



**CITY OF WASHOUGAL  
CITY COUNCIL REGULAR MEETING  
Monday, March 9, 2026  
7:00 PM**

**MEETING INFORMATION**

Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/82038626876>

- I. INVOCATION - Julie Dayley**
- II. CALL TO ORDER**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. AMENDMENTS TO THE AGENDA**
- VI. PUBLIC COMMENTS**
- VII. CONSENT AGENDA**

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

- A. Workshop Minutes of February 23, 2026**
- B. Council Minutes of February 23, 2026**
- C. Payroll Claims of February 25, 2026**
- D. Accounts Payable of February 26 & March 5, 2026**
- E. Agenda Bill #18-2026  
Authorize the Transfer of Funds for Emergency Utility Assistance**
- VIII. NEW BUSINESS**
- IX. REPORTS AND COMMUNICATIONS**
  - A. CITY MANAGER**
  - B. MAYOR**
  - C. CITY COUNCIL**
- X. EXECUTIVE SESSION**

Agency Enforcement & Potential litigation RCW 42.30.110(1)(i) – no action to follow

**XI. ADJOURNMENT**

UPCOMING MEETINGS: Monday, March 23, 2026 — Workshop at 5:00 PM & Council at 7:00 PM.

**BUSINESS OF THE CITY COUNCIL**

**City of Washougal, Washington**

**FOR AGENDA OF:**

3/9/2026

**SUBJECT:**

Workshop Minutes of February 23, 2026

**DEPT. OF ORIGIN:**

**REVIEWED AT:**

**TO BE RETURNED TO COUNCIL:**

No

**ATTACHMENTS:**

1. Workshop Minutes 02/23/2026

**SUMMARY STATEMENT**

**RECOMMENDED ACTION**



**CITY OF WASHOUGAL  
CITY COUNCIL  
MINUTES  
Monday, February 23, 2026  
5:00 PM**

**MEETING INFORMATION**

Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/85493112871>

**I. CALL TO ORDER**

Mayor Pro Tem Fritz called the meeting to order at 5:00 PM.

**II. ROLL CALL**

**Present:** Mayor Pro Tem David Fritz, Councilmembers Tia Robertson, Michelle Wagner, Marty Swofford, David Szyplinski (ZOOM)

**Absent:** Mayor David Stuebe & Councilmember Ernie Suggs

\*It was noted that Councilmember Suggs joined Workshop via ZOOM at 5:03 PM & Mayor Stuebe joined via ZOOM at 6:16 PM.

*Student Representative:* Jake Larzalere

**Staff:**

David Scott, City Manager

Joe Walsh, Community Services & Strategy Director

Daniel Layer, Finance Director/City Clerk (ZOOM)

Theo Gomez, IT Manager (ZOOM)

Mitch Kneipp, Community Development Director

Amanda Goulding, Assistant City Clerk & Accounting Specialist

**III. PUBLIC COMMENTS**

Port Commissioner Larry Keister stated he had no formal comments and offered to address any Council concerns or Port-related questions.

Mayor Pro Tem Fritz inquired about updates on the Slough Bridge. Commissioner Keister responded that there are no new updates at this time.

He noted the bridge is scheduled to be repaved this summer, which will require one-lane traffic.

He stated that businesses leasing property in the Port's industrial area have been notified of the anticipated impacts. Commissioner Keister added that the temporary lane closure will help illustrate the bridge's impact on the local economy.

He further stated that the Port continues to pursue funding for structural repairs to the bridge.

#### **IV. NEW BUSINESS**

##### **A. Community Development: *Code Updates Group 1 — Mitch Kneipp***

Mitch Kneipp & Jessica Herceg with *DOWL* presented the ***Code Updates Group 1***:

- Middle Housing Definitions & Regulations
- Accessory Dwelling Units (ADUs)
- STEP Housing
- Next Steps/Action Items

Discussion ensued with Council, Mitch Kneipp, David Scott and Jessica Herceg.

##### **B. Community Services & Strategy: *Federal Community Project Funding for FY 2027 — Joe Walsh***

Joe Walsh presented the ***Federal Community Project Funding for FY 2027***. He requested Council's support for pursuing federal appropriations for 2 projects:

- Construction funding for the next phase of the PFAS Treatment Facility — following completion of the newly funded design phase
- Funding for an Emergency Operations Center (EOC)

He noted the funding for the Emergency Operations Center would expand the new fire station space, enhance technology for training and emergency response, and would be just an additive to the existing plan.

