CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
Monday, July 24, 2023
7:00 PM

MEETING INFORMATION

Please click the link below to join the webinar:
https://us02web.zoom.us/j/85681603259

I. INVOCATION

II. CALL TO ORDER

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. COMMUNITY RECOGNITION: Mayor's Award

VI. AMENDMENTS TO THE AGENDA

VII. PROCLAMATION

A. National Night Out

VIII. PUBLIC COMMENTS

IX. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

A. Workshop Minutes of July 10, 2023

B. Council Minutes of July 10, 2023

C. Accounts Payable of June 29-July 13, 2023, Totaling $ 1,504,115.34

D. Payroll Claims of July 15, 2023, Totaling $320,085.53

E. Approve the Lodging Tax Advisory (LTAC) Recommendations 2023
Agenda Bill #27-2023

X. NEW BUSINESS

A. Resolution: Emergency Medical Services (EMS) Levy
Agenda Bill #28-2023

XI. PUBLIC COMMENTS

XII. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

B. MAYOR

C. CITY COUNCIL

XIII. EXECUTIVE SESSION - Potential litigation - RCW 42.30.110(1)(i) – no action to follow

XIV. ADJOURNMENT

UPCOMING MEETINGS: Monday, August 14, 2023, Workshop at 5:00 pm and Council at 7:00 pm

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:

MEETING INFORMATION

Please click the link below to join the webinar:

https://us02web.zoom.us/j/85681603259

DEPT. OF ORIGIN:
Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
No

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:
National Night Out

DEPT. OF ORIGIN:
Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
No

ATTACHMENTS:

- **National Nights Out Proclamation.doc**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

PROCLAMATION

National Night Out
August 1, 2023

Whereas, the National Association of Town Watch (NATW) sponsors a national community-building campaign on Tuesday, August 1, 2023 entitled "National Night Out"; and

Whereas, the National Night Out campaign provides an opportunity for the City of Washougal to join over 38 million neighbors across 16 thousand communities from all 50 states, U.S. territories and military bases worldwide; and

Whereas, National Night Out is an annual community-building campaign that promotes strong police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live and work; and

Whereas, neighbors in Washougal can assist the local law enforcement agency through joint community-building efforts and support National Night Out; and

Whereas, it is essential that all neighbors in Washougal come together with police and work together to build a safer, more caring community; and

Now therefore, I, Mayor David Stuebe, call neighbors to join the City of Washougal and National Association of Town Watch in support for National Night Out and encourage all citizens to join in this observance by participating in designated events.

Let it be resolved that Tuesday, August 1, 2023 be proclaimed as:

"National Night Out"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Washougal. Washington to be affixed this 24th day of July 2023.

City of Washougal

_____

David Stuebe, Mayor

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:
Workshop Minutes of July 10, 2023

DEPT. OF ORIGIN:
Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
No

ATTACHMENTS:

- **Workshop Minutes 7.10.23.pdf**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES
Monday, July 10, 2023
5:00 PM

DRAFT

MEETING INFORMATION

Please click the link below to join the webinar:
https://us02web.zoom.us/j/84909879005

VIDEO **I. CALL TO ORDER**

Mayor David Stuebe called the meeting to order at 5:00 pm.

II. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, Janice Killion, Molly Coston, Ernie Suggs, and David Fritz **Absent:** Councilmember Julie Russell

Staff:
Trevor Evers, Director of Public Works/ACM
Daniel Layer, Finance Director
Rose Jewell, Community Engagement Manager

III. PUBLIC COMMENTS

None

IV. NEW BUSINESS

VIDEO **A. Finance: EMS Levy Resolution**

Daniel Layer presented the following:

- Draft resolution
- 6-year Levy
- Levy calculation - rate remains unchanged
- The for and against committee requirements
- Timelines
- November 7th Election
- Next steps

VIDEO **B. Finance: Lodging Tax Advisory Committee (LTAC) Award Recommendations 2023**

Daniel Layer presented the following:

- Background and history
- Approved LTAC Recommendations - 2023 Adopted Budget
- Current LTAC 2023 Recommendations to be on the July 24th consent agenda
- Project List
- Approval process
- Next committee meeting September 28th at 3 pm.

