



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP AGENDA
Monday, September 14, 2020
5:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/89297276199>

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENTS**
- IV. NEW BUSINESS**
 - A. Finance: 2021 Budget Presentations**
- V. PUBLIC COMMENTS**
- VI. REPORTS AND COMMUNICATIONS**
 - A. CITY MANAGER**
 - B. MAYOR**
 - C. CITY COUNCIL**
- VII. ADJOURNMENT**

**UPCOMING MEETINGS: Monday, September 28, 2020 - Workshop at 5:00 pm and
Council at 7:00 pm**

Workshop
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

9/14/2020

SUBJECT:

City Managers Office
Finance/IT
Community Development
Police Department/Animal Control/Judicial
Other Departments
Fire Contract

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

ATTACHMENTS:

📎 **2021 Budget Presentation.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

City Managers Office 2021 Budget

09/14/2020 | Presented by Jen Forsberg



City of Washougal

Agenda

- CMO Highlights



Overall 2021 (2020) Budgets

Total Budget \$531,580 (\$460,080)

- Salary/Benefits ~ \$451,700 (\$366,100) *position transferred in from IT
- Professional Services ~ \$29,300 (\$29,300)
- Operations/Maintenance ~ \$25,580 (\$25,580)
- Administrative Initiatives and Support ~ \$25,000 (\$39,100)



Highlights

- Professional Services ~ \$29K
 - Legal services
 - Continued legislative and infrastructure advocacy and support
- Administrative Initiatives ~ \$25K
 - Council and administrative initiatives and support
- Staffing
 - Performance Management Intern – continued
 - Communications Specialist – transferred in from Finance



Highlights

➤ **Strategic Plan and Council Goal – Enhance community engagement and communications**

➤ Administration/Finance Re-organization with emphasis on this goal (cost neutral)

✓ **Before:**

- ❑ Administration Department (budget department)
- ❑ Assistant to City Manager in Administration
- ❑ Vacant Accounting Specialist in Finance
- ❑ Communications Specialist reports in IT
- ❑ Salary savings from change in form of government used for consulting

✓ **After:**

- ❑ City Manager's Office, CMO (budget department)
- ❑ Community Engagement Manager in CMO (title TBD)
- ❑ Finance/City Clerk Specialist in Finance (title TBD) – hold vacancy hold until more economic certainty
- ❑ Communications Specialist Reports to Community Engagement Manager in CMO
- ❑ Reduced use of salary savings from change in form of government used for consulting



Questions

Thank You!



Finance/IT 2021 Budget

09/14/2020 | Presented by Jen Forsberg



City of Washougal

Agenda

- Finance/IT Highlights



Overall 2021 (2020) Budgets

Total Budget \$1,134,280 (\$1,192,430)

- Salary/Benefits ~ \$916,600 (\$1,004,000) *position moved to CMO
- Professional Services ~ \$9,000 (\$9,000)
- Operations/Maintenance ~ \$57,680 (\$56,730)
 - Citywide insurance increase
- Dues/Subscriptions/Memberships ~ \$151,150 (\$122,700)
 - Citywide subscriptions increased



Overall 2021 (2020) Budget Information Technology ERR

Total Budget \$50,000 (\$40,000)

- Professional Services ~ \$10,000 (\$10,000)
- Equipment ~ \$40,000 (\$30,000)



Questions

Thank You!



Community Development 2021 Budget

09/14/2020 | Presented by Jen Forsberg



City of Washougal

Agenda

- Community Development Highlights



Overall 2021 (2020) Budgets

Total Budget \$1,080,445 (\$1,306,745)

- Salary/Benefits ~ \$960,600 (\$937,000)
- Professional Services ~ \$80,500 (\$80,500)
- Operations/Maintenance ~ \$39,345 (\$39,245)
- Subarea Plan/Planned Action Ordinance ~ \$0 (\$250K)



Questions

Thank You!



Police Department 2021 Budget

09/14/2020 | Presented by Jen Forsberg



City of Washougal

Agenda

- Police, Animal Control, Drug Fund and Judicial Highlights



Overall 2021 (2020) Budget: Police

Total Police Budget \$3,689,794 (\$3,628,365)

- Salary/Benefits ~ \$3,131,600 (\$3,046,200)
- Operations/Maintenance ~ \$364,165 (\$362,665)
- Intergovernmental Services ~ \$194,029 (\$219,500)
 - Includes CRESA and SWAT



Overall 2021 (2020) Budget: Animal Control

Total Animal Control Budget \$251,150 (\$245,050)

- Salary/Benefits ~ \$193,500 (\$198,400)
- Professional Services ~ \$36,000 (\$25,000)
- Operations/Maintenance ~ \$21,650 (\$21,650)



Overall 2021 (2020) Budget: Drug Fund

Total Drug Fund Budget \$37,200 (\$19,200)

- Overtime/Training ~ \$21,200 (\$3,200)
- Professional Services ~ \$10,000 (\$10,000)
- Operations/Maintenance ~ \$6,000 (\$6,000)



Overall 2021 (2020) Budget: Judicial

Total Judicial Budget \$510,500 (\$505,500)

- Court Costs ~ \$285,500 (\$280,500)
- Monitoring/Work Crew ~ \$65,000 (\$65,000)
- Incarceration Costs ~ \$160,000 (\$160,000)



Questions

Thank You!



Other Departments 2021 Budget

09/14/2020 | Presented by Jen Forsberg



City of Washougal

Agenda

- ❑ Other Dept Highlights
 - Economic Development
 - Legal



Overall 2021 (2020) Budget: Economic Development

Total Economic Development Budget \$55,000 (\$55,000)

- Professional Services ~ \$55,000 (\$55,000)
 - \$5K for CREDC and \$50K for CWEDA 2.0 options



Overall 2021 (2020) Budget: Legal

Total Legal Budget \$20,000 (\$20,000)

- Professional Services ~ \$20,000 (\$20,000)
 - Retainer and misc payments – other department or project specific legal charges are posted to those individual department budgets.



Questions

Thank You!



Fire Department 2021 Budget

09/14/2020 | Presented by Jen Forsberg



City of Washougal

Agenda

- Fire contract information for 2021



Overall 2021 (2020) Budgets

Total Fire Budget \$3,730,454 (\$3,597,506)

- Fire Contract ~ \$3,702,204 (\$3,571,176)
 - Operational Costs \$3,564,600 (\$3,357,876)
 - Two positions ~ \$85K (\$85K)
 - Includes continued support of two new positions
 - Will use 2019 new tax revenue to pay for them
 - True up ~ \$38.6K (\$75K)
 - Debt payments ~ \$14,000 (\$53,300)
- LEOFF 1 payments ~ \$10,550 (\$11,200)
- Professional Services ~ \$17,700 (\$15,130)



Questions

Thank You!