Mr. Walsh stated the request is being pursued earlier than usual as US Senator Cantwell has opened the FY2027 appropriations portal.

Discussion ensued with Joe Walsh, David Scott and Council.

#### **V. REPORTS AND COMMUNICATIONS**

**A. CITY MANAGER**

David Scott deferred.

**B. MAYOR**

Mayor Stuebe deferred.

**C. CITY COUNCIL**

**Mayor Pro Tem Fritz** deferred.

**Councilmembers** Wagner, Robertson, Suggs, Swofford & Szyplinski deferred.

**Student Representative** Larzalere deferred.

**VI. ADJOURNMENT**

Mayor Pro Tem Fritz adjourned the meeting at 6:49 PM.

UPCOMING MEETINGS: Monday, March 9, 2026 — Workshop at 5:00 PM & Council at 7:00 PM.

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**Mayor**

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**City Clerk**

**BUSINESS OF THE CITY COUNCIL**

**City of Washougal, Washington**

**FOR AGENDA OF:**

3/9/2026

**SUBJECT:**

Council Minutes of February 23, 2026

**DEPT. OF ORIGIN:**

**REVIEWED AT:**

**TO BE RETURNED TO COUNCIL:**

No

**ATTACHMENTS:**

1. 2.23.2026 Council Minutes DRAFT

**SUMMARY STATEMENT**

**RECOMMENDED ACTION**



**CITY OF WASHOUGAL  
CITY COUNCIL  
MINUTES  
Monday, February 23, 2026  
7:00 PM**

**MEETING INFORMATION**

Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/84757962266>

**I. INVOCATION - Laurie Lang**

**II. CALL TO ORDER**

Mayor Pro Tem Fritz called the meeting to order at 7:03 PM.

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**Present:** Mayor David Stuebe (ZOOM), Mayor Pro Tem David Fritz, Councilmembers Tia Robertson, Ernie Suggs (ZOOM), Michelle Wagner, Marty Swofford, David Szyplinski (ZOOM)

*Student Representative:* Jake Larzalere

**Staff:**

David Scott, City Manager

Joe Walsh, Community Services & Strategy Director

Robert Zeinemann, City Attorney (ZOOM)

Trevor Evers, Director of Public Works

Daniel Layer, Finance Director/City Clerk

Amanda Goulding, Assistant City Clerk & Accounting Specialist

**V. AMENDMENTS TO THE AGENDA**

None

**VI. PROCLAMATION**

**A. American Red Cross Month — Vicky Wessling**

Councilmember Wagner read the proclamation in its entirety.

**B. Youth Art Month — Aaron Hansen**

Student Representative Larzalere read the proclamation in its entirety.

**VII. PUBLIC COMMENTS**

Brett Tarnet expressed concerns regarding the maintenance and management of Mable Kerr Park, noting statements made by staff and others about the park's designation as a natural area, potential future drainage work, and uncertainty surrounding tree removal and vegetation management.

She remarked about property ownership, jurisdictional boundaries, invasive species control, safety related to hazardous trees, and prior volunteer and maintenance efforts.

She also described interactions and communications that reflected differing viewpoints about appropriate park use and management, and requested direction regarding the future stewardship of Mable Kerr Park.

**VIII. CONSENT AGENDA**

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Councilmember Suggs: Unanimous consent to approve the consent agenda as read.  
No Objections

- A. Workshop Minutes of February 9, 2026**
- B. Council Minutes of February 9, 2026**
- C. Payroll Claims of February 25, 2026**
- D. Accounts Payable of February 12-19, 2026**
- E. Agenda Bill #15-2026**  
**Authorize the Transfer of Funds for Emergency Utility Assistance**

**IX. PRESENTATION**

- A. Clark County Property Tax Exemption Outreach — Deputy Assessor Michael Fish**

Clark County's Deputy Assessor, Michael Fish presented the **Property Tax**

***Exemption Program:***

- Program Overview
- Qualifications & Eligibility
- Income Thresholds & Deductions
- Required Documentation
- Legislative Updates — Accessory Dwelling Units (ADUs)
- How to Apply

Discussion ensued with Council & Michael Fish.