V. PUBLIC COMMENTS

None

VIDEO VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

Trevor Evers, Acting City Manager, reported on:

- Kudos to staff for a busy week
    - 32nd Street Funding Press Conference
    - July 4th celebration and fireworks events

Trevor Evers, Acting City Manager, reported on:

- Kudos to staff for a busy week
- 32nd Street Funding Press Conference
- July 4th celebration and fire events

B. MAYOR

Mayor Stuebe reported on:

- Fireworks show and alternatives for next year
- Kudos to staffing the 4th event
- Anticipation of citizens who want to speak about fireworks
- Mayor's Award for Memorial Day flyover pilot

C. CITY COUNCIL

Councilmember Wagner reflected on the press conference, July 4th celebration, history on "Safe and Sane" fireworks designation, JPAC on the 18th, and upcoming Parks Board Meeting.

Councilmember Coston announced the CTRAN Board meeting and event shuttles and voiced appreciation to staff.

Councilmember Suggs commented on the press conference.

Councilmember Killion commented on fireworks in the neighborhood and gave an update from the mosquito control board.

Councilmember Fritz commented on the fireworks event and his role with UNITE and their fundraising efforts. He gave an update on the recent discussions with ECCA regarding community trash.

VII. ADJOURNMENT

Meeting ended at 6:48.

_____

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:
Council Minutes of July 10, 2023

DEPT. OF ORIGIN:
Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
No

ATTACHMENTS:

- **Council Minutes 7.10.23.pdf**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
MINUTES
Monday, July 10, 2023
7:00 PM

DRAFT

MEETING INFORMATION

Please click the link below to join the webinar:
https://us02web.zoom.us/j/89718603652

I. INVOCATION - Merrill Caviness

II. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 7:01 pm.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, Janice Killion, Molly Coston, Ernie Suggs, and David Fritz **Absent:** Julie Russell

Unanimous consent to excuse Councilmember Russell. Suggs / No objections.

Staff:
Trevor Evers, Public Works Director / Acting City Manager
Robert Zeinemann, City Attorney
Daniel Layer, Finance Director
Rose Jewell, Community Engagement Manager

V. AMENDMENTS TO THE AGENDA

Mayor's Award Presentation to **Matthew Bises, President, Camas-Washougal Flying Club**, for coordinating the flyover for the Memorial Day Ceremony. Council also expressed their appreciation to Vietnam War Veteran Howard Henderson, who conducted the flyover.

VI. PUBLIC COMMENTS

None.

VII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Unanimous consent to approve the consent agenda as read. Suggs / No objections.

A. Council Minutes of June 26, 2023

B. Payroll Claims of June 30, 2023, Totaling $433,551.25

C. Accounts Payable of June 15 - 22, 2023, May EFTs, and June 22, 2023 Refunds, Totaling $3,238,748.47

D. Emergency Utility Assistance

Agenda Bill #26-2023

VIII. NEW BUSINESS - None

IX. PUBLIC COMMENTS

None.

X. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

Trevor Evers, Public Works Director / Acting City Manager, reported on the 4th of July Celebration and the 32nd Street Underpass Project (Department of Transportation) event. He closed by referring to his remarks in tonight's Workshop City Manager report.

B. MAYOR

Mayor Stuebe expressed gratitude for all the staff that worked on the recent events. He will be escorting "Citizen of the Year" Pat Suggs at the Camas Days parade. He briefly touched on his recent Poland trip and noted that the delegation may return in October 2023. Lastly, he expressed gratitude to Mayor Pro Tem Suggs for covering the meetings while he was away.

C. CITY COUNCIL

Councilmember Killion reported that she will be attending the ECHO meeting on 7/11/2023.

Councilmember Coston referred to her report from tonight's workshop. She also mentioned the 4th of July Celebration and the 32nd St Underpass Project (DOT) event and expressed her gratitude to staff for facilitating both events.

Councilmember Wagner referred to her report from tonight's workshop**.**

Councilmember Suggs expressed his gratitude to staff for the 4th of July event and to the state & local delegations who attended the 32nd St Underpass Project (DOT) event last Friday.
He reported that he attended his first Community Action Advisory Board (CAAB) meeting last week.

Councilmember Fritz referred to his report from tonight's workshop. He reported on Unite Washougal fundraising activities, litter reduction around the community and his recent Poland trip.

XI. ADJOURNMENT

Meeting adjourned at 7:18 pm.

