



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES
Monday, September 12, 2022
5:00 PM**

MEETING INFORMATION

Please click on link below to join webinar:
<https://us02web.zoom.us/j/86088856984>

I. CALL TO ORDER

Mayor Rochelle Ramos called the meeting to order at 5:00pm.

II. ROLL CALL

ROLL CALL

Present: Mayor Rochelle Ramos and Councilmembers Michelle Wagner, David Stuebe, Janice Killian, Molly Coston, Julie Russell, and Ernie Suggs

Absent: Julie Russell

Staff:

David Scott, City Manager
Kenneth Woodrich, City Attorney
Trevor Evers, Director of Public Works
Daniel Layer, Finance Director
Mitch Kneipp, Community Development Director
Wendi Steinbronn, Police Chief
Teresa Stedman, Human Resources & Risk Director
Michelle Wright, Public Works Business Administrator
Rose Jewell, Community Engagement Manager
Monie Holmes, Assistant Finance Director

III. PUBLIC COMMENTS

None

IV. NEW BUSINESS

A. 2022 Community Survey

David Scott presented the second draft of the Washougal 2022 Community Survey

- New Questions
 - Marijuana production/processing/sales
 - Fireworks restrict/ban/allowing
 - Community amenities
 - tax increase to pay for it
- Move forward with consultant
- Sent out to random sample of population
- Cost of the survey

B. City Manager's Office: Council Position #1 Vacancy

David Scott gave briefing on options for open Council Position #1:

- Rules and Process
 - Option 1
 - Application
 - Interviews
 - Selection
 - Option 2
 - Suspend rules
 - Appoint a council member

Add this item to the September 26th agenda

Five positions at the least/six at the most on the ballot next November

C. Community Development: Gesler Annexation - Initial Meeting

Mitch Kneipp presented the Gesler Annexation:

- The City received "Notice of Intent to Commence Annexation Petition."
- Meets the requirement for annexation
 - Boundary
 - Urban Growth Boundary (UGB)
 - Signature's of 100%
- Requirements for City Council Meeting:
 - Determine accept, reject, or modify proposed annexation
 - Zoning Regulations
 - Assume all or any portion of existing city indebtedness
 - Authorize staff to develop/circulate Petition for Annexation

D. Finance: 2023 Budget Strategy

Daniel Layer presented the 2023 Budget Strategy:

- 2023 Preliminary Budget Strategy
 - Council Goals
 - 2023 General/Street Fund
 - Baseline Budget
 - Key Investment based on Council priorities
 - Key Investment based on Council (Use of reserves)
 - Key Investment based on Council priorities (from new sales tax revenue)
 - Continue fund Fire Department
 - Expense Assumptions
 - Revenue Assumptions
 - Next Steps
 - Continued analysis and refinement of projections
 - Continue budget discussion
 - Formal Budget Calendar
 - Questions

City Council discussion regarding Medical benefit cost increases.

E. Finance: 2023 Department Budget Presentations: CMO, Council, HR, Finance/IT, Community Development, Police, Other

Daniel Layer presented 2023 department Budget:

- CMO
 - Overall Budget \$710,360
 - Budget Highlights

- Professional Services \$79.3K
 - Administrative \$25K
 - Community Engagement \$58.6K
- Questions
 - FTE (3)
 - Community Engagement
- City Council
 - Overall Budget \$107,540
 - Questions
- Human Resources
 - Overall Budget \$225,270
 - Questions
 - Tuition Reimbursement questions
- Finance/Information Technology
 - Overall Budget \$1,299,170
 - IT ERR Budget \$50,000
 - Questions
 - FTE (8)
 - Council a spreadsheet of FTE
- Community Development
 - Overall Budget \$2,563,919
 - 2023 Highlights
 - 2025 Comprehensive Plan/Subarea Plan \$350K
 - Shorelines Master Plan \$50K
 - Questions
 - School Impact Fees/Timeline
 - Shoreline Plan
 - Comprehensive Plan
- Police Department
 - Overall Police Budget \$4,189,221
 - Overall Animal Control Budget \$262,185
 - Overall Drug Fund \$18,200
 - Overall Judicial Budget \$556,000
 - Questions
 - Work Crew
 - Animal Control costs (50%)
- Other Departments
 - Economic Development \$55,000
 - Legal \$20,000
 - Questions