**X. NEW BUSINESS**

**A. Agenda Bill #16-2026**

**Public Works: *Resolution - Set a Public Hearing for March 23rd 2026 for the South 2nd Street Right-Of-Way Vacation: Trevor Evers***

Trevor Evers revisited the ***Resolution — South 2nd Street Right-of-Way Vacation*** that was presented at the February 9th Workshop.

**Motion:** Councilmember Suggs moved to pass & post the resolution in the usual manner

**Second:** Councilmember Wagner

**Vote:** Motion carried unanimously

Discussion ensued with Council & David Scott.

**B. Agenda Bill # 17-2026**

**Community Services & Strategy: *Resolution — City Council in Support of Community Project Funding: Joe Walsh***

Joe Walsh revisited the ***Resolution — City Council in Support of Community Project Funding*** that was presented during Workshop.

**Motion:** Councilmember Suggs moved to pass & post the resolution in the usual manner

**Second:** Councilmember Wagner

**Vote:** Motion carried unanimously

Discussion ensued with Council & Joe Walsh.

**XI. REPORTS AND COMMUNICATIONS**

**A. CITY MANAGER**

David Scott reported that the Washington State House and Senate capital budget proposals from the committee chairs were released today. The proposals include funding for the Washougal Veterans Memorial—\$257,000 in the House proposal, and \$258,000 in the Senate proposal. He expressed appreciation that the project was included in both proposals.

Mr. Scott also noted that the Camas-Washougal Chamber of Commerce luncheon is on Wednesday at the Washougal Times.

## **B. MAYOR**

Mayor Stuebe explained that there are limited opportunities to apply for capital budget funding and noted that the Washougal Veterans Memorial was submitted for consideration in both the House and Senate proposals to increase the likelihood of being selected.

He expressed appreciation that the City was included in both Washington State House and Senate capital budget proposals.

Mayor Stuebe also shared that he will return for the March 25 Camas-Washougal Chamber of Commerce State of the Cities luncheon.

He noted he has been very busy in Olympia but is doing well, and thanked Mayor Pro Tem Fritz for presiding over council meetings during his absence.

## **C. CITY COUNCIL**

**Student Representative Larzalere** reported returning from Florida and shared updates on recent student activities. The boys and girls wrestling teams competed at the state level, with one girls wrestler placing first and another placing fifth; several members of the boys' team also placed on the podium. The girls and boys basketball teams had strong seasons as well. Spring sports, including track, tennis, and golf, begin this week.

He also noted upcoming Future Business Leaders of America (FBLA) fundraising events, including a *K&M* fundraiser on March 3 from 3 to 8 PM, with 50% of proceeds supporting FBLA, and a *Menchie's Frozen Yogurt* fundraiser on March 24. Funds are being raised to help offset the cost of attending the state competition so that financial barriers do not prevent participation.

**Councilmember Wagner** announced several upcoming events, including an Arts Commission meeting on Wednesday the 25th from 4:00–5:00 p.m.

She also noted that the next Second Saturday in the Park event will take place March 14, 2026, from 9:30 AM–12:30 PM at Steigerwald Lake National Wildlife Refuge, where volunteers will assist with native plantings and park clean-up; advance

registration is required to participate. Additionally, a regional Parks Advisory Board meeting will be held March 10 at 4:00 PM.

Councilmember Wagner also expressed appreciation for City staff, commending their teamwork and efforts in seeking funding and grants, and thanked the Mayor for promoting the City in Olympia.

**Councilmember Robertson** had nothing to report.

**Mayor Pro Tem Fritz** reported attending the Unite! Coalition meeting on February 23, 2026. He noted that vape cessation kits are now available at Washougal High School, with additional kits to be distributed to Discovery Dental and Akin. Funding for the kits was provided through a grant from the Camas-Washougal Community Chest.

He also shared that the Community Chest will host a Gala fundraiser on March 21 from 6:00–8:00 PM at the Black Pearl, with proceeds supporting community initiatives.

Additionally, the Washougal Ivy League will hold a volunteer event on March 7 from 9:00 AM–12:00 PM, with the location still being finalized and Mable Kerr Park being considered.

Mayor Pro Tem Fritz further noted that on February 24, from 4:00–5:30 PM, Camas-Washougal Local Connections will support and celebrate Evergreen Habitat for Humanity’s first look at a new Habitat house built at 1605 H Street.