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:
Accounts Payable of June 29-July 13, 2023, Totaling $ 1,504,115.34

DEPT. OF ORIGIN:
Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
No

ATTACHMENTS:

- **AP_CK_RUN_06.29.23_86939-86971.pdf**
- **AP_CK_RUN_07.06.23_86972-87011.pdf**
- **AP_CK_RUN_07.13.23_87012-87035.pdf**
- **Refund Checks 7.13.23_ 87036-87049.pdf**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

Washougal, WA

Check Register

Packet: APPKT01565 - KF062923

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
2091	A WORKSAFE SERVICE INC.	06/29/2023	Regular	0.00	120.00	86939
4118	AM Construction Supply, INC	06/29/2023	Regular	0.00	799.98	86940
226	CAMAS AUTO & TRK SUPPLY INC.	06/29/2023	Regular	0.00	22.63	86941
241	CHUCKS TOWING, LLC	06/29/2023	Regular	0.00	275.59	86942
1630	CLARK COUNTY PLUMBING & DRAIN	06/29/2023	Regular	0.00	14,918.76	86943
4090	Clidro Concepts LLC	06/29/2023	Regular	0.00	1,000.00	86944
3645	Dietrich Trucking LLC	06/29/2023	Regular	0.00	4,792.40	86945
3191	DOG WASTE DEPOT	06/29/2023	Regular	0.00	418.17	86946
751	GRAINGER	06/29/2023	Regular	0.00	1,592.71	86947
379	GUNDERSON TIRE CENTER	06/29/2023	Regular	0.00	21.70	86948
380	H. D. FOWLER COMPANY	06/29/2023	Regular	0.00	21,960.94	86949
2940	JACK PETERSON ATTORNEY AT LAW	06/29/2023	Regular	0.00	4,400.00	86950
1024	KENNEDY/JENKS CONSULTANTS, INC	06/29/2023	Regular	0.00	176,192.11	86951
454	L.N. CURTIS & SONS	06/29/2023	Regular	0.00	5,027.30	86952
4149	Mennen Middlebrooks	06/29/2023	Regular	0.00	366.85	86953
166	METRO LANDSCAPE SUPPLIES INC	06/29/2023	Regular	0.00	425.32	86954
176	NORTHWEST NATURAL GAS CO	06/29/2023	Regular	0.00	1,503.49	86955
1684	OREILLY AUTO PARTS	06/29/2023	Regular	0.00	84.84	86956
1583	POTTER WEBSTER COMPANY	06/29/2023	Regular	0.00	135.90	86957
1453	PRESTIGE ELECTRIC LLC	06/29/2023	Regular	0.00	569.63	86958
3651	Public Safety Testing Inc.	06/29/2023	Regular	0.00	2,015.00	86959
3834	Sean Mulderig	06/29/2023	Regular	0.00	439.95	86960
192	SKAMANIA CO SHERIFF'S OFFICE	06/29/2023	Regular	0.00	840.00	86961
643	SNAP ON INCORPORATED	06/29/2023	Regular	0.00	146.48	86962
3782	Solutions Yes, LLC	06/29/2023	Regular	0.00	179.72	86963
948	STERICYCLE, INC.	06/29/2023	Regular	0.00	10.36	86964
197	THE COLUMBIAN	06/29/2023	Regular	0.00	30.79	86965
868	THE GOODYEAR TIRE & RUBBER COM	06/29/2023	Regular	0.00	364.79	86966
690	USA BLUEBOOK	06/29/2023	Regular	0.00	500.46	86967
931	WA ASSOC OF SHERIFFS & POLICE CH	06/29/2023	Regular	0.00	375.00	86968
826	WASHINGTON STATE PATROL	06/29/2023	Regular	0.00	600.00	86969
2198	WAXIE SANITARY SUPPLY	06/29/2023	Regular	0.00	109.49	86970
3823	Western Equipment Distributors Inc.	06/29/2023	Regular	0.00	438.98	86971

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	50	33	0.00	240,679.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	50	**33**	**0.00**	**240,679.34**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	6/2023	240,679.34
			240,679.34

