



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MINUTES
Monday, July 27, 2020
5:00 PM**

I. CALL TO ORDER

Mayor Molly Coston called the meeting to order at 5:00 pm.

II. ROLL CALL

Present: Mayor Molly Coston and Councilmembers Brent Boger, Michelle Wagner, Paul Greenlee, Alex Yost, Ray Kutch, Julie Russell, and Ernie Suggs and Student Representative Moriah Moran

Staff:

Jennifer Forsberg, City Clerk/Finance Director
Mitch Kneipp, Community Development Director
Wendi Steinbronn, Police Chief
Jeanette Cefalo, Human Resources Director
Rose Jewell, Assistant to the City Manager

III. PUBLIC COMMENTS

IV. NEW BUSINESS

A. Finance: 2nd Quarter Update

Jennifer Forsberg presented the information on the following:

B. Administration: COVID-19 Update

Mitch Kneipp presented the following update:

V. PUBLIC COMMENTS

VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

B. MAYOR

C. CITY COUNCIL

VII. ADJOURNMENT

Mayor

City Clerk

CITY OF WASHOUGAL CITY COUNCIL WORKSHOP

2020 2nd Quarter Review

July 27, 2020



WORKSHOP AGENDA

- 2020 Financial Summary



2020 REVENUES – GENERAL & STREET FUNDS

- 2020 2nd quarter revenues are at 45.6% of the budget
- Overall revenue is up 0.4% from 2019



2020 REVENUES – GENERAL & STREET FUNDS

Revenue Source	2Q 2020 Actual	2020 Budget	2Q % of Budget	2019 Actual	2Q 2020 v 2Q 2019
Regular Property Taxes	\$ 3,055,362	\$ 5,744,792	53.2%	\$ 3,183,461	-4.0%
Retail Sales Taxes/Criminal Justice	\$ 1,106,955	\$ 2,369,200	46.7%	\$ 1,067,674	3.7%
Utility Taxes	\$ 1,318,617	\$ 2,721,259	48.5%	\$ 1,297,070	1.7%
Leasehold and Gambling Taxes	\$ 205,871	\$ 411,800	50.0%	\$ 77,617	165.2%
Licenses and Permits	\$ 197,042	\$ 312,250	63.1%	\$ 154,927	27.2%
State and Federal Grants	\$ 10,298	\$ 17,750	58.0%	\$ 18,762	-45.1%
State Shared Revenues/Entitlements	\$ 325,720	\$ 814,310	40.0%	\$ 334,536	-2.6%
Animal Control Fees	\$ 52,026	\$ 131,500	39.6%	\$ 57,580	-9.6%
General Government Charges	\$ 108,293	\$ 267,974	40.4%	\$ 122,123	-11.3%
Sub Division/Zoning/Planning Fees	\$ 24,991	\$ 189,320	13.2%	\$ 66,283	-62.3%
Indirect Cost Recovery	\$ -	\$ 1,121,780	0.0%	\$ -	0.0%
Interest and Rents	\$ 58,343	\$ 76,636	76.1%	\$ 59,944	-2.7%
Other Revenue Sources (Transfers)	\$ -	\$ -	0.0%	\$ -	0.0%
Total	\$ 6,463,518	\$ 14,178,571	45.6%	\$ 6,439,977	0.4%

NOTE: Leasehold is where the TBD revenue is being recorded and 2020 includes the full year YTD while 2019 didn't start until 3rd Quarter

7/27/2020



2020 EXPENSES — GENERAL & STREET FUNDS

- 2020 2nd quarter expenditures are at 42.2% of the budget
 - This is up 5.6% from 2019