**Councilmember Swofford** expressed appreciation for the coaches and participants involved in the Washougal Junior Basketball League currently underway, noting the patience, dedication, and significant effort many volunteers contribute to supporting local youth. He also noted that the baseball season will be starting soon.

**Councilmember Suggs** echoed Councilmember Swofford’s comments regarding the Washougal Junior Basketball League, noting that the program is exciting for participating youth and helps build confidence.

He also reported attending a Port meeting and a Chamber luncheon, where preparations for Camas Days were discussed, and expressed anticipation for the upcoming farmers market events.

Councilmember Suggs shared that he is looking forward to the City’s own farmers market opening in the coming months and expressed appreciation for Rose Jewell’s work and dedication in organizing the event.

He also thanked the Mayor for the continued efforts representing and advocating for the City in Olympia.

**Councilmember Szyplinski** mentioned he has a ticket for the Community Chest Gala fundraiser on March 21 and extended an invitation to councilmembers to join him at his table.

## **XII. EXECUTIVE SESSION: Potential Litigation & Property Acquisition**

Potential Litigation — RCW 42.30.110(1)(i) & Property Acquisition — RCW 42.30.110(1)(b): no action to follow.

**Present:** Mayor Stuebe (ZOOM), Mayor Pro Tem Fritz, Councilmember Suggs (ZOOM), Szyplinski (ZOOM), Wagner, Robertson, Swofford Robert Zienemann, Jason Van Aalsburg (ZOOM), Trevor Evers, Daniel Layer, David Scott, Joe Walsh, Amanda Goulding, Allen Hendy (WSP) & Christopher Orueta (Stacy & Witbeck).

- Mayor Pro Tem Fritz called an executive session at **8:00 PM** after a 5-minute break, with the regular Council meeting to resume at **9:15 PM**.
- Mayor Pro Tem Fritz resumed the Council meeting at **9:15 PM**, and stated an additional **30 minutes** is required, with the Council meeting resuming at **9:46 PM**.
- Mayor Pro Tem Fritz resumed the Council meeting at **9:46 PM**, and stated an additional **15 minutes** is required, with the Council meeting resuming at **10:02 PM**.
- Mayor Pro Tem Fritz resumed the Council meeting at **10:02 PM**, and stated an additional **15 minutes** is required, with the Council meeting resuming at **10:18 PM**.
- Mayor Pro Tem Fritz resumed the Council meeting at **10:18 PM**, and stated an additional **15 minutes** is required, with the Council meeting resuming at **10:35 PM** after a 2-minute break.

- Mayor Pro Tem Fritz resumed the Council meeting at **10:35 PM**.

### **XIII. ADJOURNMENT**

Mayor Pro Tem Fritz adjourned the meeting at 10:35 PM.

UPCOMING MEETINGS: Monday, March 9, 2026 — Workshop at 5:00 PM & Council at 7:00 PM.

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**Mayor**

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**City Clerk**

**BUSINESS OF THE CITY COUNCIL**

**City of Washougal, Washington**

**FOR AGENDA OF:**

3/9/2026

**SUBJECT:**

Payroll Claims of February 25, 2026

**DEPT. OF ORIGIN:**

**REVIEWED AT:**

**TO BE RETURNED TO COUNCIL:**

No

**ATTACHMENTS:**

1. PAYROLL CLAIMS VOUCHER 02.25.26

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<b>EXPENDITURE REQUIRED:</b>	<b>BUDGETED:</b>	<b>APPROPRIATION REQ'D:</b>
\$581,762.07		

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**SUMMARY STATEMENT**

**RECOMMENDED ACTION**

# CITY OF WASHOUGAL

## PAYROLL CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE SERVICES CHARGED ON THE VOUCHERS ATTACHED HAVE BEEN FURNISHED TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE CLAIMS BELOW TO BE VALID AND CORRECT.

FINANCE \_\_\_\_\_

WE THE UNDERSIGNED COUNCIL MEMBERS OF WASHOUGAL, WASHINGTON DO HEREBY CERTIFY THAT THE EMPLOYEE CHECKS 10720 and EMPLOYEE VOUCHERS 35742-35831 ARE APPROVED FOR PAYMENT IN THE AMOUNT OF \$581,762.07 ON THE 25TH DAY OF FEBRUARY.