Washougal, WA

Check Register

Packet: APPKT01568 - MH070623 AP & PO Checks

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
226	CAMAS AUTO & TRK SUPPLY INC.	07/12/2023	Regular	0.00	193.13	86972
3779	CIT Bank, N.A.	07/12/2023	Regular	0.00	219.30	86973
701	CITY OF VANCOUVER FINANCIAL SEI	07/12/2023	Regular	0.00	6,081.00	86974
3169	CLARK COUNTY CONSTRUCTION	07/12/2023	Regular	0.00	47,760.08	86975
125	CLARK COUNTY TREASURER	07/12/2023	Regular	0.00	48,995.78	86976
3810	Clary Camas, LLC	07/12/2023	Regular	0.00	2,891.85	86977
4090	Clidro Concepts LLC	07/12/2023	Regular	0.00	1,000.00	86978
2520	DKS ASSOCIATES	07/12/2023	Regular	0.00	57.50	86979
3558	Drew Prochniak	07/12/2023	Regular	0.00	750.00	86980
619	DS SERVICES OF AMERICA, INC.	07/12/2023	Regular	0.00	89.31	86981
3697	ELTEC SYSTEMS LLC	07/12/2023	Regular	0.00	1,009.73	86982
3411	ERNIE SUGGS	07/12/2023	Regular	0.00	628.86	86983
396	HIWAY FUEL	07/12/2023	Regular	0.00	325.00	86984
418	J2 BLUE PRINT SUPPLY COMPANY	07/12/2023	Regular	0.00	126.14	86985
3737	Jubitz Corporation	07/12/2023	Regular	0.00	1,752.09	86986
454	L.N. CURTIS & SONS	07/12/2023	Regular	0.00	136.12	86987
261	LUTZ HARDWARE	07/12/2023	Regular	0.00	139.37	86988
4119	Monument Policy Group, LLC	07/12/2023	Regular	0.00	9,999.00	86989
513	OFFICE OF THE STATE TREASURER	07/12/2023	Regular	0.00	3,477.77	86990
2102	OTAK	07/12/2023	Regular	0.00	7,374.75	86991
4043	Phoenix Asphalt Maintenance Comp	07/12/2023	Regular	0.00	3,500.00	86992
558	PITNEY BOWES RESERVE ACCT	07/12/2023	Regular	0.00	2,500.00	86993
3968	POLICE EXECUTIVE RESEARCH FORU	07/12/2023	Regular	0.00	9,700.00	86994
1453	PRESTIGE ELECTRIC LLC	07/12/2023	Regular	0.00	488.25	86995
183	QUALITY CONTROL SERVICES	07/12/2023	Regular	0.00	1,070.00	86996
4030	Reed Creative LLC	07/12/2023	Regular	0.00	1,651.00	86997
3761	Securitas Technology	07/12/2023	Regular	0.00	1,225.19	86998
3701	Sheila Schmid	07/12/2023	Regular	0.00	2,000.00	86999
3782	Solutions Yes, LLC	07/12/2023	Regular	0.00	311.84	87000
3923	SW WA LLC	07/12/2023	Regular	0.00	110.84	87001
4152	Traffic Logix Corporation	07/12/2023	Regular	0.00	5,709.27	87002
2383	TRANSUNION RISK AND ALTERNATIV	07/12/2023	Regular	0.00	190.31	87003
826	WASHINGTON STATE PATROL	07/12/2023	Regular	0.00	132.50	87004
785	WASHOUGAL LUMBER CO.	07/12/2023	Regular	0.00	372.88	87005
2198	WAXIE SANITARY SUPPLY	07/12/2023	Regular	0.00	485.65	87006
1099	WESTERN DISPLAY FIREWORKS	07/12/2023	Regular	0.00	12,500.00	87007
2022	WILCOX & FLEGEL	07/12/2023	Regular	0.00	1,348.36	87008
2491	WIRE WORKS	07/12/2023	Regular	0.00	9,504.45	87009
3573	WMC Newco LLC	07/12/2023	Regular	0.00	614.39	87010
147	YATES MARSHALL, PLLC	07/12/2023	Regular	0.00	5,000.00	87011

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	47	40	0.00	191,421.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	47	**40**	**0.00**	**191,421.71**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	7/2023	191,421.71
			191,421.71

