CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP AGENDA
Monday, October 14, 2024
5:00 PM

MEETING INFORMATION
Please click the link below to join the webinar:
https://us02web.zoom.us/j/86548247108

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. NEW BUSINESS

A. Finance: 2025-2026 Budget - Public Works Operations, Public Works Capital, Fire, Police, Animal Control, and Other

V. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

B. MAYOR

C. CITY COUNCIL

VI. ADJOURNMENT

UPCOMING MEETINGS: Monday, October 28, 2024 - Workshop at 5:00 pm and Council at 7:00 pm

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:
10/14/2024

SUBJECT:
MEETING INFORMATION
Please click the link below to join the webinar:
https://us02web.zoom.us/j/86548247108

DEPT. OF ORIGIN:
Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
No

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

Workshop Coversheet

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
10/14/2024

SUBJECT:
Finance: 2025-2026 Budget - Public Works Operations, Public Works Capital, Fire, Police, Animal Control, and Other

DEPT. OF ORIGIN:
Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
Yes

ATTACHMENTS:

- **2025-26 Department Budgets**
- **2025-2026 Capital Budgets**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

City of Washougal 2025-2026 Department Budgets – Part 3

10/14/2024 | Presented by Daniel Layer

City of Washougal

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Workshop Agenda

- 2025-2026 Department Budgets:
  - Police Department & Drug Seizure Fund
  - Animal Control
  - Judicial
  - Fire & EMS
  - Community Services and Strategy
  - Public Works (PW) Operations and Maintenance:
    - General Fund Departments (Facilities, Engineering, Parks)
    - Street Fund
    - Cemetery Fund
    - Water/Sewer Fund
    - Stormwater Fund
- Questions

City of Washougal

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Police Department & Drug Seizure Fund 2025-2026 Budget

10/14/2024 | Presented by Daniel Layer

City of Washougal

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Police Department 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$2,775,272	$2,904,075	*$2,151,414*	$3,059,850	5.36%
Personnel Benefits	$918,801	$1,057,545	*$681,138*	$1,128,300	6.69%
Services	$290,300	$238,652	*$203,299*	$241,255	1.09%
Supplies	$91,998	$90,000	*$85,806*	$89,500	(0.56%)
Intergovernmental Services	$239,448	$272,775	*$273,845*	$329,004	20.61%
TOTAL	**$4,315,819**	**$4,563,047**	***$3,395,502***	**$4,847,909**	**6.24%**

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Police Department 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$2,904,075	$3,059,850	5.36%	$3,193,750	4.38%
Personnel Benefits	$1,057,545	$1,128,300	6.69%	$1,185,655	5.08%
Services	$238,652	$241,255	1.09%	$240,583	(0.28%)
Supplies	$90,000	$89,500	(0.56%)	$89,500	0.00%
Intergovernmental Services	$272,775	$329,004	20.61%	$338,229	2.8%
TOTAL	**$4,563,047**	**$4,847,909**	**6.24%**	**$5,047,717**	**4.12%**

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Drug Seizure Fund 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Services	$1,375	$3,750	*$893*	$1,750	(53.33%)
Supplies	2,413	1,500	*339*	1,000	(33.33%)
TOTAL	**$3,788**	**$5,250**	***$1,232***	**$2,750**	**(47.62%)**

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Drug Seizure Fund 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Services	$3,750	$1,750	(53.33%)	$1,750	0.00%
Supplies	1,500	1,000	(33.33%)	1,000	0.00%
TOTAL	**$5,250**	**$2,750**	**(47.62%)**	**$2,750**	**0.00%**

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Police Department 2025-26 Budget Highlights

- Intergovernmental Services ~ $329,004
  - CRESA Fees - $271,004 (22% increase from 2024)
    - 911 operations, radio operations, equipment repair & replacement fund
  - SWAT Fees - $10,000 (increase in overtime due to changes in the program)
  - Criminal Justice Training Commission (CJTC) Basic Law Enforcement Academy - $10,000
  - Other subscriptions/maintenance agreements - $38,000
    - Netmotion, RMS Support/Maintenance, WACIC/NCIC Support

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Police FTE Count

Department / Fund	2024	2025	2026
Administration	2.00	3.00	3.00
Admin. Support	3.00	3.00	3.00
Patrol & Investigations	20.00	19.00	19.00
Total	**25.00**	**25.00**	**25.00**

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Animal Control Fund 2025-2026 Budget