FINANCE COMMITTEE \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_

**BUSINESS OF THE CITY COUNCIL**

**City of Washougal, Washington**

**FOR AGENDA OF:**

3/9/2026

**SUBJECT:**

Accounts Payable of February 26 & March 5, 2026

**DEPT. OF ORIGIN:**

**REVIEWED AT:**

**TO BE RETURNED TO COUNCIL:**

No

**ATTACHMENTS:**

1. AP 02.26.26
2. AP 03.05.26

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**EXPENDITURE REQUIRED:**  
\$867,874.92

**BUDGETED:**

**APPROPRIATION REQ'D:**

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**SUMMARY STATEMENT**

**RECOMMENDED ACTION**



Washougal, WA

# Check Register

Packet: APPKT02239 - KHAP022626

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP-Accounts Payable</b>						
4047	BEGINRIGHT, INC	02/27/2026	Regular	0.00	280.91	92718
2124	CINTAS CORPORATION	02/27/2026	Regular	0.00	2,021.90	92719
229	CITY OF CAMAS	02/27/2026	Regular	0.00	39,996.68	92720
4476	CITY-COUNTY COMMUNICATION &	02/27/2026	Regular	0.00	85.00	92721
125	CLARK COUNTY TREASURER	02/27/2026	Regular	0.00	132.02	92722
3810	CLARY CAMAS, LLC	02/27/2026	Regular	0.00	1,053.30	92723
263	COLF CONSTRUCTION LLC	02/27/2026	Regular	0.00	476,629.31	92724
1228	COLUMBIA LABORATORIES INC.	02/27/2026	Regular	0.00	180.91	92725
751	GRAINGER	02/27/2026	Regular	0.00	73.78	92726
3713	GRAPHIC INFORMATION SYSTEM	02/27/2026	Regular	0.00	120.70	92727
690	HD SUPPLY INC.	02/27/2026	Regular	0.00	68.03	92728
396	HIWAY FUEL INC	02/27/2026	Regular	0.00	9.72	92729
4199	HOUSING AUTHORITY OF THE CITY (	02/27/2026	Regular	0.00	1,062.00	92730
4237	IAPMO Southern Washington Chapt	02/27/2026	Regular	0.00	60.00	92731
3737	JUBITZ CORPORATION	02/27/2026	Regular	0.00	1,550.99	92732
4435	KAISER FOUNDATION HEALTH PLAN	02/27/2026	Regular	0.00	592.00	92733
4357	KIRBY CO	02/27/2026	Regular	0.00	648.34	92734
454	L.N. CURTIS & SONS	02/27/2026	Regular	0.00	133.40	92735
4468	MARTEN LAW LLP	02/27/2026	Regular	0.00	1,748.00	92736
4475	MARTY SWOFFORD	02/27/2026	Regular	0.00	317.10	92737
4149	MENNEN MIDDLEBROOKS	02/27/2026	Regular	0.00	140.00	92738
4295	NEW DAY MAINTENANCE LLC	02/27/2026	Regular	0.00	3,466.58	92739
2645	PHENOVA INC	02/27/2026	Regular	0.00	164.73	92740
4043	PHOENIX ASPHALT MAINTENANCE (	02/27/2026	Regular	0.00	2,089.32	92741
4394	POINTNORTH CONSULTING INC.	02/27/2026	Regular	0.00	6,121.81	92742
565	PORTER W YETT COMPANY	02/27/2026	Regular	0.00	1,471.55	92743
591	ROTSCHY LLC	02/27/2026	Regular	0.00	150.00	92744
2548	SAGACITY MEDIA, INC	02/27/2026	Regular	0.00	5,982.02	92745
3761	SECURITAS TECHNOLOGY CORP	02/27/2026	Regular	0.00	182.77	92746
2928	SILVER STAR TELECOM	02/27/2026	Regular	0.00	1,755.29	92747
3782	SOLUTIONS YES, LLC	02/27/2026	Regular	0.00	177.73	92748
948	STERICYCLE, INC.	02/27/2026	Regular	0.00	65.75	92749
197	THE COLUMBIAN	02/27/2026	Regular	0.00	28.59	92750
4122	TIMECLOCK LLC	02/27/2026	Regular	0.00	1,546.77	92751
200	TRAFFIC SAFETY SUPPLY CO	02/27/2026	Regular	0.00	238.10	92752
308	WASHINGTON STATE DEPT OF ECOL	02/27/2026	Regular	0.00	7,287.50	92753
785	WASHOUGAL LUMBER CO.	02/27/2026	Regular	0.00	37.92	92754
2198	WAXIE SANITARY SUPPLY	02/27/2026	Regular	0.00	1,615.87	92755