Check Register

Washougal, WA

Packet: APPKT01572 - MH071323 AP & PO

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
125	CLARK COUNTY TREASURER	07/13/2023	Regular	0.00	20,696.90	87012
809	CLARK PUBLIC UTILITIES	07/13/2023	Regular	0.00	28,175.54	87013
	Void	07/13/2023	Regular	0.00	0.00	87014
4155	Coastal Pacific Excavating	07/13/2023	Regular	0.00	175.80	87015
262	CODE PUBLISHING COMPANY	07/13/2023	Regular	0.00	228.94	87016
3523	Covalent Architecture, LLC	07/13/2023	Regular	0.00	3,625.00	87017
795	DEPT OF RETIREMENT SYSTEMS	07/13/2023	Regular	0.00	255.22	87018
991	FCS GROUP	07/13/2023	Regular	0.00	9,991.91	87019
751	GRAINGER	07/13/2023	Regular	0.00	203.37	87020
2642	INNOVATIVE SERVICES NW	07/13/2023	Regular	0.00	8,849.96	87021
419	J. P. COOKE CO.	07/13/2023	Regular	0.00	136.95	87022
4104	Joe Turner P.C., Municipal Hearings (	07/13/2023	Regular	0.00	688.00	87023
176	NORTHWEST NATURAL GAS CO	07/13/2023	Regular	0.00	25,823.00	87024
2102	OTAK	07/13/2023	Regular	0.00	5,398.00	87025
2285	PEACEHEALTH LABORATORIES	07/13/2023	Regular	0.00	155.00	87026
548	PETTY CASH/Police Dept	07/13/2023	Regular	0.00	200.00	87027
3651	Public Safety Testing Inc.	07/13/2023	Regular	0.00	316.00	87028
2928	SILVER STAR TELECOM	07/13/2023	Regular	0.00	1,708.49	87029
197	THE COLUMBIAN	07/13/2023	Regular	0.00	437.13	87030
4036	Tower Development Inc	07/13/2023	Regular	0.00	952,064.85	87031
679	TRIANGLE RESOURCES INC	07/13/2023	Regular	0.00	330.00	87032
3287	TYLER TECHNOLOGIES, INC	07/13/2023	Regular	0.00	7,686.40	87033
1940	U.S. BANK N.A. - CUSTODY	07/13/2023	Regular	0.00	46.00	87034
3852	WASCO COUNTY LANDFILL, INC	07/13/2023	Regular	0.00	2,632.56	87035

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	23	0.00	1,069,825.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	33	**24**	**0.00**	**1,069,825.02**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	7/2023	1,069,825.02
			1,069,825.02

Washougal, WA

Refund Check Register

Refund Check Detail

UBPKT11717 - UB Refunds 071323

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-001346-001	Glendenning, Travis S Etal	7/11/2023	87036	66.57			66.57	Deposit
05-000488-000	Hein, Martin And Peggy	7/11/2023	87037	128.15			128.15	Deposit
09-001511-001	Pendleton Woolen Mills	7/11/2023	87038	164.79			164.79	Deposit
12-004656-000	Butler, George	7/11/2023	87039	116.97			116.97	Deposit
12-005287-002	Howard, Kimberly	7/11/2023	87040	183.34			183.34	Deposit
13-008184-002	Jennifer, Perez-Nelson, Blake &	7/11/2023	87041	71.39			71.39	Deposit
13-008482-000	Lawrence, Phyllis	7/11/2023	87042	155.92			155.92	Deposit
14-002249-000	Ward, Patrick and Christina	7/11/2023	87043	151.96			151.96	Deposit
14-002444-000	Bahr, Glenna	7/11/2023	87044	84.22			84.22	Deposit
14-004930-000	Nickels, Tristan	7/11/2023	87045	259.40			259.40	Deposit
14-008554-001	Kent, Morgan	7/11/2023	87046	211.57			211.57	Deposit
19-008187-001	Schaeffer, Benjamin Jackson & Carri	7/11/2023	87047	26.00			26.00	Deposit
20-001824-000	Pearson, Zachary And Katherine	7/11/2023	87048	146.80			146.80	Deposit
20-006806-000	Kankelberg, Sarah	7/11/2023	87049	422.19			422.19	Deposit
Total Refunds: 14			**Total Refunded Amount:**	2,189.27				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS/REFUNDS	2189.27
Revenue Total:	2189.27

General Ledger Distribution

Posting Date: 07/17/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 401 - 401				
	401-1999	CLAIM ON POOL OPERATING CASH	-2,189.27	Yes
	401-2115	UTILITY UNAPPLIED CREDITS	2,189.27	
		401 Total:	0.00	
Fund: 999 - POOLED CASH - OPERATING				
	999-1111	POOLED CASH OPERATING	-2,189.27	
	999-2099	DUE TO OTHER FUNDS	2,189.27	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:
Payroll Claims of July 15, 2023, Totaling $320,085.53