10/14/2024 | Presented by Daniel Layer

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Animal Control 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$127,353	$134,900	*$101,290*	$140,950	4.48%
Personnel Benefits	65,227	69,250	*50,206*	72,500	4.69%
Services	38,797	47,643	*70,047*	78,200	64.14%
Supplies	4,811	5,875	*3,522*	5,875	0.00%
Intergovernmental Services	1,600	2,000	*1,745*	2,000	0.00%
TOTAL	**$237,788**	**$259,668**	***$226,811***	**$299,525**	**15.35%**

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Animal Control 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$134,900	$140,950	4.48%	$147,550	4.68%
Personnel Benefits	69,250	72,500	4.69%	78,050	7.66%
Services	47,643	78,200	64.14%	87,265	11.59%
Supplies	5,875	5,875	0.00%	5,875	0.00%
Intergovernmental Services	2,000	2,000	0.00%	2,000	0.00%
TOTAL	**$259,668**	**$299,525**	**15.35%**	**$320,740**	**7.08%**

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Animal Control FTE Count

Department / Fund	2024	2025	2026
Animal Control Officers	2.00	2.00	2.00
Total	**2.00**	**2.00**	**2.00**

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Judicial
2025-2026 Budget

10/14/2024 | Presented by Daniel Layer

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Judicial 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Services	$112,567	$121,000	*$95,513*	$121,000	0.00%
Intergovernmental Services	389,871	$428,500	*358,396*	$461,000	7.58%
TOTAL	**$502,438**	**$549,500**	***$453,909***	**$582,000**	**5.91%**

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Judicial 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Services	$121,000	$121,000	0.00%	$121,000	0.00%
Intergovernmental Services	$428,500	$461,000	7.58%	$466,000	1.08%
TOTAL	**$549,500**	**$582,000**	**5.91%**	**$587,000**	**0.86%**

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Fire & EMS 2025-2026 Budget

10/14/2024 | Presented by Daniel Layer

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Fire & EMS 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Intergovernmental Services	$5,112,343	$5,271,569	*$2,667,180*	$5,453,337	3.46%
TOTAL	**$5,112,343**	**$5,271,569**	***$2,667,180***	**$5,453,337**	**3.46%**

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Fire & EMS 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Intergovernmental Services	$5,271,569	$5,453,337	3.46%	$5,224,211	(3.83%)
TOTAL	**$5,271,569**	**$5,453,337**	**3.46%**	**$5,224,211**	**(3.83%)**

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Community Services and Strategy 2025-2026 Budget

10/14/2024 | Presented by Daniel Layer & David Scott

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New Department: Community Services and Strategy

Current	Proposed
Strategic Initiatives Manager (CMO) • Economic Development • Strategic Planning and Performance Management • Project and Program Funding Strategy	Community Services and Strategy Director (CSS) • Department leadership • Economic Development • Strategic Planning and Performance Management • Project and Program Funding Strategy
Public Works Business Administrator (PW) • Oversee all facets of Parks, Recreation and Cemetery planning and programming • Oversee department administrative functions	Parks and Cemetery Program Manager (CSS) • Oversee all facets of Parks, Recreation and Cemetery planning and programming
Management Analyst (PW) • Various administrative functions	Senior Management Analyst (PW) • Oversee department administrative functions
Community Aesthetics Program Coordinator (CD) • Coordinate Community Aesthetics Program	Community Aesthetics Program Manager (CSS) • Oversee all facets of Community Aesthetics
Code Compliance Officer (CD) • Coordinate Compliance Program	SAME (CSS)
Community Engagement Manager Program (CMO) • Oversee all facets of Community Engagement Community Engagement Program Coordinator (CMO) • Coordinate and support engagement and recreation efforts	SAME (CSS)

