



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP AGENDA
Monday, July 13, 2020
5:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. NEW BUSINESS

A. Administration: Resolution regarding 2020 Levy Lid Lift for Fire and EMS

B. Administration: COVID-19 Update

V. PUBLIC COMMENTS

VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

B. MAYOR

C. CITY COUNCIL

VII. ADJOURNMENT

UPCOMING MEETINGS: Monday, July 27, 2020 - Workshop at 5:00 pm and Council at 7:00 pm

Workshop Coversheet
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

7/13/2020

SUBJECT:

Resolution regarding 2020 Levy Lid Lift for Fire and EMS

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

Yes

ATTACHMENTS:

- ▢ **2020 Fire and EMS lid lift July 13 2020 Council worksession presentation.pdf**
- ▢ **2020 Levy Lid Lift Resolution Fire and EMS July 13 worksession draft.docx**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

2020 Fire/EMS Lid Lift

July 13, 2020 Council Woksession



City of Washougal

2020 Fire/EMS Lid Lift: What We Will Cover

- ❖ **Expiration of Current Lid Lift**
- ❖ **Implications of Various Lid Lift Scenarios**
- ❖ **2020 Community Survey Results**
- ❖ **Proposed Resolution**
- ❖ **Next Steps**
- ❖ **Council Discussion**



2020 Fire/EMS Lid Lift: Expiration of Current Lid Lift

- ❖ **Current 6-year Lid Lift expires this year**
- ❖ **If no new lid lift – loss of \$171.4K in revenue**



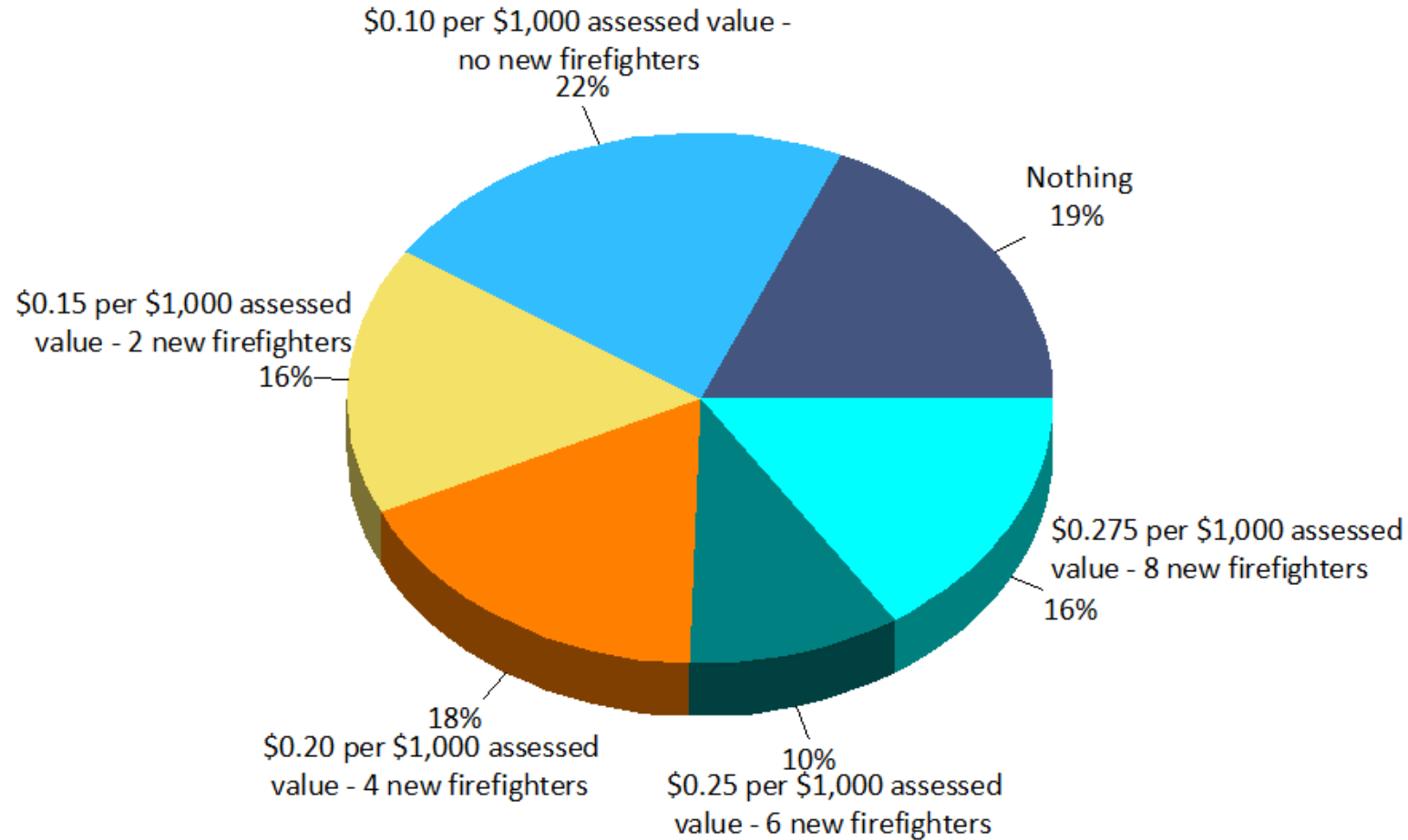
2020 Fire/EMS Lid Lift: Implications of Various Lid Lift Scenarios

