment: Supports National Railroad Partnership Program

objectives

- Eliminates dangerous at-grade rail crossing & Separates rail and roadway users
- Improves rail and traffic operations
- Supports local and regional growth
- Funding detailed in grant application

Motion: Councilmember Suggs moved to pass & post the resolution in the usual manner

Second: Councilmember Wagner

Vote: Motion carried unanimously

Discussion ensued with Council, David Scott & Joe Walsh.

B. Agenda Bill #10-2026

Human Resources: Resolution — Amending the City's Personnel Policy Manual

Teresa Stedman revisited the **Resolution — Amending the City's Personnel Policy Manual** at the January 12th Workshop:

Motion: Councilmember Suggs moved to pass & post the resolution in the usual manner

Second: Councilmember Wagner

Vote: Motion carried unanimously

Discussion ensued with Council & Teresa Stedman.

C. Agenda Bill #11-2026

Police: Resolution — Council's Support of an Application to the Edward Byrne Memorial Justice Assistance Grant (JAG)

David Scott revisited the Resolution — Council's **Support of an Application to the Edward Byrne Memorial Justice Assistance Grant (JAG)** that was presented in Workshop:

Motion: Councilmember Suggs moved to pass & post the resolution in the usual manner

Second: Councilmember Wagner

Vote: Motion carried unanimously

Discussion ensued with Council & David Scott.

D. Agenda Bill #12-2026

Council: *Interviews of Council Applicants & Appointment for Council Position #5*

(The Council may go into EXECUTIVE SESSION to Evaluate the Qualifications of a Candidate for Appointment to Elective Office pursuant to RCW 42.30.110 (h))

Daniel Layer explained the interview process with the applicants and the possibility of an Executive Session if requested by Council.

It was noted that, although 12 applications were initially received, Chuck Carpenter withdrew his application prior to the Council meeting.

The order of names drawn at random:

- 1). Jerry Soehl
- 2). Tabitha Schmer
- 3). David Szyplinski
- 4). Jason Scott
- 5). Nell Perry
- 6). (Louis) Bradley Williams
- 7). Robert Krieger — Non appearance
- 8). Walida Horton
- 9). Tammy Windham
- 10). Dave St. Clair
- 11). Camron Stevens — Non appearance

Following the interviews of all nine candidates, Council requested an executive session to discuss the candidates.

Mayor Pro Tem Fritz called an executive session at 8:11 PM after a 5-minute break, with the regular Council meeting to resume at 8:21 PM.

Present: Mayor Stuebe (ZOOM), Mayor Pro Tem Fritz, Councilmembers Wagner, Robertson, Swofford, Suggs, David Scott, Joe Walsh, Robert Zeinemann (ZOOM), Daniel Layer & Amanda Goulding

Mayor Pro Tem Fritz resumed the Council meeting at 8:21 PM.

Councilmembers submitted individual ballots ranking candidates, assigning ten (10) points for a first-choice selection and five (5) points for a second-choice selection:

- **Wagner:** Dave St Clair / Walida Horton
- **Robertson:** Jason Scott / David Szyplinski
- **Fritz:** Tammy Windham / David Szyplinski
- **Swofford:** Tammy Windham / Bradley Williams

- **Suggs:** Tammy Windham / David Szyplinski
- **Mayor:** Bradley Williams / Dave Szyplinski

Following review of the paper ballots, the final two candidates were *Tammy Windham* and *David Szyplinski*.

A random drawing was conducted to determine which finalist would proceed first for interview questions: David Szyplinski went first, followed by Tammy Windham.

Council requested an additional executive session to discuss the final two candidates.

Mayor Pro Tem Fritz called an executive session at 8:47PM, with the regular Council meeting to resume at 8:52 PM.

Mayor Pro Tem Fritz resumed the Council meeting at 8:52 PM.

Daniel Layer conducted a roll call of Council to record each councilmember's verbal selection between the two candidates:

- Wagner: David Szyplinski
- Robertson: David Szyplinski
- Fritz: Tammy Windham
- Swofford: David Szyplinski
- Suggs: Tammy Windham
- Mayor: David Szyplinski

David Szyplinski won the Council vote.

David Szyplinski took the oath of office for Council Position #5 conducted by Mayor Pro Tem Fritz.

X. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott welcomed and congratulated David Szyplinski on his appointment to Council and thanked all applicants for Council Position No. 5. He was encouraged by the number of qualified individuals who have expressed interest in serving the City, and asked the applicants to remain engaged and to contact staff regarding opportunities for involvement. Mr. Scott reported attending City Action Days in Olympia, where the City's priorities were shared with members of the State

Legislature, including meetings with the City's legislative delegation. He expressed hope that funding may be secured for the City's Veterans Memorial and thanked Joe Walsh, Daniel Layer, Councilmembers Wagner, Councilmember Swofford, and student representative Jake for attending.