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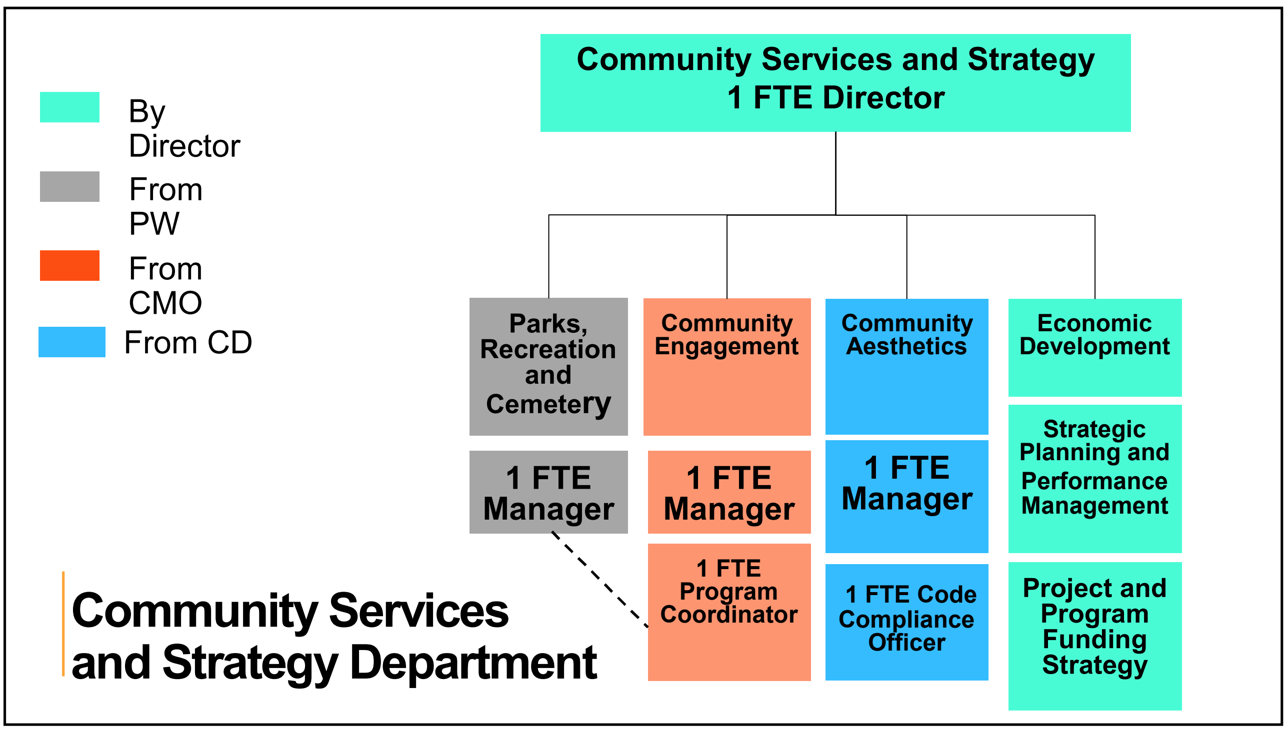

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New Department: Community Services and Strategy

Summary

- Combine 6 FTE from 3 departments into 1 new department (no new FTE)
- Strategic Initiatives Manager ⟹ Community Services and Strategy Director
- Public Works Business Administrator ⟹ Parks and Cemetery Program Manager
- Public Works Management Analyst (1of 2) ⟹ Public Works Senior Management Analyst
- Community Aesthetics Program Coordinator ⟹ Community Aesthetics Program Manager
- No change to Community Engagement Manager, Community Engagement Program Coordinator, and Code Compliance Officer
- Overall cost neutral
- Cost shift of ~ $50K from utilities to general fund

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Community Services and Strategy 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$0	$0	*$0*	$604,000	%
Personnel Benefits	0	0	*0*	267,050	%
Services	76,999	95,000	*55,000*	138,451	%
Supplies	0	0	*0*	35,700	%
TOTAL	**$76,999**	**$95,000**	***$55,000***	**$1,045,201**	**%**

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Community Services and Strategy 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$0	$604,000	%	$641,400	6.19%
Personnel Benefits	0	267,050	%	284,550	6.55%
Services	95,000	138,451	%	138,948	0.36%
Supplies	0	35,700	%	35,700	0.00%
TOTAL	**$95,000**	**$1,045,201**	**%**	**$1,100,598**	**5.30%**

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Community Services & Strategy FTE Count

Department / Fund	2024	2025	2026
Economic Development	0.00	1.25	1.25
Community Services	0.00	3.00	3.00
Community Aesthetics	0.00	2.00	2.00
Total	**0.00**	**6.25**	**6.25**

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Public Works (PW) Operations and Maintenance ~ 2025-2026 Budgets

10/14/2024 | Presented by Daniel Layer

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PW Facilities 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$180,209	$217,000	*$159,688*	$222,500	2.53%
Personnel Benefits	82,731	96,525	*70,472*	98,185	1.72%
Services	305,913	433,532	*260,352*	446,190	2.92%
Supplies	28,918	31,800	*30,098*	36,800	15.72%
TOTAL	**$597,771**	**$778,857**	***$520,610***	**$803,675**	**3.19%**