2020 EXPENSES – GENERAL & STREET FUNDS

<u>Department</u>	2Q 2020 Actual	2020 Budget	2Q % of Budget	2019 Actual	2Q 2020 v 2Q 2019
Council	\$ 57,979	\$ 92,556	62.6%	\$ 52,584	10.3%
Judicial	\$ 276,946	\$ 505,500	54.8%	\$ 152,810	81.2%
Mayor & Administrator	\$ 235,027	\$ 460,080	51.1%	\$ 204,289	15.0%
Human Resources	\$ 80,036	\$ 174,732	45.8%	\$ 74,121	8.0%
Finance	\$ 579,864	\$ 1,189,930	48.7%	\$ 564,287	2.8%
Economic Development	\$ 5,000	\$ 55,000	9.1%	\$ 5,000	0.0%
Legal	\$ 4,854	\$ 20,000	24.3%	\$ 5,306	-8.5%
General Government Services	\$ 346,140	\$ 1,124,840	30.8%	\$ 333,837	3.7%
Police	\$ 1,579,069	\$ 3,628,365	43.5%	\$ 1,651,406	-4.4%
Fire	\$ 1,522,099	\$ 3,544,206	42.9%	\$ 1,369,186	11.2%
Intergovernment Services	\$ 11,865	\$ 17,000	69.8%	\$ 8,397	41.3%
Community Development/Planning	\$ 463,889	\$ 1,305,545	35.5%	\$ 452,692	2.5%
Engineering	\$ 85,868	\$ 132,004	65.0%	\$ 58,112	47.8%
Animal Control	\$ 106,587	\$ 245,050	43.5%	\$ 108,077	-1.4%
Parks	\$ 238,009	\$ 563,233	42.3%	\$ 242,468	-1.8%
City Building Maintenance	\$ 216,608	\$ 440,663	49.2%	\$ 217,379	-0.4%
Street Maintenance	\$ 327,798	\$ 1,054,583	31.1%	\$ 312,031	5.1%
Total	\$ 6,137,639	\$ 14,553,287	42.2%	\$ 5,811,982	5.6%



2020 REVENUE – UTILITY FUNDS

- 2020 2nd quarter revenues:
 - Water/sewer revenues are at 45.6% of the budget
 - Stormwater revenues are at 56.3% of the budget



2020 EXPENDITURE – UTILITY FUNDS

- 2020 2nd quarter expenses:
 - Water/sewer expenses are at 30.4% of the budgeted amounts
 - Stormwater expenses are at 35% of the budgeted amounts



2020 REVENUES & EXPENSES – UTILITY FUNDS

<u>Water/Sewer Utility</u>	<u>2Q 2020</u>	<u>2020 Budget</u>	<u>2Q % of Budget</u>	<u>2019 Actual</u>
Revenues				
Water Sales	\$ 1,530,958	\$ 4,018,623	38.1%	\$ 1,551,165
Sewer Sales	\$ 2,435,468	\$ 4,745,511	51.3%	\$ 2,178,540
Other Revenues	\$ 64,850	\$ 67,600	95.9%	\$ 121,636
Total Revenue	\$ 4,031,277	\$ 8,831,734	45.6%	\$ 3,851,341
Total Expenses	\$ 2,677,637	\$ 8,804,390	30.4%	\$ 2,704,769
Total Net Revenue	\$ 1,353,639	\$ 27,344		\$ 1,146,572

<u>Storm Water Utility</u>	<u>2Q 2020</u>	<u>2020 Budget</u>	<u>2Q % of Budget</u>	<u>2019 Actual</u>
Revenues				
Storm Water Sales	\$ 780,459	\$ 1,430,336	54.6%	\$ 746,699
Storm Water Connection Fee	\$ 9,560	\$ 45,000	21.2%	\$ 19,590
Other Revenues	\$ 100,144	\$ 107,000	93.6%	\$ 61,201
Total Revenue	\$ 890,163	\$ 1,582,336	56.3%	\$ 827,490
Total Expenses	\$ 540,676	\$ 1,542,712	35.0%	\$ 515,291
Total Net Revenue	\$ 349,486	\$ 39,624		\$ 312,199