- ❖ No lid lift = loss of \$171.4K revenue (potential cuts to program)
- ❖ \$0.10/\$1,000 AV = \$239K (status-quo, no new FTE)
- ❖ \$0.15/\$1,000 AV = \$358K (2 new FTE)
- ❖ \$0.20/\$1,000 AV = \$482.9K (4 new FTE)
- ❖ \$0.25/\$1,000 AV = \$603.6K (6 new FTE)
- ❖ \$0.275/\$1,000 AV = \$664K (8 new FTE)



Q21. Maximum Amount of Property Tax Respondents Would Be Willing to Support to Fund Firefighters

by percentage of respondents (excluding "don't know")



Source: ETC Institute DirectionFinder (2020 - Washougal, WA)

82% would support at least \$.10 per \$1,000;
60% would support at least \$.15 per \$1,000;
44% would support at least \$.20 per \$1,000

2020 Fire/EMS Lid Lift: Summary

Lid Lift	Total Revenue	Impact	Community Survey (50% req'd)	Annual Cost Median Home - \$400K	Expiring levy approx. \$0.07	Net Annual Cost Median Home - \$400K
None	\$0	lose \$171.4K	19%	\$0	-\$28	-\$28
\$0.10	\$241.5K	Status-quo (no new FTE)	82%	\$40	-\$28	\$12
\$0.15	\$362.2K	2 new FTE	60%	\$60	-\$28	\$32
\$0.20	\$482.9K	4 new FTE	44%	\$80	-\$28	\$52
\$0.25	\$603.K	6 new FTE	26%	\$100	-\$28	\$72
\$0.275	\$664K	8 new FTE	16%	\$110	-\$28	\$82



2020 Fire/EMS Lid Lift: Proposed Resolution

- ❖ Resolution placing either a six-year ten or fifteen cents lid lift on the November 3, 2020 ballot



2020 Fire/EMS Lid Lift: Next Steps

- ❖ **Council direction re: amount of lid lift**
- ❖ **Adoption of Resolution no later than July 27, 2020 meeting**
- ❖ **Deadline August 4, 2020**



2020 Fire/EMS Lid Lift

Council Discussion



Resolution No. _____

YELLOW HIGHLIGHTED LANGUAGE = 10 CENTS LIFT
GREEN HIGHLIGHTED LANGUAGE = FIFTEEN CENTS LIFT

A RESOLUTION of the City Council of the City of Washougal providing for the submission to the qualified voters of the City, at the special election to be held in conjunction with the general election to be held therein on November 3, 2020, of a proposition authorizing the City to increase its regular property tax levy above the limit established in chapter 84.55.010 RCW for six years to provide funds for fire and emergency medical services; and requesting the Clark County Auditor to place the proposition on such general municipal election ballot.