City of Washougal

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PW Facilities 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$217,000	$222,500	2.53%	$230,500	3.60%
Personnel Benefits	96,525	98,185	1.72%	103,185	5.09%
Services	433,532	446,190	2.92%	448,695	0.56%
Supplies	31,800	36,800	15.72%	37,550	2.04%
TOTAL	**$778,857**	**$803,675**	**3.19%**	**$819,930**	**2.02%**

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PW Facilities 2025-26 Budget Highlights

- Professional Services ~ $290,000 (same as 2024 Budget)
  - New city-wide janitorial contract and additional facilities
- Utility Services ~ $80,000 (same as 2024 Budget)
  - Additional facilities (Silver star)

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PW Engineering 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$69,928	$119,330	*$78,367*	$125,350	5.04%
Personnel Benefits	32,242	50,158	*35,067*	50,330	0.34%
Services	70,438	61,831	*22,640*	234,982	280.04%
Supplies	2,866	1,150	*1,929*	1,600	39.13%
TOTAL	**$175,474**	**$232,469**	***$138,004***	**$412,262**	**77.34%**

City of Washougal

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PW Engineering 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$119,330	$125,350	5.04%	$129,820	3.57%
Personnel Benefits	50,158	50,330	0.34%	52,980	5.27%
Services	61,831	234,982	280.04%	64,415	(72.59%)
Supplies	1,150	1,600	39.13%	1,600	0.00%
TOTAL	**$232,469**	**$412,262**	**77.34%**	**$248,815**	**(39.65%)**

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PW Engineering 2025 Budget Highlights

- Professional Services ~ $227,250
  - 2025 Transportation Comprehensive Plan Update - $170,600
  - Development Engineering Services & Legal Services - $56,650

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PW Parks 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$288,587	$354,125	*$261,380*	$394,350	11.36%
Personnel Benefits	122,009	139,140	*97,855*	175,986	26.48%
Services	94,785	152,524	*110,952*	176,936	16.01%
Supplies	37,283	55,500	*43,485*	62,500	12.61%
Capital	0	11,500	*0*	0	(100.00%)
TOTAL	**$542,664**	**$712,789**	***$513,672***	**$809,772**	**13.61%**

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PW Parks 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$354,125	$394,350	11.36%	$413,830	4.94%
Personnel Benefits	139,140	175,986	26.48%	183,736	4.40%
Services	152,524	176,936	16.01%	151,473	(14.39%)
Supplies	55,500	62,500	12.61%	62,500	0.00%
Capital	11,500	0	(100.00%)	0	0.00%
TOTAL	**$712,789**	**$809,772**	**13.61%**	**$811,539**	**0.22%**

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PW Parks 2025-2026 Budget Highlights

- Regular Salaries ~ $343,750 ($306,525 in 2024 Budget)
  - "Public Works Bridge"
    - Retirement of Maintenance Worker 1 in 2024
    - Added 1 Limited-Term FTE Maintenance Worker 1
- Professional Services ~ $83,390
  - 2025 Parks Comprehensive Plan Update - $26,390
  - Balance of the account used for tree trimming, portable toilet service, brush disposal from parks

City of Washougal

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PW General Fund Departments Full-Time Equivalent (FTE) Count

Department / Fund	2024	2025	2026
Facilities	2.26	2.21	2.21
Engineering	0.90	0.90	0.90
Parks	3.77	4.72	4.72
Total	**6.93**	**7.83**	**7.83**

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Street Fund 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$364,569	$453,625	*$335,493*	$444,525	(2.01%)
Personnel Benefits	150,643	168,400	*130,669*	199,705	18.59%
Services	249,720	298,523	*169,545*	293,682	(1.62%)
Indirect Costs	99,987	114,823	*79,284*	150,000	30.64%
Supplies	107,147	126,000	*82,076*	126,000	0.00%
Intergov Services	7,360	0	*4,027*	7,500	0.00%
Capital Outlays	0	27,750	*20,579*	0	(100.00%)
TOTAL	**$979,426**	**$1,187,121**	***$821,673***	**$1,221,412**	**2.89%**

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Street Fund 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$453,625	$444,525	(2.01%)	$464,236	4.43%
Personnel Benefits	168,400	199,705	18.59%	213,692	7.00%
Services	298,523	293,682	(1.62%)	294,715	0.35%
Indirect Costs	114,823	150,000	30.64%	150,000	0.00%
Supplies	126,000	126,000	0.00%	126,000	0.00%
Intergov Services	0	7,500	0.00%	7,500	0.00%
Capital Outlays	27,750	0	(100.00%)	0	0.00%
TOTAL	**$1,187,121**	**$1,221,412**	**2.89%**	**$1,256,143**	**2.84%**