2020 — OTHER FUNDS



2020 REVENUE & EXPENSES – ALL FUNDS

Fund	Fund Description	2Q 2020			2020 Budget			2Q 2019		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
001/101	General & Street	\$ 6,463,518	\$ 6,137,639	\$ 325,879	\$ 14,178,571	\$ 14,553,287	\$ (374,716)	\$ 6,439,977	\$ 5,811,981	\$ 627,996
003	Abatement Fund	\$ 339	\$ 16,206	\$ (15,866)	\$ 1,200	\$ 19,500	\$ (18,300)	\$ 814	\$ -	\$ 814
103	Cemetery Fund	\$ 87,050	\$ 99,629	\$ (12,579)	\$ 213,650	\$ 213,650	\$ -	\$ 100,943	\$ 86,093	\$ 14,850
104	REET-1st 1/4%	\$ 170,607	\$ 41,425	\$ 129,182	\$ 476,000	\$ 897,300	\$ (421,300)	\$ 181,167	\$ 51,650	\$ 129,517
105	Park Development Fund	\$ 40,187	\$ -	\$ 40,187	\$ 226,000	\$ 828,000	\$ (602,000)	\$ 90,410	\$ -	\$ 90,410
106	REET-2nd 1/4%	\$ 164,480	\$ 29,552	\$ 134,928	\$ 882,190	\$ 907,000	\$ (24,810)	\$ 172,371	\$ 74,394	\$ 97,977
108	Hotel Motel Tax	\$ 29,306	\$ 15,958	\$ 13,348	\$ 91,400	\$ 91,400	\$ -	\$ 34,216	\$ 48,571	\$ (14,355)
110	Transportation Development	\$ 108,180	\$ 104,000	\$ 4,180	\$ 262,000	\$ 1,389,489	\$ (1,127,489)	\$ 186,201	\$ -	\$ 186,201
118	PEG Fees	\$ 609	\$ 3,000	\$ (2,391)	\$ 1,600	\$ 131,600	\$ (130,000)	\$ 1,405	\$ -	\$ 1,405
125	EMS Restricted	\$ 316	\$ -	\$ 316	\$ -	\$ -	\$ -	\$ 730	\$ -	\$ 730
126	Fire Impact Fee Fund	\$ 12,663	\$ 22,208	\$ (9,546)	\$ 60,500	\$ 53,300	\$ 7,200	\$ 22,566	\$ 22,208	\$ 358
141	Drug Seizure Fund	\$ 1,554	\$ 5,138	\$ (3,584)	\$ 10,300	\$ 19,200	\$ (8,900)	\$ 599	\$ 6,509	\$ (5,910)



2020 REVENUE & EXPENSES – ALL FUNDS

Fund	Fund Description	2Q 2020			2020 Budget			2Q 2019		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
212	UTGO Bond Redemption Fund	\$ 56,543	\$ 4,650	\$ 51,893	\$ 120,300	\$ 114,300	\$ 6,000	\$ 48,626	\$ -	\$ 48,626
215/315	Downtown Bond Debt Dumd	\$ 41,427	\$ 41,425	\$ 2	\$ 358,300	\$ 358,150	\$ 150	\$ 51,650	\$ 600	\$ 51,050
350	Capital Projects Fund	\$ 909,157	\$ 193,104	\$ 716,054	\$ 2,692,000	\$ 2,732,000	\$ (40,000)	\$ 588,650	\$ 943,605	\$ (354,955)
351	Facilities Capital Project	\$ 206,294	\$ 279,834	\$ (73,540)	\$ 567,800	\$ 794,800	\$ (227,000)	\$ 21,471	\$ 6,833	\$ 14,638
353	Transportation Capital Fund	\$ 326,337	\$ 432,588	\$ (106,251)	\$ 4,049,466	\$ 4,049,039	\$ 427	\$ 924,944	\$ 392,494	\$ 532,450
355	Art Project Fund	\$ 5,000	\$ 718	\$ 4,282	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -



2020 REVENUES & EXPENSES – ALL FUNDS

Fund	Fund Description	2Q 2020			2020 Budget			2Q 2019		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
401	Water/Sewer Fund	\$ 4,031,277	\$ 2,677,637	\$ 1,353,639	\$ 8,831,734	\$ 8,804,390	\$ 27,344	\$ 3,851,341	\$ 2,704,769	\$ 1,146,572
403	Stormwater Utility Fund	\$ 890,163	\$ 540,676	\$ 349,486	\$ 1,582,336	\$ 1,542,712	\$ 39,624	\$ 827,489	\$ 515,291	\$ 312,198
406	Water/Sewer Construction Res.	\$ 285,969	\$ 26,386	\$ 259,584	\$ 1,448,845	\$ 4,707,000	\$ (3,258,155)	\$ 675,965	\$ 73,471	\$ 602,494
408	Water/Sewer Bond Redemption	\$ -	\$ -	\$ -	\$ 3,443	\$ 3,443	\$ -	\$ -	\$ -	\$ -
410	PWTF Loan Redemption	\$ 303,472	\$ 303,472	\$ -	\$ 303,500	\$ 303,473	\$ 27	\$ 305,282	\$ 305,282	\$ -
412	Water/Sewer Bond Redemption	\$ 8	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ 18	\$ -	\$ 18
413	Water/Sewer/Storm Bond	\$ 939,971	\$ 1,000,194	\$ (60,222)	\$ 7,790,400	\$ 8,987,190	\$ (1,196,790)	\$ 568,786	\$ 973,474	\$ (404,688)
414	Water/Sewer/Storm Bond Res.	\$ 513	\$ -	\$ 513	\$ 1,800	\$ -	\$ 1,800	\$ 1,185	\$ -	\$ 1,185