WHEREAS, the City of Washougal (the "City") provides fire and emergency medical services to its citizens;

AND WHEREAS, the voters of the City approved a levy lid lift of ten cents per \$1,000 of assessed valuation in 2006 covering the years 2007 through 2012 for the purpose of maintaining and enhancing the level of service for emergency medical services in the community;

AND WHEREAS, the voters of the City approved a levy lid lift of ten cents per \$1,000 of assessed valuation in 2014 covering the years 2015 through 2020 for the purpose of maintaining and enhancing the level of service for fire and emergency medical services in the community;

AND WHEREAS, said levy lid lift expires at the end of 2020;

AND WHEREAS, the City Council has determined that it is desirable to **maintain** **and enhance** service levels for fire and emergency medical services;

AND WHEREAS, replacing the expiring levy lid lift of ten cents per \$1,000 of assessed valuation will provide funding to support maintaining service levels for fire and emergency medical services;

AND WHEREAS, replacing the expiring levy lid lift of ten cents per \$1,000 of assessed valuation with a new levy lid lift of fifteen cents per \$1,000 of assessed valuation will provide funding to support enhancing service levels for fire and emergency medical services by providing funding for two additional positions;

AND WHEREAS, with the approval of the City's voters, the City can increase its regular property tax levy to provide for fire and emergency medical services;

AND WHEREAS, using preliminary information provided by the Clark County Assessor's Office the City estimates that its regular property tax levy for 2021 will be approximately \$1.91 per \$1,000 of assessed value (not including the proposed **replacement** levy lid lift) or \$1.19 below the \$3.10 rate per \$1,000 of assessed valuation permitted by statute, providing the potential for a levy lid lift;

AND WHEREAS, if voters approve the proposed **replacement** levy lid lift for fire and EMS services the City Council will assess a levy in 2020 for collection in 2021 that will result in a regular levy rate of not more than **ten** **fifteen** cents per \$1,000 of assessed value higher than the regular levy rate would have been without voter approval of the fire and EMS replacement levy lid lift;

AND WHEREAS, the exact rate for the City's regular property tax levy for 2021 will not be known until later in 2020 and must be estimated for purposes of preparing a proposition for a replacement levy lid lift to be voted on in the November 2020 election and the City has used a maximum levy rate of **\$2.10** **\$2.15**

per \$1,000 of assessed value in the ballot title to provide a margin of error for potential changes in assessed value prior to the end of 2020;

AND WHEREAS, at Council meetings and workshops held on January 13, 2020, February 24, 2020, March 9, 2020, May 15, 2020, May 26, 2020 and July 13, 2020, the City Council discussed the fire and ems program, the potential replacement levy lid lift and the community survey question regarding the lid lift, and received presentations regarding the same;

AND WHEREAS, the citizens of Washougal had an opportunity to address Council regarding the proposed replacement levy lid lift;

AND WHEREAS, the results of the 2020 Community Survey indicate strong support for a replacement lid lift of ten fifteen cents per \$1,000 of assessed value,

AND WHEREAS, the City Council has determined that the best interests and general welfare of the City would be served by submitting to the qualified voters in the City of Washougal, a proposition authorizing the City to increase its regular property tax levy above the limit established in chapter 84.55.010 RCW for six years to provide funds for fire and emergency medical services;

AND WHEREAS, the City Council desires that the special election to be held in conjunction with the general election to be held therein on November 3, 2020, include on the ballot for qualified voters of the City of Washougal, the proposition of whether the City should increase the regular property tax levy by no more than ten fifteen cents per \$1,000 assessed valuation for six years to fund fire and emergency medical services, and that in any event this rate will not exceed by more than ten fifteen cents per \$1,000 assessed valuation the rate which would be assessed if this replacement levy lid lift is not approved;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

The City Council hereby requests and calls for the Clark County Auditor to include on the ballot for the special election to be held in conjunction with the general election to be held therein on November 3, 2020, in the City of Washougal for the purpose of submitting to the qualified voters of the City of Washougal the proposition of whether the City should increase the regular property tax levy by no more than ten fifteen cents per \$1,000 assessed valuation for six years to fund fire and emergency medical services.

Section II

The proposition to be submitted at the election shall be in the form of a ballot title prepared by the City Attorney to read as follows:

PROPOSITION

REPLACEMENT LEVY FOR FIRE AND EMERGENCY MEDICAL SERVICES

The City Council of the City of Washougal adopted Resolution _____ concerning renewing an increase in Washougal's regular property tax levy for fire and emergency medical services.

To fund fire and emergency medical services, this proposition authorizes an increase in the City of Washougal's regular tax levy for collection in 2021 of **ten cents (\$0.10)** **fifteen cents (\$0.15)** per \$1,000 of assessed valuation. If this proposition is approved the City's total 2021 regular levy rate will not exceed **\$2.10** **\$2.15** per \$1,000 of assessed valuation. Levy amounts in the five years following 2021 will be limited as provided under RCW chapter 84.55. Should this proposition be approved?