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Street Fund FTE Count

Department / Fund	2024	2025	2026
Street	4.77	4.67	4.67
Total	**4.77**	**4.67**	**4.67**

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Cemetery Fund 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$79,128	$93,700	*$70,578*	$100,020	6.74%
Personnel Benefits	37,882	44,735	*33,085*	47,575	6.35%
Services	45,279	36,482	*31,890*	41,524	13.82%
Supplies	9,290	14,500	*7,658*	14,500	0.00%
Capital Outlays	0	0	*0*	0	0.00%
Intergovernmental	890	750	*530*	750	0.00%
Transfers Out	5,250	42,000	*0*	10,000	(76.19%)
TOTAL	**$177,719**	**$232,167**	***$143,741***	**$214,369**	**-7.67%**

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Cemetery Fund 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$93,700	$100,020	6.74%	$104,900	4.88%
Personnel Benefits	44,735	47,575	6.35%	50,550	6.25%
Services	36,482	41,524	13.82%	41,655	0.32%
Supplies	14,500	14,500	0.00%	14,500	0.00%
Capital Outlays	0	0	0.00%	0	0.00%
Intergovernmental	750	750	0.00%	750	0.00%
Transfers Out	42,000	10,000	(76.19%)	52,000	420.00%
TOTAL	**$232,167**	**$214,369**	**-7.67%**	**$264,355**	**23.32%**

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Cemetery Fund 2025-2026 Budget Highlights

- Services - Utilities ~ $25,000 (increase from $20,000 in 2024)
- Transfers ~ $42,000 in 2026
  - Conceptual and construction costs for Veteran's Memorial moved to Capital Fund

City of Washougal

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Cemetery Fund FTE Count

Department / Fund	2024	2025	2026
Cemetery	1.17	1.17	1.17
Total	**1.17**	**1.17**	**1.17**

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Water/Sewer Fund 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$1,463,058	$1,482,408	*$1,181,353*	$1,631,500	10.06%
Personnel Benefits	745,843	$768,732	*611,564*	861,800	12.11%
Services	2,255,973	$3,908,887	*1,622,381*	3,131,969	(65.58%)
Supplies	372,506	$472,568	*249,808*	488,678	3.41%
Indirect Costs	643,891	$720,000	*378,604*	779,924	10.09%
ER&R/System Reinvest	1,877,496	$2,102,679	*0*	1,951,739	(7.18%)
Transfers	0	6,000,000	*0*	0	(100.00%)
Debt Payments	2,855,311	$2,853,416	*2,853,415*	2,846,284	(0.25%)
TOTAL	**$10,214,078**	**$17,486,548**	***$6,897,126***	**$11,691,894**	**(33.14%)**

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Water/Sewer Fund 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$1,482,408	$1,631,500	10.06%	$1,700,100	4.20%
Personnel Benefits	$768,732	861,800	12.11%	901,800	4.64%
Services	$3,908,887	3,131,969	(65.58%)	3,174,232	1.35%
Supplies	$472,568	488,678	3.41%	502,842	2.90%
Indirect Costs	$720,000	779,924	10.09%	803,321	3.00%
ER&R/System Reinvest	$2,102,679	1,951,739	(7.18%)	2,133,633	9.32%
Transfers	6,000,000	0	(100.00%)	0	0.00%
Debt Payments	$2,853,416	2,846,284	(0.25%)	2,802,707	(1.53%)
TOTAL	**$17,486,548**	**$11,691,894**	**(33.14%)**	**$12,018,635**	**2.79%**

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Water/Sewer Fund 2025-26 Budget Highlights

- Regular Salaries (Sewer) ~ $279,800 ($211,700 in 2024 Budget)
  - Addition of 1 FTE as per approved rate structure

City of Washougal

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Water/Sewer Fund FTE Count

Department / Fund	2024	2025	2026
Water	7.96	7.93	7.93
Sewer	6.92	7.90	7.90
Total	**14.88**	**15.83**	**15.83**

