



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES
Monday, October 23, 2023
5:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/85610420475>

VIDEO I. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 5:00 pm.

II. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, Molly Coston, Julie Russell, Ernie Suggs, and David Fritz **Absent:** Janice Killion

Staff:

David Scott, City Manager
Trevor Evers, Director of Public Works
Daniel Layer, Finance Director/City Clerk
Wendi Steinbronn, Police Chief
Rose Jewell, Community Engagement Manager
Michelle Wright, PW Administrator

III. PUBLIC COMMENTS

None

IV. NEW BUSINESS

A. City Manager's Office: Art Commission Recommendation ECCA Hamlik Park Mural

Rose Jewell presented the Art Commission's recommendation for funding for the Hamlik Park Bathroom Mural submitted by ECCA. Melanie Poe, Art Commission Vice Chair, and Kathy Huntington with East County Citizens Alliance presented. This items will be on the November 6th council consent agenda.

B. Finance: 2024 Budget Fire and Public Works Capital Projects

Daniel Layer presented the following:

- Art Commission Budget
- Facilities Capital Projects - 2024 Budget - Total \$3,175,000
 - Social Service Building Maintenance and Repair Project Closeout
 - PW Operations Center Building Maintenance and Repair Project
 - Facilities Master Plan (Police Station & Silver Star)
 - ADA Transition Plan Update
 - Facilities Major Maintenance
 - Downtown Revitalization (Civic Campus)
- Transportation Capital Facilities \$10,687,243

- 39th Street & Evergreen
- 32nd Street Underpass (Design & Planning)
- 27th Street Share Use Path Design Phase (carryover from 2023)
- 32nd Street Safety Improvements
- Columbia River Trail Lighting Project Closeout
- Railroad Crossing Improvements
- Advanced Traffic Systems (ATMs)
- Traffic Calming
- Pavement Management Program Total \$1,140,000
 - 2024 Funding Breakdown
 - History
- Parks Capital Projects \$361,000
 - Hamllik Park Basketball Court
 - Hathaway Park Security Lighting Upgrades
 - Veteran Memorial Design
- Water / Sewer Capital Projects - 2024
- Water Totaling \$16,167,100
 - 2024 Automatic Meters
 - Upsize Water Main
 - New Services Line
 - System Looping Major Repairs/ Misc. Pipe Improvement
 - Lift Station #1 Relocation
- Sewer Totaling \$13,997.750
 - Machinery & Equipment
 - Lift Station Relocation
 - SCADA System Upgrade
 - Biosolids and Anoxic Selector Management
 - Lift Station #4, #13, #14 Upgrades
- Intergovernmental Taxes
- Indirect Cost
- Northside/Tower Development Debt Service
- Anticipate PW Capital Projects - 2024 Supplemental Budget
 - Climate Elements 2025 Mandated Comprehensive Land Use Plan
 - Facilities Master Plan Sustainability Update
 - Transportation Master Plan Sustainability Update
 - Sewer Comprehensive Plan Sustainability Update
 - Parks & Cemetery Master Plan Sustainability Update
- Sidearm Mower
- Fire & EMS \$5,270,705
 - Fire & EMS Contract
 - Profession Services
- Formal Budget Calendar

C. Finance: City Manager's Proposed 2024 Budget

Daniel Layer and David Scott presented the following:

- Key Assumptions
 - Key Investment Strategic Plan
 - Key Investment based on Council Priorities
 - Continue to fund Fire Dept.
 - Expense Assumptions
- 2024 Budget
 - General and Street Fund Revenues and Expenses

- Long Range Forecast
- Use of Reserve / Fund Balances
- Reserves on hands
- Utilities Operation and Maintenance
- General & Special Revenue
- Debt Service
- General Capital Facilities Fund
- Enterprise / Utilities Fund
- Internal Service & Private Purpose Trust
- City Manager's Budget Message
- Budget Ordinance
- Next Steps

D. Public Works: On-Call Engineering Services

Trevor Evers presented the following:

- Existing Process - 10 steps according to RCW 39.80
- Existing Issues
- Upcoming Projects
- On-call Process
- Consultant Selection Process
- Budget
- Wallis Preferred Provider
- Next Step - 11/6 consent agenda

V. PUBLIC COMMENTS

None

VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

Deferred to council meeting.

B. MAYOR

Deferred to council meeting.

C. CITY COUNCIL

Deferred to council meeting.

VII. ADJOURNMENT

Meeting ended 6:34.

Dan Stuebe

Mayor

Daniel Loyer

City Clerk