2020 REVENUE & EXPENSES – ALL FUNDS

Fund	Fund Description	2Q 2020			2020 Budget			2Q 2019		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
510	Employment Security Reserve	\$ 741	\$ 6,971	\$ (6,230)	\$ 3,000	\$ 30,450	\$ (27,450)	\$ 1,982	\$ 8,429	\$ (6,447)
520	ER&R - Rolling Stock	\$ 94	\$ 34,369	\$ (34,276)	\$ 92,400	\$ 116,100	\$ (23,700)	\$ 120,232	\$ 37,060	\$ 83,172
521	ER&R - IT FUND	\$ 14	\$ 2,024	\$ (2,010)	\$ 31,600	\$ 31,500	\$ 100	\$ 30,036	\$ 31,753	\$ (1,717)
604	Cemetery Perpetual Care Fund	\$ 3,978	\$ -	\$ 3,978	\$ 9,802	\$ -	\$ 9,802	\$ 4,720	\$ -	\$ 4,720
610	Downtown Bond Guarantee Fund	\$ 5,837	\$ -	\$ 5,837	\$ 20,000	\$ -	\$ 20,000	\$ 12,231	\$ -	\$ 12,231
631	Agency Fund - Low Income	\$ 207	\$ -	\$ 207	\$ 10,300	\$ 14,000	\$ (3,700)	\$ 217	\$ -	\$ 217
	Total All Funds	\$15,085,811	\$12,018,803	\$ 3,067,008	\$44,325,437	\$51,697,273	\$ (7,371,836)	\$15,266,224	\$12,094,467	\$ 3,171,757



LGIP - INVESTMENT UPDATE

January	February	March
33,485.55	30,564.06	25,191.18
1.7230%	1.6787%	1.2926%
April	May	June
15,364.16	9,717.42	6,988.90
0.8138%	0.4977%	0.3698%
July	August	September
-	-	-
0.0000%	0.0000%	0.0000%
October	November	December
-	-	-
0.0000%	0.0000%	0.0000%

**Total LGIP
Interest YTD**
121,311.27

Note: LGIP investments are liquid



BOND - INVESTMENT UPDATE

Purchasing Fund	Maturity Date	Amount Paid	Maturity Value	Over the Life of the Bond
				Expected Interest
Water/Sewer	9/10/2021	1,632,108.45	1,605,000.00	38,118.76
		1,632,108.45	1,605,000.00	38,118.76

Earnings Received to Date:

General Fund	\$ 10,739.45
Other Funds	\$ -
W/S and SW Bond Funds	\$ 29,798.83
Total Earnings	\$ 40,538.28



THANK YOU

➤ Questions?



Washougal COVID-19 Response

July 27, 2020 Update to Council



City of Washougal

Washougal COVID-19 Response: July 27, 2020 Update

What We Will Cover:

- ❖ Status of Emergency Orders
- ❖ Status of State and County Phased Opening
- ❖ City Operational Response
- ❖ Budget Update, CARES/FEMA Funding



Washougal COVID-19 Response: July 27, 2020 Update

❖ Status of Emergency Orders

- Emergency Declaration 2020-01 in place - status to be reviewed at each Council meeting
- Council Emergency Order 2020-06 (adopted June 8, 2020)
 - ✓ Modifies Emergency Orders 2020-02, 2020-03, 2020-04 and 2020-05 (simplified approach)
 - ✓ Directs administration to follow the Governor's proclamations (covers facilities, programs, meetings, events)
 - ✓ Extends Emergency Leave until Phase 4
 - ✓ Extends private mortgage foreclosure, commercial eviction and residential inspection limitations until Phase 3
 - ✓ Duration of Order tied to Governor's proclamations

❖ Clark County in Phase 2 of “Safe Start Washington” (effective June 5, 2020)

❖ Potential timeline for future phases

- Phase 3 (On “Pause” indefinitely, last week Gov. Inslee announced additional restrictions)
- Phase 4 (three weeks later at the soonest, but Governor has indicated likely not until there is a vaccine or effective treatment)