Yes _____

No _____

Section III

The City Clerk is authorized and directed to file a certified copy of this Resolution with the Clark County Auditor.

Section IV

If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

PASSED by the Council of the City of Washougal on the **27th** day of **July, 2020**.

City of Washougal, Washington

Mayor, Molly Coston

ATTEST:

Finance Director/City Clerk

APPROVED AS TO FORM:

City Attorney

Workshop Coversheet
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

7/13/2020

SUBJECT:

COVID-19 Update

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

Yes

ATTACHMENTS:

▯ **COVID-19 Response Update July 13 2020 Council worksession.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

Washougal COVID-19 Response

July 13, 2020 Update to Council



City of Washougal

Washougal COVID-19 Response: July 13, 2020 Update

What We Will Cover:

- ❖ Status of Emergency Orders
- ❖ Status of State and County Phased Opening
- ❖ City Operational Response
- ❖ Budget Update, CARES/FEMA Funding



Washougal COVID-19 Response: July 13, 2020 Update

❖ Status of Emergency Orders

- Emergency Declaration 2020-01 in place - status to be reviewed at each Council meeting
- Council Emergency Order 2020-06 (adopted June 8, 2020)
 - ✓ Modifies Emergency Orders 2020-02, 2020-03, 2020-04 and 2020-05 (simplified approach)
 - ✓ Directs administration to follow the Governor's proclamations (covers facilities, programs, meetings, events)
 - ✓ Extends Emergency Leave until Phase 4
 - ✓ Extends private mortgage foreclosure, commercial eviction and residential inspection limitations until Phase 3
 - ✓ Duration of Order tied to Governor's proclamations

❖ Clark County in Phase 2 of “Safe Start Washington” (effective June 5, 2020)

❖ Potential timeline for future phases

- Phase 3 (On “Pause”)
- Phase 4 (three weeks later at the soonest, but Governor has indicated likely not until there is a vaccine or effective treatment)



WASHINGTON'S PHASED APPROACH

Reopening Business and Modifying Physical Distancing Measures

	1 Phase 1	2 Phase 2	3 Phase 3	4 Phase 4
High-Risk Populations*	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Resume public interactions, with physical distancing
Recreation	Some outdoor recreation (hunting, fishing, golf, boating, hiking)	All outdoor recreation involving fewer than 5 people outside your household (camping, beaches, etc.)	- Outdoor group rec. sports activities (5-50 people) - Recreational facilities at <50% capacity (public pools, etc.)	Resume all recreational activity
Gatherings (social, spiritual)	- None - Drive in spiritual service with one household per vehicle	Gather with no more than 5 people outside your household per week	Allow gatherings with no more than 50 people	Allow gatherings with >50 people
Travel	Only essential travel	Limited non-essential travel within proximity of your home	Resume non-essential travel	Continue non-essential travel
Business/Employers	- Essential businesses open - Existing construction that meet agreed upon criteria - Landscaping - Automobile sales - Retail (curb-side pick-up orders only) - Car washes - Pet walkers	- Remaining manufacturing - New construction - In-home/domestic services (nannies, housecleaning, etc.) - Retail (in-store purchases allowed with restrictions) - Real estate - Professional services/office-based businesses (telework remains strongly encouraged) - Hair and nail salons/Barbers - Housecleaning - Restaurants <50% capacity table size no larger than 5	- Restaurants <75% capacity/ table size no larger than 10 - Bars at <25% capacity - Indoor gyms at <50% capacity - Movie theaters at <50% capacity - Government (telework remains strongly encouraged) - Libraries - Museums - All other business activities not yet listed except for nightclubs and events with greater than 50 people	- Nightclubs - Concert venues - Large sporting events - Resume unrestricted staffing of worksites, but continue to practice physical distancing and good hygiene

* High-risk populations are currently defined by CDC as: persons 65 years of age and older; people of all ages with underlying medical conditions (particularly not well controlled) including people with chronic lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised, people with severe obesity, people with diabetes, people with chronic kidney disease undergoing dialysis, and people with liver disease; people who live in a nursing home or long-term care facility.