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	46	38	0.00	559,286.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>46</b>	<b>38</b>	<b>0.00</b>	<b>559,286.39</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	2/2026	559,286.39
			559,286.39



Washougal, WA

# Check Register

Packet: APPKT02242 - KHAP030526

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP-Accounts Payable</b>						
4047	BEGINRIGHT, INC	03/06/2026	Regular	0.00	358.40	92756
3201	CAMAS-WASHOUGAL FIRE DEPARTM	03/06/2026	Regular	0.00	558.00	92757
4450	CDW LLC	03/06/2026	Regular	0.00	4,105.07	92758
241	CHUCKS AUTO BODY LLC	03/06/2026	Regular	0.00	402.81	92759
246	CLARK COUNTY FIRE DIST 5	03/06/2026	Regular	0.00	1,501.37	92760
125	CLARK COUNTY TREASURER	03/06/2026	Regular	0.00	24,570.18	92761
695	CLARK COUNTY UTILITY COORDINAT	03/06/2026	Regular	0.00	130.00	92762
809	CLARK PUBLIC UTILITIES	03/06/2026	Regular	0.00	34,764.35	92763
	**Void**	03/06/2026	Regular	0.00	0.00	92764
1228	COLUMBIA LABORATORIES INC.	03/06/2026	Regular	0.00	299.00	92765
4443	COURTESY FORD	03/06/2026	Regular	0.00	1,397.95	92766
619	DS SERVICES OF AMERICA, INC.	03/06/2026	Regular	0.00	377.30	92767
563	FERGUSON US HOLDINGS, INC	03/06/2026	Regular	0.00	388.32	92768
262	ICC CODIFICATION INC	03/06/2026	Regular	0.00	269.50	92769
418	J2 BLUE PRINT SUPPLY COMPANY	03/06/2026	Regular	0.00	113.70	92770
2940	JACK PETERSON ATTORNEY AT LAW	03/06/2026	Regular	0.00	4,650.00	92771
2092	JEFFREY D. BARRAR, PS	03/06/2026	Regular	0.00	500.00	92772
3737	JUBITZ CORPORATION	03/06/2026	Regular	0.00	3,817.16	92773
1024	KENNEDY/JENKS CONSULTANTS, INC	03/06/2026	Regular	0.00	55,064.38	92774
454	L.N. CURTIS & SONS	03/06/2026	Regular	0.00	182.46	92775
2556	LOWER COLUMBIA ESTUARY PARTN	03/06/2026	Regular	0.00	30,933.56	92776
848	MACKAY SPOSITO LLC	03/06/2026	Regular	0.00	10,527.00	92777
2926	MICHELLE WAGNER	03/06/2026	Regular	0.00	287.10	92778
4119	MONUMENT POLICY GROUP, LLC	03/06/2026	Regular	0.00	6,250.00	92779
4353	MORTONS BARBECUE LLC	03/06/2026	Regular	0.00	500.00	92780
176	NORTHWEST NATURAL GAS CO	03/06/2026	Regular	0.00	3,217.16	92781
513	OFFICE OF THE STATE TREASURER	03/06/2026	Regular	0.00	1,727.66	92782
765	ONE CALL CONCEPTS, INC.	03/06/2026	Regular	0.00	127.88	92783
1684	O'REILLY AUTO PARTS	03/06/2026	Regular	0.00	187.20	92784
261	PACIFIC COAST HARDWARE	03/06/2026	Regular	0.00	285.80	92785
1423	PITNEY BOWES GLOBAL FINANCIAL S	03/06/2026	Regular	0.00	1,254.43	92786
1051	RAILROAD MANAGEMENT CO 111 LI	03/06/2026	Regular	0.00	458.76	92787
2956	REFUEL WASHOUGAL	03/06/2026	Regular	0.00	1,300.00	92788
3761	SECURITAS TECHNOLOGY CORP	03/06/2026	Regular	0.00	2,248.81	92789
4251	SOHA SIGN COMPANY, INC.	03/06/2026	Regular	0.00	3,255.00	92790
3782	SOLUTIONS YES, LLC	03/06/2026	Regular	0.00	260.09	92791
4344	SPENCER CRANDALL	03/06/2026	Regular	0.00	2,000.00	92792
948	STERICYCLE, INC.	03/06/2026	Regular	0.00	65.75	92793
197	THE COLUMBIAN	03/06/2026	Regular	0.00	189.11	92794
200	TRAFFIC SAFETY SUPPLY CO	03/06/2026	Regular	0.00	1,093.15	92795
2383	TRANSUNION RISK AND ALTERNATIV	03/06/2026	Regular	0.00	202.90	92796
4167	VANCOUVER JANITORIAL SERVICES L	03/06/2026	Regular	0.00	26,269.72	92797
	**Void**	03/06/2026	Regular	0.00	0.00	92798
4406	VERNON MCCRAY	03/06/2026	Regular	0.00	275.00	92799
821	VWR FUNDING, INC	03/06/2026	Regular	0.00	617.74	92800
208	WALLIS ENGINEERING PLLC	03/06/2026	Regular	0.00	23,262.19	92801
826	WASHINGTON STATE PATROL	03/06/2026	Regular	0.00	105.00	92802
785	WASHOUGAL LUMBER CO.	03/06/2026	Regular	0.00	638.79	92803
4181	WASHOUGAL SONGCRAFT FESTIVAL	03/06/2026	Regular	0.00	800.00	92804
2198	WAXIE SANITARY SUPPLY	03/06/2026	Regular	0.00	168.83	92805
2022	WILSON OIL INC	03/06/2026	Regular	0.00	2,542.09	92806