City of Washougal

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Stormwater Fund 2025 Budget

Expenditure	2023 Actual (Unaudited)	2024 Adopted Budget	2024 Year To Date	2025 Proposed Budget	% Increase / (Decrease) from 2024
Salaries & Wages	$434,962	$602,425	*$371,516*	$615,700	2.20%
Personnel Benefits	173,934	242,250	*144,478*	224,600	(7.29%)
Services	508,279	426,797	*239,123*	997,652	133.75%
Supplies	60,231	115,708	*68,105*	120,267	3.94%
Indirect Costs	200,058	248,830	*108,282*	275,000	10.52%
Capital Outlays	389,477	674,750	*256,062*	1,129,500	67.40%
Intergovernmental	172,113	166,580	*124,104*	174,778	4.92%
Debt Payments	96,614	96,514	*96,514*	96,339	(0.18%)
TOTAL	**$2,035,671**	**$2,573,854**	***$1,408,186***	**$3,633,836**	**41.18%**

City of Washougal

Stormwater Fund 2026 Budget

Expenditure	2024 Adopted Budget	2025 Proposed Budget	% Increase / (Decrease) from 2024	2026 Proposed Budget	% Increase / (Decrease) from 2025
Salaries & Wages	$602,425	$615,700	2.20%	$642,100	4.29%
Personnel Benefits	242,250	224,600	(7.29%)	237,100	5.57%
Services	426,797	997,652	133.75%	217,039	(78.25%)
Supplies	115,708	120,267	3.94%	122,178	1.59%
Indirect Costs	248,830	275,000	10.52%	250,000	(9.09%)
Capital Outlays	674,750	1,129,500	67.40%	819,598	(27.44%)
Intergovernmental	166,580	174,778	4.92%	180,340	3.18%
Debt Payments	96,514	96,339	(0.18%)	96,464	0.13%
TOTAL	**$2,573,854**	**$3,633,836**	**41.18%**	**$2,564,819**	**(29.42%)**

City of Washougal

Stormwater Fund 2025-26 Budget Highlights

- 2025 Stormwater Comprehensive Plan Update ~ $9,000
- Annual Catch Basin & Drainage Improvements:
  - 2024 - $18,000 (carryover)
  - 2025 – $241,000
  - 2026 - $458,598
- Jemtegaard Trail Drainage Repairs ~ $287,000 (carryover from 2024)
- Operation Center Renovations ~ $59,000 (2025)
- Washougal TownCenter – Stormwater Improvements ~ $200k

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Stormwater Fund 2025-26 Budget Highlights (cont)

- Q Street Infiltration Pond ~ $178,000 (2025)
- Truck – Pump 6" Trash (split with Sewer) ~ $28,500 (2025)
- Ranger Pickup Truck ~ $61,200 (2025)
- John Deer Gator ~ $32,000 (2025)
- F-350 Flatbed Truck ~ $54,000 (2026
- Street Sweeper ~ $307,000 (2026)

City of Washougal

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Stormwater Fund FTE Count

Department / Fund	2024	2025	2026
Stormwater	6.25	6.25	6.25
Total	**6.25**	**6.25**	**6.25**

City of Washougal

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Public Works FTE Count

Department / Fund	2024	2025	2026
Facilities	2.26	2.21	2.21
Parks	3.77	4.72	4.72
Engineering	0.90	0.90	0.90
Streets	4.77	4.67	4.67
Cemetery	1.17	1.17	1.17
Water	7.96	7.93	7.93
Sewer	6.92	7.90	7.90
Stormwater	6.25	6.25	6.25
Total	**34.00**	**35.75**	**35.75**

City of Washougal

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Questions

Thank You!

City of Washougal

Public Works Capital Projects 2025-2026 Budget

10/14/2024 | Presented by Daniel Layer

City of Washougal

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Agenda

- Highlights
  - Facilities
  - Transportation
  - Pavement Management Program (PMP)
  - Parks
  - Equipment Replacement
  - Water/Sewer

City of Washougal

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Facilities Capital Projects ~ 2025 Budget

Total Budget: $11,238,452

- Social Service Building Maintenance and Repair Project Closeout ~ $70,456
  - CDBG (carryforward from 2024)
- PW Operations Center Building Maintenance and Repair Project ~ $1,252,321
  - $500,000 LID settlement proceeds (carryforward from 2024)
  - $550,000 general fund surplus (carryforward from 2024)
  - $252,321 American Rescue Plan Act (ARPA) funds (carryforward from 2024)
- ADA Transition Plan Update ~ $97,240
  - $97,240 facilities capital fund balance
- Fire Station Design/Construction ~ $1,000,000
  - $1m bond proceeds / Fire Impact Fees

City of Washougal

Facilities Capital Projects ~ 2025 Budget (cont.)