B. MAYOR

The Mayor stated he was honored to represent the City in Olympia and was pleased with the level of interest shown by applicants seeking to serve the City. He congratulated Dave Szyplinski and welcomed him to Council, and is looking forward to having the new councilmember's perspective brought to Council.

C. CITY COUNCIL

Councilmember Suggs had nothing to report.

Councilmember Swofford stated that attending City Action Days in Olympia was educational, and he appreciated the opportunity to observe the City's legislative representation. He thanked the Mayor for providing a tour during the visit.

Councilmember Fritz gave his report during Workshop, but wanted to state that he appreciated and thanked all the candidates for applying for Council Position #5. He said it was a very difficult decision, and he is thrilled that there are so many talented folks in Washougal wanting to serve the community.

Councilmember Szyplinski thanked Council for the opportunity to serve and expressed appreciation to all individuals who applied.

Councilmember Robertson concurred with the previous councilmember's remarks, expressed appreciation to all candidates who applied for Council Position No. 5, and formally welcomed the newly appointed Councilmember.

Councilmember Wagner commended City staff for their efforts in identifying and pursuing grant opportunities and preparing grant applications, and thanked the City's advocate, Lloyd Halverson, for the strong representation provided in Olympia. She emphasized the importance of youth representation and engagement, particularly within the Parks and Recreation area. She encouraged Council applicants who remain interested to explore other opportunities for involvement with the City, noting there is an ongoing need, and thanked all applicants for their interest.

Student Representative Larzalere stated he was encouraged by the number of applicants and appreciated seeing the strong community interest. He thanked Council for the opportunity to attend Olympia, noting the experience was insightful and enjoyable. He reported that ballots for the Washougal School levy are out and encouraged community members to vote — emphasizing the importance of active

voting.

XI. ADJOURNMENT

Mayor Pro Tem Fritz adjourned the meeting at 9:06 PM.

UPCOMING MEETINGS: Monday, February 9, 2026 — Workshop at 5:00 PM & Council at 7:00 PM.

Mayor

City Clerk



Washougal, WA

Check Register

Packet: APPKT02214 - KHAP012226

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
4047	BEGINRIGHT, INC	01/28/2026	Regular	0.00	484.33	92551
1578	CITY OF WASHOUGAL	01/28/2026	Regular	0.00	4,887.02	92552
1630	CLARK COUNTY PLUMBING & DRAIN	01/28/2026	Regular	0.00	2,034.38	92553
125	CLARK COUNTY TREASURER	01/28/2026	Regular	0.00	41,192.98	92554
3284	CORE & MAIN LP	01/28/2026	Regular	0.00	782.74	92555
3991	COWLITZ-WAHKIAKUM COUNCIL OF	01/28/2026	Regular	0.00	323.00	92556
1566	DEPARTMENT OF LABOR AND INDU:	01/28/2026	Regular	0.00	698.20	92557
751	GRAINGER	01/28/2026	Regular	0.00	1,625.37	92558
454	L.N. CURTIS & SONS	01/28/2026	Regular	0.00	227.60	92559
2556	LOWER COLUMBIA ESTUARY PARTN	01/28/2026	Regular	0.00	86,282.32	92560
4464	MPC SW WA LLC	01/28/2026	Regular	0.00	146.61	92561
850	OWEN EQUIPMENT COMPANY	01/28/2026	Regular	0.00	1,030.58	92562
1583	POTTER WEBSTER COMPANY	01/28/2026	Regular	0.00	174.54	92563
4453	PYE-BARKER FIRE AND SAFETY, LLC	01/28/2026	Regular	0.00	428.59	92564
2928	SILVER STAR TELECOM	01/28/2026	Regular	0.00	1,758.32	92565
3782	SOLUTIONS YES, LLC	01/28/2026	Regular	0.00	230.50	92566
1593	SW WA REGIONAL TRANSPORTION	01/28/2026	Regular	0.00	6,425.00	92567
200	TRAFFIC SAFETY SUPPLY CO	01/28/2026	Regular	0.00	225.70	92568
1846	US BANK OFFICE EQUIPMENT FINAN	01/28/2026	Regular	0.00	558.46	92569
1774	VERIZON COMMUNICATIONS INC	01/28/2026	Regular	0.00	4,281.39	92570
	Void	01/28/2026	Regular	0.00	0.00	92571
2198	WAXIE SANITARY SUPPLY	01/28/2026	Regular	0.00	849.42	92572
214	WEST COLUMBIA GORGE HUMANE	01/28/2026	Regular	0.00	7,532.25	92573