WASHINGTON'S PHASED APPROACH

Reopening Business and Modifying Physical Distancing Measures

	1 Phase 1	2 Phase 2	3 Phase 3	4 Phase 4
High-Risk Populations*	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Resume public interactions, with physical distancing
Recreation	Some outdoor recreation (hunting, fishing, golf, boating, hiking)	All outdoor recreation involving fewer than 5 people outside your household (camping, beaches, etc.)	- Outdoor group rec. sports activities (5-50 people) - Recreational facilities at <50% capacity (public pools, etc.)	Resume all recreational activity
Gatherings (social, spiritual)	- None - Drive in spiritual service with one household per vehicle	Gather with no more than 5 people outside your household per week	Allow gatherings with no more than 50 people	Allow gatherings with >50 people
Travel	Only essential travel	Limited non-essential travel within proximity of your home	Resume non-essential travel	Continue non-essential travel
Business/Employers	- Essential businesses open - Existing construction that meet agreed upon criteria - Landscaping - Automobile sales - Retail (curb-side pick-up orders only) - Car washes - Pet walkers	- Remaining manufacturing - New construction - In-home/domestic services (nannies, housecleaning, etc.) - Retail (in-store purchases allowed with restrictions) - Real estate - Professional services/office-based businesses (telework remains strongly encouraged) - Hair and nail salons/Barbers - Housecleaning - Restaurants <50% capacity table size no larger than 5	- Restaurants <75% capacity/ table size no larger than 10 - Bars at <25% capacity - Indoor gyms at <50% capacity - Movie theaters at <50% capacity - Government (telework remains strongly encouraged) - Libraries - Museums - All other business activities not yet listed except for nightclubs and events with greater than 50 people	- Nightclubs - Concert venues - Large sporting events - Resume unrestricted staffing of worksites, but continue to practice physical distancing and good hygiene

* High-risk populations are currently defined by CDC as: persons 65 years of age and older; people of all ages with underlying medical conditions (particularly not well controlled) including people with chronic lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised, people with severe obesity, people with diabetes, people with chronic kidney disease undergoing dialysis, and people with liver disease; people who live in a nursing home or long-term care facility.



Washougal COVID-19 Response: July 27, 2020 Update

Governor's Updated Requirements

- ❖ Fewer, shorter, safer interactions are crucial. Staying home is still safest but if you go out, keep it quick, keep your distance from others, and wear your face covering.
- ❖ Restaurant guidance includes the following changes (in effect 7/30)
 - Alcohol (beer, wine, spirits) service must end at 10:00 p.m. until Phase 4.
 - Close down vending game areas (pool tables, darts, video games, etc.) until Phase 4.
 - In Phase 3, table size reduced to 5 and occupancy reduced to 50% within restaurants.
 - Bars are closed for indoor service. More information to come.
 - Indoor dining is limited to members of the same household until Phase 4.
- ❖ Fitness guidance to include the following changes:
 - In Phase 2, only 5 individuals (not counting staff) are allowed for indoor fitness services. These individuals can participate in group fitness classes or exercise on their own.
 - Reduce Phase 3 occupancy to 25% capacity. All group fitness classes are limited to no more than 10 (not counting the instructor).
- ❖ Guidance for weddings and funerals (secular or non-secular, in effect 8/6)
 - During all phases, the maximum indoor occupancy is 20% capacity or up to 30 people, whichever is less, so long as six feet of physical distancing can be achieved between households.
 - Only ceremonies are permitted. Receptions are prohibited. They must follow all other parts of the faith based guidance



Washougal COVID-19 Response: July 27, 2020 Update

Governor's Updated Requirements

- ❖ No indoor family entertainment/recreational centers (mini golf, bowling alleys, arcades, etc.) until Phase 4
- ❖ No indoor card rooms until Phase 4
- ❖ Indoor movie theaters limited to 25% occupancy as a Phase 3 activity
- ❖ All live entertainment (indoors and outdoors) prohibited
- ❖ Social gatherings limited to 10 in Phase 3 (reduced from 50)
- ❖ Expand DOH face covering order to include any shared spaces. This includes condominium hallways, hotel hallways, etc. (in effect 7/25)