Washougal COVID-19 Response: July 13, 2020 Update

❖ Phase 2

- City building facilities
 - Offices closed to the public (allowed to open in Phase 3)
 - Telework remains strongly encouraged in office/professional settings
- City parks facilities
 - Outdoor recreation allowed involving 5 or fewer people outside your household
 - All parks open, including restrooms (two restrooms closed due to needed repairs)
 - No large outdoor group sports/recreation activities allowed yet
 - Small group practices allowed for sports (no more than 5 per group, protocols in place)
 - Games at Phase 3
 - Working on protocols for sports courts and playgrounds for re-opening
- Virtual Council meetings continue (OPMA order extended through August 1, 2020)
- No events
 - Gatherings limited to no more than 5 outside household



Washougal COVID-19 Response: July 13, 2020 Update

❖ Phase 3 (on “Pause”)

- City facilities open to the public
 - Modifications to workspaces/workflow for physical distancing, telework strongly encouraged
 - Modifications to customer service interfaces and practices for physical distancing
- All City parks facilities open
 - Outdoor recreation allowed involving 50 or fewer people
 - Outdoor group sports/recreation activities allowed with no more than 50 (ballfields, sports courts)
 - Games allowed with protocols in place
 - Follow state guidelines
- Live Council meetings possible (Mayor leaning toward continued virtual meetings)
 - Gatherings limited to 50
 - Physical distancing challenges in Council Chambers
- No events (gatherings limited to no more than 50)



Washougal COVID-19 Response: July 13, 2020 Update

❖ Phase 4 (at least three weeks after Phase 3 – but likely paused)

- City facilities open to the public
 - Modifications to workspaces/workflow for physical distancing, updated telework policy
 - Modifications to customer service interfaces and practices for physical distancing
- All City parks facilities open
 - All recreation/sports activities allowed
 - Follow state guidelines
- Live Council meetings possible
 - Physical distancing challenges in Council Chambers
- Events allowed
 - Follow state guidelines



Washougal COVID-19 Response: July 13, 2020 Update

❖ **Virtual Emergency Operations Center**

- Operations continuing, operational transition plans under development

❖ **Close coordination with CRESA, County Public Health, County, other cities**



Washougal COVID-19 Response: July 13, 2020 Update

❖ City Facilities and Access to Services

- The City is still open for business, but with limitations and protocols in place to comply with orders and to promote social distancing
- New Permit Center at 39th/Evergreen (ECFR Station)
- City Hall and Permit Center open Mon-Thursday but closed to the public: Services by appointment with physical distancing practices to limit or eliminate public access into the building
- Telework and physical distancing protocols in place for employees
- Two public works houses open Mon-Fri with telework and physical distancing protocols
- Police lobby closed to the public (appointments for finger-printing, concealed carry permits)
- All departments constantly evaluating work protocols to promote physical distancing



Washougal COVID-19 Response: July 13, 2020 Update

❖ Budget Update, FEMA and CARES funding

- Preliminary budget review relatively good news
- City working with FEMA (expecting limited reimbursement)
- City to receive \$495K from State CARES allocation
 - ✓ Eligible city expenditures can use full allocation
- Eliminated Furloughs
- Restoring seasonal employees
- Restoring some pavement management
- Future budget cut restorations TBD
- Potential use of CARES for community support



Washougal COVID-19 Response: July 13, 2020 Update

❖ Small Business Support

- County CDBG Program using CARES Funds for a small business grant program
 - ✓ Should be available early August – program details to follow
- Eligible CARES small business support expenses
 - ✓ Assistance communicating public health information (signs, table tents, floor decals, etc.)
 - ✓ Provide PPE (branded face masks for employees, face masks for customers, other)
 - ✓ Direct grants to cover costs of business interruption
 - ✓ Marketing costs are an eligible use of these funds as long as the marketing is geared toward bringing back business lost due to COVID-19 or to communicate things that promote a safe experience given COVID-19 (cannot be a longer-term marketing campaign)



Washougal COVID-19 Response: July 13, 2020 Update

❖ Small Business Support – Staff Recommendation

- ✓ Assistance communicating public health information (signs, table tents, floor decals, etc.)
(\$2,500 - \$7,300)
- ✓ Provide PPE (branded face masks for employees, face masks for customers, other)
(~\$6/ branded mask; 500 masks = \$3,000)
- ✓ Direct grants to cover costs of business interruption
(\$TBD)



Washougal COVID-19 Response: July 13, 2020 Update

❖ Council Discussion re: Use of CARES