- Facilities Major Maintenance ~ $69,819
  - $69,819 general fund transfers
- Downtown Revitalization (Civic Campus) ~ $8,748,616
  - $1,950,000 Department of Commerce
  - $1,800,000 Park Impact Fees
  - $1,500,000 REET1
  - $90,000 REET 2
  - $100,000 Clark PUD EV Charger Grant
  - $3.3m remaining ARPA funds and transfers from General Fund

City of Washougal

Facilities Capital Projects ~ 2026 Budget

Total Budget: $15,000,000

- Fire Station Construction ~ $14,900,000
  - $14.9m bond proceeds / Fire Impact Fees
- Facilities Major Maintenance ~ $100,000
  - $100,000 general fund transfers

City of Washougal

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Transportation Capital Projects ~ 2025 Budget

Total Budget: $7,865,328

- 32nd Street Underpass (Design, Planning & Construction) ~ $5,100,000
  - $1,000,000 Washington State Department of Transportation (WSDOT) Appropriation
  - $3,638,750 Federal Railroad Crossing Elimination (RCE) Grant Program
  - $461,250 WSDOT Moving Ahead Washington – Railroad Crossing Grant Program
- 27th Street Shared Use Path Design Phase ~ $417,343
  - Regional Transportation Council (RTC) Transportation Alternatives Program (TAP) Grant
- 32nd Street Widening ~ $1,300,000
  - $660,000 RTC Grant & $640,000 TIFS

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Transportation Capital Projects ~ 2025 Budget (cont.)

- 32nd Street Safety Improvements ~ $861,790
  - WSDOT Safety Grant
- Railroad Crossing Improvements ~ $157,545
  - $157,545 ARPA transfer
- Advanced Traffic Systems (ATMs) ~ $10,000
  - $10,000 Transportation Capital Fund Balance
- Traffic Calming ~ $18,600
  - $18,600 Transportation Capital Fund Balance

City of Washougal

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Transportation Capital Projects ~ 2026 Budget

Total Budget: $19,400,000

- 32nd Street Underpass (Construction) ~ $19,400,000
  - $17,217,500 Federal Railroad Crossing Elimination (RCE) Grant Program
  - $2,182,500 WSDOT Moving Ahead Washington – Railroad Crossing Grant Program

City of Washougal

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Pavement Management Program (PMP) ~ 2025-2026 Budget – Fund 106

- **Total Budget: $1,390,700 ($1,100,000 in 2026)**
  - $177,512 Slurry Contract & Retainage – 2023 PMP Closeout
  - $23,178 – 2024 PMP Closeout
  - $91,000 transfer to Washougal Downtown Revitalization Project
- 2025 & 2026 funding breakdown ~ $1,100,000:
  - $270,000 Transportation Benefit District (TBD) Fees ($275,000 in 2026)
  - $170,000 General Fund Transfer (GF)
  - $666,000 Real Estate Excise Tax (REET) ($665 in 2026)
- History:

Year	REET	TBD Fees	GF Transfer	Total
2026	$665,000	$275,000	$170,000	**$1,100,000**
2025	$660,000	$270,000	$170,000	**$1,100,000**
2024	$666,000	$264,000	$170,000	**$1,100,000**
2023	$566,000	$264,000	$170,000	**$1,000,000**

City of Washougal

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Parks Capital Projects ~ 2025 Budget

Total Budget: $251,000

- Hamllik Park Basketball Court ~ $30,000
  - $30,000 Park Impact Fees (PIF)
- Hathaway Park Security Lighting Upgrades ~ $70,000
  - $70,000 Parks Capital Fund Balance
- Schmid Park Conceptual Design ~ $100,000
- Hartwood Barn Repair ~ $51,000

City of Washougal

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Parks Capital Projects ~ 2026 Budget

Total Budget: $92,000

- Steamboat Landing Conceptual Design ~ $50,000
  - $50,000 Parks Capital Fund Balance
- Veteran Memorial Design ~ $42,000
  - $42,000 transfer from Cemetery Fund

City of Washougal

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Water/Sewer Capital Projects ~ 2025 Budget

Total Budget: $20,247,563

- **Water ~ $2,700,500**
  - 2024 Automatic Meter Reading – AMI ~ $14,000
  - New Service Lines – 32^{nd} Street – "G" Street to "K" Street ~ $1,033,200
  - System Looping – 4^{th} Street – Shepherd Road ~ $872,500
  - Major Repairs/Miscellaneous Pipe Improvements – Throughout City ~ $66,300
  - Operations Center Upgrades - $37,000
  - Reservoir 7 Siting Study & Property Purchase - $39,800
  - P10 – "I" Street – 32^{nd} Street to 34^{th} Street – $481,200
  - P62 1^{St} Street - $156,500

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Water/Sewer Capital Projects ~ 2025 Budget (cont.)