Washougal COVID-19 Response: July 27, 2020 Update

❖ Phase 2

- City building facilities
 - Offices closed to the public (allowed to open in Phase 3)
 - Telework remains strongly encouraged in office/professional settings
- City parks facilities
 - Outdoor recreation allowed involving 5 or fewer people outside your household
 - All parks open, including restrooms (two restrooms closed due to needed repairs)
 - No large outdoor group sports/recreation activities allowed yet
 - Small group practices allowed for sports (no more than 5 per group, protocols in place)
 - Games at Phase 3 (?)
 - Working on protocols for sports courts and playgrounds for re-opening
- Virtual Council meetings continue (OPMA order extended through August 1, 2020)
- No events
 - Gatherings limited to no more than 5 outside household



Washougal COVID-19 Response: July 27, 2020 Update

❖ Phase 3 (on “Pause”)

- City facilities open to the public
 - Modifications to workspaces/workflow for physical distancing, telework strongly encouraged
 - Modifications to customer service interfaces and practices for physical distancing
- All City parks facilities open
 - Outdoor recreation allowed involving 50 or fewer people (might be 10 or fewer based on recent change)
 - Outdoor group sports/recreation activities allowed with no more than 50 (might be 10 or fewer based on recent change; ballfields, sports courts)
 - Games allowed with protocols in place (?)
 - Follow state guidelines
- Live Council meetings not possible unless requirements change (Mayor leaning toward continued virtual meetings even after 50 can gather due to distancing protocol challenges in chambers)
 - Gatherings limited to 10 – recently reduced from 50
 - Physical distancing challenges in Council Chambers
- No events (gatherings limited to 10 – recently reduced from 50, no live entertainment)



Washougal COVID-19 Response: July 27, 2020 Update

❖ Phase 4 (at least three weeks after Phase 3 – but likely paused)

- City facilities open to the public
 - Modifications to workspaces/workflow for physical distancing, updated telework policy
 - Modifications to customer service interfaces and practices for physical distancing
- All City parks facilities open
 - All recreation/sports activities allowed
 - Follow state guidelines
- Live Council meetings possible
 - Physical distancing challenges in Council Chambers (if still required)
- Events allowed
 - Follow state guidelines



Washougal COVID-19 Response: July 27, 2020 Update

❖ **Virtual Emergency Operations Center**

- Operations continuing, operational transition plans under development

❖ **Close coordination with CRESA, County Public Health, County, other cities**



Washougal COVID-19 Response: July 27, 2020 Update

❖ City Facilities and Access to Services

- The City is still open for business, but with limitations and protocols in place to comply with orders and to promote physical distancing
- New Permit Center at 39th/Evergreen (ECFR Station)
- City Hall and Permit Center open Mon-Thursday but closed to the public: Services by appointment with physical distancing practices to limit or eliminate public access into the building
- Telework and physical distancing protocols in place for employees
- Two public works houses open Mon-Fri with telework and physical distancing protocols
- Police lobby closed to the public (appointments for finger-printing, concealed carry permits)
- All departments constantly evaluating work protocols to promote physical distancing



Washougal COVID-19 Response: July 27, 2020 Update

❖ Budget Update, FEMA and CARES funding

- Relatively good news through Q2 – need to continue to monitor
- City working with FEMA (expecting very limited reimbursement)
- City to receive \$495K from State CARES allocation
 - ✓ Eligible city expenditures can use full allocation
- Eliminated Furloughs
- Restoring seasonal employees
- Restoring some pavement management
- Future budget cut restorations TBD
- Use of CARES funds internally and for small business support



Washougal COVID-19 Response: July 27, 2020 Update

❖ Small Business Support

- County CDBG Program using CARES Funds for a small business grant program
 - ✓ Should be available early August – program details to follow
- CARES small business support program (estimated cost range ~\$5,500 to \$10,300)
 - ✓ Assistance communicating public health information (signs, banners, table tents, floor decals, etc.)
 - ✓ Provide PPE (branded face masks for employees, face masks for customers, other)



Washougal COVID-19 Response: July 27, 2020 Update

❖ Small Business Support – Program Status and Timing

- ✓ “Public Health Information Campaign Survey” sent out to businesses last week
- ✓ Reviewing quotes for PPE’s and Signage
- ✓ Branding idea developed in-house / small group meeting this week to finalize



Washougal COVID-19 Response: July 27, 2020 Update

❖ Questions/Discussion