DEPT. OF ORIGIN:
Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:
No

ATTACHMENTS:

- **PAYROLL CLAIMS VOUCHER 07.15.23.pdf**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

RECOMMENDED ACTION

CITY OF WASHOUGAL

PAYROLL CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE SERVICES CHARGED ON THE VOUCHERS ATTACHED HAVE BEEN FURNISHED TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE CLAIMS BELOW TO BE VALID AND CORRECT.

FINANCE _____

WE THE UNDERSIGNED COUNCIL MEMBERS OF WASHOUGAL, WASHINGTON DO HEREBY CERTIFY THAT THE EMPLOYEE CHECKS # 10634-10635 and EMPLOYEE VOUCHERS # 30512 to 30581 ARE APPROVED FOR PAYMENT IN THE AMOUNT OF $320,085.53 ON THE 14TH DAY OF JULY.

FINANCE COMMITTEE_____

FINANCE COMMITTEE_____

FINANCE COMMITTEE_____

Agenda Bill #27-2023

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:
Approve the Lodging Tax Advisory (LTAC) Recommendations 2023

DEPT. OF ORIGIN:
Finance

REVIEWED AT:
City Council Workshop: July 10, 2023

TO BE RETURNED TO COUNCIL:
No

ATTACHMENTS:

- **2023 LTAC Recommendations**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

Pursuant to RCW 67.28.1816, the City of Washougal Lodging Tax Advisory Committee (LTAC) has met on March 23, 2023 and June 22, 2023 to review applications for events and promotions to be sponsored by lodging tax revenues. The LTAC has compiled a list of recommended events/promotions and corresponding cost estimates and submitted said to the City Council for approval. The total cost of all the LTAC's recommended events/promotions is $58,710.

RECOMMENDED ACTION

Approve the Lodging Tax Advisory (LTAC) Recommendations 2023 recommended events/promotions totaling $58,710.

City of Washougal Lodging Tax Advisory Committee (LTAC)
2023 Recommendations

Organization	Project Name/Event	Project Cost	Requested	Awarded
Washougal Art and Cultural Alliance	2023 Art Map	$ 2,800.00	$ 2,600.00	$ 2,600.00
Washougal Studio Artist	Washougal Mother's Day Tour	$ 3,600.00	$ 2,500.00	$ 2,500.00
Washougal Song Craft	Washougal Songcraft Festival	$ 6,800.00	$ 2,200.00	$ 2,200.00
Annual Membership 2023	Columbia Gorge Tourism Alliance	$ 75,000.00	$ 2,000.00	$ 2,000.00
WHY Racing Events	Reflection Run 2023	$ 40,000.00	$ 13,000.00	$ 13,000.00
City of Washougal	Advertising and Marketing Regional	$ 8,454.00	$ 8,454.00	$ 8,454.00
City of Washougal	Tourism SWAG 2023	$ 1,500.00	$ 1,500.00	$ 1,500.00
Camas-Washougal Historical Society	Two Rivers Museum Profile Video	$ 4,875.00	$ 4,050.00	$ 4,050.00
Washougal Studio Artist	Holiday Art Market 2023	$ 1,980.00	$ 1,200.00	$ 1,200.00
Reed Creative for Washougal Brewers	Beer Passport	$ 8,206.00	$ 8,206.00	$ 8,206.00
WHY Racing Events	Scary Run 2023	$ 58,710.00	$ 13,000.00	$ 13,000.00
	TOTAL LTAC Recommendations 2023	**$ 211,925.00**	**$ 58,710.00**	**$ 58,710.00**

Agenda Bill #28-2023

BUSINESS OF THE CITY COUNCIL

City of Washougal, Washington

FOR AGENDA OF:
7/24/2023

SUBJECT:
Emergency Medical Services (EMS) Levy

DEPT. OF ORIGIN:
Finance

REVIEWED AT:
City Council Workshop: July 10, 2023

TO BE RETURNED TO COUNCIL:
No

ATTACHMENTS:

- **2023 EMS Levy resolution Final.pdf**

EXPENDITURE REQUIRED: **BUDGETED:** **APPROPRIATION REQUIRED:**

SUMMARY STATEMENT

The City has utilized a voter approved Emergency Medical Services (EMS) levy for decades to assist in the funding of the existing EMS program. The EMS levy rate that has been approved previously is $0.50 per $1,000 of assessed valuation. The current levy will expire at the end of 2023. The attached resolution will place a $0.50 per $1,000 of assessed valuation replacement levy on the ballot to be collected for six years from 2024 - 2029. The cost of the levy for a home valued at $500,000 would be $250 annually or approximately $20.83 a month.