V. PUBLIC COMMENTS

None

VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

Defer to Council meeting

B. MAYOR

Defer to Council meeting

C. CITY COUNCIL

Councilmember Stuebe presented:

- Defer to Council meeting

Councilmember Wagner presented:

- CERV meeting Port is hosting

Councilmember Killion presented:

- Defer to Council meeting

Councilmember Coston presented:

- Defer to Council meeting

Councilmember Suggs Presented:

- Defer to Council meeting

VII. ADJOURNMENT

Meeting was adjourned at 6:42pm.

Mayor

City Clerk

CITY OF WASHOUGAL
NOTICE OF INTENTION
TO COMMENCE ANNEXATION PROCEEDINGS

TO: The City Council of Washougal
1701 C Street
Washougal, Washington

Dear Councilors:

The undersigned, who are the owners of not less than ten percent (10%) of the acreage of the area, hereby advise the City Council of the City of Washougal that it is the desire of the undersigned residents of the following area to commence annexation proceedings:

The property herein referred to is described on Exhibit "A" attached hereto and fully incorporated herein and is depicted on Exhibit "B" further attached hereto.

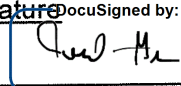
It is requested that the City Council of the City of Washougal set a date not later than sixty (60) days after the filing of this request for a meeting with the undersigned to determine:

1. Whether the City Council will accept, reject or geographically modify the proposed annexation;
2. Whether the City Council will require the adoption of zoning for the proposed area in substantial compliance with the Comprehensive Plan as adopted by the Washougal Municipal Code; and
3. Whether the City Council will require the assumption of all or any portion of existing city indebtedness by the area to be annexed.

This page is one of a group of pages containing identical text material and is intended by the owners of this Notice of Intention to be presented and considered as one Notice of Intention and may be filed with other pages containing additional signatures which cumulatively may be considered as a single Notice of Intention.

WARNING

Every person who signs this petition with any other than his true name, or who knowingly signs more than one of these petitions, or signed a petition seeking an election when he is not a legal voter or signs a petition when he is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

	<u>Name (Print)</u>	<u>Address</u>	<u>Date Signed</u>	<u>Signature</u>
1.	Jered Gesler	3913 SE Woodburn Rd, #17, Washougal, WA 98671	5/24/2022	
2.				
3.				
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NOTE: See RCW 35A.01.040(9), also Exhibit "A" (Legal Description) and Exhibit "B" (Map).

RCW 35A.01.040(9)

- (9) When petitions are required to be signed by the owners of property, the following shall apply:
- (a) The signature of the record owner, as determined by the records of the County Auditor, shall be sufficient without the signature of his or her spouse;
 - (b) In the case of mortgaged property, the signature of the mortgagor shall be sufficient, without the signature of his or her spouse;
 - (c) In the case of property purchased on contract, the signature of the contract purchaser, as shown by the records of the County Auditor, shall be deemed sufficient, without the signature of his or her spouse;
 - (d) Any officer of a corporation owning land within the area involved who is duly authorized to execute deeds or encumbrances on behalf of the corporation, may sign on behalf of such corporation and shall attach to the petition a certified excerpt from the by-laws of such corporation showing such authority;
 - (e) When such property stands in the name of a deceased person or any person for whom a guardian has been appointed, the signature of the executor, administrator, or guardian, as the case may be, shall be equivalent to the signature of the owner of the property.

Exhibit "A"

Parcel Number:

130273-000

Zoning:

R1-10: CLK

Census Tract:

530110405.104006

Carrier Route:

R006

Legal Description:

SEC/TWN/RNG/MER:SEC 05 TWN 01N RNG 04E #17 SEC 5 T1NR4EWM .53A FOR
ASSESSOR USE ONLY S 141 FT OF W 163 FT OF SLY 12 OF FOLL THT PTN SWQ
OF SEQ OF SWQ SEC 5-1-4E LYN MAP REF:141053