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	22	0.00	162,179.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	36	23	0.00	162,179.30

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	1/2026	162,179.30
			<u>162,179.30</u>



Washougal, WA

Check Register

Packet: APPKT02218 - KHAP012926

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
4047	BEGINRIGHT, INC	01/30/2026	Regular	0.00	435.90	92574
2386	BLACKLINE, INC	01/30/2026	Regular	0.00	21,182.99	92575
1971	CHINOOK RESTORATION, INC	01/30/2026	Regular	0.00	2,396.97	92576
125	CLARK COUNTY TREASURER	01/30/2026	Regular	0.00	7,944.45	92577
3810	CLARY CAMAS, LLC	01/30/2026	Regular	0.00	1,009.20	92578
4324	GEMINI GROUP CONSULTING, LLC	01/30/2026	Regular	0.00	4,462.05	92579
3713	Graphic Information System	01/30/2026	Regular	0.00	176.18	92580
972	HUMANE SOCIETY OF SOUTHWEST	01/30/2026	Regular	0.00	9,683.25	92581
3737	JUBITZ CORPORATION	01/30/2026	Regular	0.00	4,364.79	92582
454	L.N. CURTIS & SONS	01/30/2026	Regular	0.00	448.21	92583
4433	MARY M. CASILLAS	01/30/2026	Regular	0.00	900.00	92584
3975	NORTHWEST BIOSOLIDS	01/30/2026	Regular	0.00	688.42	92585
4424	OGDEN MURPHY WALLACE, PLLC	01/30/2026	Regular	0.00	348.30	92586
850	OWEN EQUIPMENT COMPANY	01/30/2026	Regular	0.00	272.00	92587
4043	PHOENIX ASPHALT MAINTENANCE (	01/30/2026	Regular	0.00	237.31	92588
3188	SHI INTERNATIONAL CORP	01/30/2026	Regular	0.00	46,637.10	92589
1846	US BANK OFFICE EQUIPMENT FINAN	01/30/2026	Regular	0.00	431.24	92590
3695	VelocityEHS INC.	01/30/2026	Regular	0.00	4,340.00	92591
208	WALLIS ENGINEERING PLLC	01/30/2026	Regular	0.00	24,569.89	92592
2198	WAXIE SANITARY SUPPLY	01/30/2026	Regular	0.00	352.78	92593

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	26	20	0.00	130,881.03
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	26	20	0.00	130,881.03

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	1/2026	130,881.03
			130,881.03