Check Register

Packet: APPKT02242-KHAP030526

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
4417	WINDSOR MEP ENGINEERS, LLC	03/06/2026	Regular	0.00	54,087.86	92807

Bank Code AP Summary

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	67	50	0.00	308,588.53
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>67</b>	<b>52</b>	<b>0.00</b>	<b>308,588.53</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
999	POOLED CASH - OPERATING	3/2026	308,588.53
			<hr/>
			<b>308,588.53</b>

**AGENDA BILL # 18-2026  
BUSINESS OF THE CITY COUNCIL  
City of Washougal, Washington**

**FOR AGENDA OF:**

3/9/2026

**SUBJECT:**

Agenda Bill #18-2026  
Authorize the Transfer of Funds for Emergency Utility Assistance

**DEPT. OF ORIGIN:**

Finance

**REVIEWED AT:**

**TO BE RETURNED TO COUNCIL:**

No

**ATTACHMENTS:**

1. Emergency Utility Assistance

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<b>EXPENDITURE REQUIRED:</b>	<b>BUDGETED:</b>	<b>APPROPRIATION REQ'D:</b>
\$205.90		

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**SUMMARY STATEMENT**

On August 12, 2013, the Council adopted resolution 1072 establishing an Emergency Utility Assistance Program to provide assistance to low-income customers in order to prevent water shut-off. Ordinance 1732 authorized the establishment of the fund. In 2024, resolution 1241 was approved to amend the program by increasing the annual transfer to 10% of utility late fee revenue to support the program and expand the availability of the program by reducing the period to receive the credit to once every six (6) calendar months. The Finance Committee reviews the applications for requirement compliance and approves each individual request.

**RECOMMENDED ACTION**

Authorize the transfer of funds from the utility assistance program to the customers.



# City of Washougal

#4

## Utility Assistance Program Approval

Claims presented have been reviewed by Finance for Accurate and adequate information

We the undersigned council members of Washougal, Washington do approve of the Utility Assistance payments as determined by the Finance Committee.

FINANCE COMMITTEE Ernie Suggs March 3, 2026

FINANCE COMMITTEE Marty Swofford March 4, 2026

FINANCE COMMITTEE David Szyplinski March 4, 2026

Amount to be approved by Council: \$205.90

Added to CivicPlus for Final Council Approval \_\_\_\_\_

Council Meeting Date \_\_\_\_\_

Route to AP for Payment \_\_\_\_\_