Council may also appoint committees "For" and "Against" the ballot measure.

RECOMMENDED ACTION

1) Pass and post the resolution in the usual manner
2) Appoint committee(s)

Resolution No. __1230__

A resolution providing for the submission to the voters of the City of Washougal, a proposition authorizing the City to continue the existing Emergency Medical Services (EMS) Program with an EMS Excess Property Tax Levy at the rate of $0.50 per one thousand dollars of assessed valuation for six years (2024 through 2029).

WHEREAS, for the last approximate fifty years, Washougal voters have authorized an EMS Excess Property Tax Levy for the purpose of funding an Emergency Medical Services Program, approving a rate of $0.50 per one thousand dollars of assessed value since 2005;

AND WHEREAS, RCW 84.52.069(5) authorizes an EMS Excess Property Tax Levy to be "used only for the provision of emergency medical care or emergency medical resources, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles and structures need for the provisions of emergency medical care or emergency medical services";

AND WHEREAS, RCW 84.52.069(2) authorizes an EMS Excess Property Tax Levy of up to $0.50 per one thousand dollars of assessed value, for duration of six years, ten years, or permanently;

AND WHEREAS, the Council has determined that an EMS Excess Property Tax Levy at $0.50 per one thousand dollars of assessed value for six years is necessary to provide a safe work environment for on-duty personnel, and to provide needed emergency medical response personnel on-scene for any medical emergency the City of Washougal may have;

AND WHEREAS, the prior six-year EMS Excess Property Tax Levy will expire on December 31, 2023;

AND WHEREAS, to continue adequate funding for the Emergency Medical Services Program, a six year EMS Excess Property Tax Levy at $0.50 per one thousand dollars of assessed value must be approved by Washougal voters;

AND WHEREAS, the Council has determined that this EMS Excess Property Tax Levy proposition should be considered by Washougal voters at a special election held on the date of the 2023 general election on the 7th day of November 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

The City Council hereby declares the need to call an election by the county auditor of Clark County, Ex-officio Supervisor for Elections for said County. The City of Washougal hereby requests said Auditor to call and conduct a special election in the City of Washougal in

the manner provided for by the law for the purpose of submitting to the electors of the City of Washougal for their approval or rejection, a question of whether regular property levies as authorized by RCW 84.52.069 should be made for all the taxable property within the City limits of the City of Washougal at the rate of $ 0.50 per one thousand dollars of assessed valuation for a period of six years to be collected beginning in 2024. The date of the special election shall be the 7th day of November 2023.

The proceeds of said tax levies are to be used for the sole purpose of providing for the operation and maintenance of an Emergency Medical Program in the City of Washougal. If the proposition passes, the first year of collection will be 2024 and the final year of collection will be 2029.

Section II

The ballot title of the aforesaid proposition shall be as follows:

The Washougal City Council adopted Resolution No. 1230 which authorizes the City to fund emergency medical services with a regular property tax levy. This measure would impose regular property tax levies of $.50 or less per $1,000 of assessed valuation for each of six consecutive years beginning in 2024 to replace an expiring emergency medical services property tax levy as authorized by RCW 84.52.069. Should this tax levy be approved?

YES..... ☐

NO..... ☐

Section III

The City Clerk is hereby authorized and directed to certify said proposition to the Supervisor of Elections for Clark County, Washington, forthwith as provided by law.

Section IV

The County Supervisor of Elections and/or the City Clerk is hereby authorized, directed and empowered to cause notices of such election to be given for the time and in the manner and form required by the laws of the State of Washington and to take all steps necessary to bring about and carry out such election.

Section V

This resolution shall take effect after its passage.

City of Washougal, Washington

_____

Mayor

ATTEST:

_____

Finance Director/City Clerk

APPROVED AS TO FORM:

_____

City Attorney