Washougal, WA

Check Register

Packet: APPKT02226 - KHAP020526

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
3053	AG ENTERPRISE SUPPLY INC	02/06/2026	Regular	0.00	95.99	92595
4393	AVANT SPECIALTY CLAIMS	02/06/2026	Regular	0.00	200.00	92596
4047	BEGINRIGHT, INC	02/06/2026	Regular	0.00	426.21	92597
714	CAMAS-WASHOUGAL CHAMBER OF	02/06/2026	Regular	0.00	60.00	92598
3201	CAMAS-WASHOUGAL FIRE DEPARTM	02/06/2026	Regular	0.00	179.00	92599
397	CITIBANK, N.A.	02/06/2026	Regular	0.00	11.94	92600
1578	CITY OF WASHOUGAL	02/06/2026	Regular	0.00	10,887.67	92601
125	CLARK COUNTY TREASURER	02/06/2026	Regular	0.00	62,309.84	92602
809	CLARK PUBLIC UTILITIES	02/06/2026	Regular	0.00	36,319.40	92603
	Void	02/06/2026	Regular	0.00	0.00	92604
4472	DANELLE LESH	02/06/2026	Regular	0.00	10.00	92605
563	FERGUSON US HOLDINGS, INC	02/06/2026	Regular	0.00	5,420.73	92606
751	GRAINGER	02/06/2026	Regular	0.00	993.38	92607
439	GRANT LEWIS	02/06/2026	Regular	0.00	89.52	92608
418	J2 BLUE PRINT SUPPLY COMPANY	02/06/2026	Regular	0.00	108.87	92609
2940	JACK PETERSON ATTORNEY AT LAW	02/06/2026	Regular	0.00	4,650.00	92610
3737	JUBITZ CORPORATION	02/06/2026	Regular	0.00	1,464.14	92611
1024	KENNEDY/JENKS CONSULTANTS, INC	02/06/2026	Regular	0.00	67,614.40	92612
4177	KIMBALL MIDWEST	02/06/2026	Regular	0.00	132.97	92613
454	L.N. CURTIS & SONS	02/06/2026	Regular	0.00	272.55	92614
4119	Monument Policy Group, LLC	02/06/2026	Regular	0.00	6,250.00	92615
494	NCL OF WISCONSIN INC.	02/06/2026	Regular	0.00	489.65	92616
176	NORTHWEST NATURAL GAS CO	02/06/2026	Regular	0.00	3,765.23	92617
513	OFFICE OF THE STATE TREASURER	02/06/2026	Regular	0.00	2,490.02	92618
765	ONE CALL CONCEPTS, INC.	02/06/2026	Regular	0.00	175.14	92619
2102	OTAK	02/06/2026	Regular	0.00	5,891.25	92620
850	OWEN EQUIPMENT COMPANY	02/06/2026	Regular	0.00	985.95	92621
2645	PHENOVA INC	02/06/2026	Regular	0.00	306.63	92622
4231	POMP'S TIRE SERVICE INC.	02/06/2026	Regular	0.00	1,668.31	92623
565	PORTER W YETT COMPANY	02/06/2026	Regular	0.00	276.30	92624
4471	RANDY HADDOCK	02/06/2026	Regular	0.00	10.00	92625
4340	ROP CONSULTING, INC.	02/06/2026	Regular	0.00	497.15	92626
591	ROTSCHY LLC	02/06/2026	Regular	0.00	50.00	92627
2548	SAGACITY MEDIA, INC	02/06/2026	Regular	0.00	1,250.00	92628
3761	SECURITAS TECHNOLOGY CORP	02/06/2026	Regular	0.00	860.49	92629
3782	SOLUTIONS YES, LLC	02/06/2026	Regular	0.00	331.93	92630
962	SOUTHWEST CLEAN AIR AGENCY	02/06/2026	Regular	0.00	4,056.00	92631
3450	THE ROTARY CLUB OF CAMAS WASH	02/06/2026	Regular	0.00	215.00	92632
2383	TRANSUNION RISK AND ALTERNATIV	02/06/2026	Regular	0.00	192.26	92633
931	WA ASSOC OF SHERIFFS & POLICE CI	02/06/2026	Regular	0.00	2,245.00	92634
785	WASHOUGAL LUMBER CO.	02/06/2026	Regular	0.00	119.90	92635
4467	WHATSAMATHER CONSULTING INC.	02/06/2026	Regular	0.00	4,000.00	92636

Check Register

Packet: APPKT02226-KHAP020526

Vendor Number**Vendor Name****Payment Date****Payment Type****Discount Amount****Payment Amount** **Number**

147

YATES MARSHALL, PLLC

02/06/2026

Regular

0.00

5,405.00 92637

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	60	42	0.00	232,777.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	60	43	0.00	232,777.82

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	2/2026	232,777.82
			<u>232,777.82</u>

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:

2/9/2026

SUBJECT:

Agenda Bill #13-2026

Authorize the Transfer of Funds for Emergency Utility Assistance

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

1. Utility Emergency Assistance #3

EXPENDITURE REQUIRED:

\$194.81

BUDGETED:

APPROPRIATION REQ'D:

SUMMARY STATEMENT

On August 12, 2013, the Council adopted resolution 1072 establishing an Emergency Utility Assistance Program to provide assistance to low-income customers in order to prevent water shut-off. Ordinance 1732 authorized the establishment of the fund. In 2024, resolution 1241 was approved to amend the program by increasing the annual transfer to 10% of utility late fee revenue to support the program and expand the availability of the program by reducing the period to receive the credit to once every six (6) calendar months. The Finance Committee reviews the applications for requirement compliance and approves each individual request.

RECOMMENDED ACTION

Authorize the transfer of funds from the utility assistance program to the customers.

City of Washougal

#3

Utility Assistance Program Approval

Claims presented have been reviewed by Finance for Accurate and adequate information

We the undersigned council members of Washougal, Washington do approve of the Utility Assistance payments as determined by the Finance Committee.