- **Sewer ~ $16,722,270**
  - Lift Station #1 relocation (Sewer portion) ~ $200,000
  - Biosolids & Anoxic Selector Management ~ $16,415,670
    - $1,000,000 Environmental Protection Agency (EPA) Grant
    - $10,415,670 Wastewater fund balance
    - $5,000,000 Loan
  - Lift Station #4, #13, #14 Upgrades ~ $70,600
  - Operations Center Upgrades ~ $36,000

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Water/Sewer Capital Projects ~ 2025 Budget (cont.)

- **Water/Sewer ER&R ~ $113,500**
- **Water/Sewer Other ~ $711,293**
  - Intergovernmental Taxes ~ $131,670
    - Water - $57,000
    - Sewer - $74,670
  - Indirect Costs ~ $309,623
  - Northside/Tower Development Debt Service ~ $270,000
    - Water - $270,000

City of Washougal

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Water/Sewer Capital Projects ~ 2026 Budget

Total Budget: $19,469,752

- **Water ~ $2,181,500**
  - Major Repairs/Miscellaneous Pipe Improvements – Throughout City ~ $69,000
  - "G" Street – 32nd Street to 34th Street ~ $753,000
  - South "A" Street – 8th Street to 12th Street ~ $1,359,500

City of Washougal

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Water/Sewer Capital Projects ~ 2025 Budget (cont.)

- **Sewer ~ $16,415,670**
  - Biosolids & Anoxic Selector Management ~ $16,415,670
    - $16,415,670 Loan

City of Washougal

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Water/Sewer Capital Projects ~ 2026 Budget (cont.)

- **Water/Sewer ER&R ~ $152,000**
- **Water/Sewer Other ~ $720,582**
  - Intergovernmental Taxes ~ $131,670
    - Water - $57,000
    - Sewer - $74,670
  - Indirect Costs ~ $318,912
  - Northside/Tower Development Debt Service ~ $270,000
    - Water - $270,000

City of Washougal

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Water/Sewer Bonded Projects ~ 2025-26 Budget

2025 Total Budget: $2,408,469

- **Debt Payments** (revenue transferred in from O&M accounts)
  - Water ~ $602,117
  - Sewer ~ $1,710,013
  - Stormwater ~ $96,339

2026 Total Budget: $2,411,591

- **Debt Payments** (revenue transferred in from O&M accounts)
  - Water ~ $602,898
  - Sewer ~ $1,712,229
  - Stormwater ~ $96,464

City of Washougal

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Water/Sewer Debt Fund ~ 2025-2026 Budget

2025 Total Budget: $534,153

- **Public Works Trust Fund Debt Payments** (revenue transferred in from O&M)
  - Water ~ $47,459
  - Sewer ~ $486,694
  - Stormwater ~ $0

2026 Total Budget: $487,580

- **Public Works Trust Fund Debt Payments** (revenue transferred in from O&M)
  - Water ~ $47,342
  - Sewer ~ $440,238
  - Stormwater ~ $0

City of Washougal

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Formal Budget Calendar

- ~~June 24th: Pass ordinance to adopt biennial budget process~~
- ~~August 26th: Budget Strategy~~
- ~~September 9th: Department Budgets:~~
  - ~~City Manager's Office, Council, Finance/Information Technology, and Other~~
- ~~September 23rd: "high level" revenue/expenditure estimates all funds~~
- ~~September 23rd: Department Budgets:~~
  - ~~Human Resources, Community Development, Hotel/Motel Lodging Tax Fund~~
- October 14th: 3rd Quarter 2024 Update and Department Budgets:
  - Police/Animal Control, Public Works Operations & Maintenance, Public Works Capital Projects, Fire & Emergency Medical Services (EMS)
- October 28th: 2025-26 City Manager's Proposed Budget and set hearings for Ad Valorem taxes, EMS levy and budget
- November 12th (Tuesday): Public Hearings, adopt Ad Valorem taxes, EMS levy, and possibly adopt budget
- November 18th, December 2nd, December 9th & December 16th: remaining dates for budget adoption

City of Washougal

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Questions

Thank You!

City of Washougal