FINANCE COMMITTEE Ernie Suggs January 27, 2026

FINANCE COMMITTEE Vin. Robertson January 26, 2026

FINANCE COMMITTEE Marty Swofford January 27, 2026

Amount to be approved by Council: \$194.81

Added to CivicPlus for Final Council Approval

Council Meeting Date

Route to AP for Payment

**AGENDA BILL # 14-2026
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington**

FOR AGENDA OF:

2/9/2026

SUBJECT:

Agenda Bill #14-2026

Boards & Commission Appointment: Salary Commission

DEPT. OF ORIGIN:

Community Services & Strategy

REVIEWED AT:

N/A

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

1. Salary Commission - Ann Stevens Application
2. Salary Commission - Ann Stevens Resume

SUMMARY STATEMENT

The City of Washougal Salary Commission consists of five members who are residents and registered voters of the city. Member terms are four years without compensation. Applicants are appointed by the mayor with the approval of the city council. This appointment would fill one of two vacancies.

RECOMMENDED ACTION

Affirm Mayor Stuebe's recommendation to appoint Ann Steven's to the Salary Commission.

Rose Jewell

From: noreply@civicplus.com
Sent: Thursday, January 22, 2026 5:13 PM
To: Rose Jewell
Subject: Online Form Submittal: Boards and Commissions Application
Categories: SPECIAL EVENTS

External Email Warning! Use caution before clicking links or opening attachments.

Boards and Commissions Application

Applicant Information

First Name	Ann
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Last Name	Stevens
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Address	
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City	Washougal
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State	WA
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Zip Code	98671
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Phone Number	
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Email Address	
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(Section Break)

Opportunity of Interest	Salary Commission – WMC 2.118
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(Section Break)

Experience

Are you a resident living within Washougal city limits?	Yes
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If yes, how long?	22 years
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Please list any training or experience you have that would benefit your position of interest:	I am the President of a non-profit and VP of another. I am the lead in my kitchen profession. I am on several boards in our community. While I don't have any experience directly related
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to this position, I feel I will be a great addition and I am eager to gain more experience.

Attach cover letter	Cover letter salary commission applicaton 1 11 26.pdf
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Attach resume	Resume for Salary commission 1 11 26.pdf
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Are you involved in any personal, professional, or business pursuit that would constitute a conflict of interest that would impair your ability to make fair and impartial recommendations or decisions as a member of a City citizen advisory committee? If yes, explain:	I don't believe so.
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(Section Break)

References

Please list one personal and one professional reference.

Personal

Full Name	Rob Stevens
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Relationship	██████
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Email	██████████████
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Phone Number	██████████
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Professional

Full Name	Margaret McCarthy
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Relationship	██████████████
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Email	██████████████
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Phone Number	██████████
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(Section Break)

Other Information

The City of Washougal is mindful of its obligation to place qualified persons in volunteer positions and its entitlement under law to consider an applicant's convictions record as it relates to assignment performance. A conviction record will not necessarily disqualify you for a volunteer position unless such record would reasonably affect your fitness for the position for which you have applied. Have you been convicted of a felony or released from jail within the last ten (10) years, or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years? If yes explain.

No

I understand and agree that submitting this application form does not automatically register me as a City of Washougal volunteer. Please note that any entry into this application/database will constitute a public record upon submission to the City and may be subject to disclosure under the Public

I Agree

Records Act (RCW
42.56).

(Section Break)

Disclaimer and Signature

Full Name Ann Stevens

Date 1/22/2026

(Section Break)

Thank you for your interest in volunteering for the City of Washougal. The City welcomes the extraordinary reserve of knowledge, talent and skill possessed by volunteers within our great community. We ask that you complete this brief form to provide the City with sufficient information to make an appointment to the desired City of Washougal board or commission.

Questions can be directed to the Community Engagement Manager, Attn: Rose Jewell, 1701 C Street, Washougal, WA 98671, 360.835.8501 ext. 101.

Email not displaying correctly? [View it in your browser.](#)



Ann Stevens

SKILLS

Leadership, Social media, community connection, Board of directors involvement, working well with others, time management, organization

EXPERIENCE

Washougal School District - Culinary Services Lead

October 2015 - PRESENT Professional Experience

- Lead a team of culinary staff
- Order, inventory, temp logs, organization
- Serving breakfast and lunch daily

Unite! Washougal Community Coalition - President

January 2021- PRESENT

- Work together with the board of directors
- My time with the coalition has been over 10 years

ReFuel Washougal - Vice President

January 2025 - PRESENT

- Collaborate with the President
- Former President for over 3 years
- Former Secretary
- My time with ReFuel has been over 10 years

Other experience

- Washougal Business Association - Socials chair/Ambassador - Former Vice President
- WSAFE - Board member - Socials chair
- Camas Washougal Community Chest - Socials chair
- Lions Club International - Member
- Clark County Sheriff's Office Explorers program - Advisor

EDUCATION

Mesa Verde High School - Graduate

September 1989 - June 1993