



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP AGENDA
Monday, June 12, 2023
5:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/85804526199>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. NEW BUSINESS

- A. Fire: CARES - Cliff Free, Fire Chief**
- B. Police: Ordinance/Resolution amending WMC 3.88 City Fees and Charges**
- C. Police: Ordinance adding WMC 9.85 and repealing WMC sections 9.84, 9.100, and 9.64**
- D. Police: Body Worn Cameras Update**
- E. Public Works: Six Year Transportation Improvement Plan (TIP)**
- F. Finance: 2023 Quarter 1 Update**

V. PUBLIC COMMENTS

VI. REPORTS AND COMMUNICATIONS

- A. CITY MANAGER**
- B. MAYOR**
- C. CITY COUNCIL**

VII. ADJOURNMENT

UPCOMING MEETINGS: Monday, June 26, 2023 - Workshop at 5:00 pm and Council at 7:00 pm

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

6/12/2023

SUBJECT:

MEETING INFORMATION

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85804526199>

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

Workshop Coversheet
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

6/12/2023

SUBJECT:

Ordinance and Resolution amending WMC 3.88 City Fees and Charges

DEPT. OF ORIGIN:

Police

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

Yes

ATTACHMENTS:

- ▯ **RESOLUTION WMC 3.88 - Final DRAFT.docx**
- ▯ **ORDINANCE - 2023 Amendments to WMC 3.88 referencing fee resolution - Final DRAFT.docx**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

RESOLUTION 1195

A RESOLUTION OF THE CITY OF WASHOUGAL WASHINGTON ADOPTING CITY FEES FOR PUBLIC RECORDS

WHEREAS, the City of Washougal (“City”) is a local agency as defined in Ch. 42.56 RCW, commonly referred to as the Washington Public Records Act, and must therefore comply with its provisions; and

WHEREAS, the City may charge the fees set out in RCW 42.56.120, but only after an affirmative finding that calculating actual costs would be unduly burdensome; and

WHEREAS, pursuant to RCW 42.56.240(14)(f), the City may charge requestors for reasonable costs of redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring body-worn video (“BWV”) recordings to comply with the records release exemptions in Chapter 42.56 RCW or other applicable laws; and

WHEREAS, the City has determined the per minute cost for redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring BWV recordings by using the 307-W Salary Schedule for a Senior Administrative Assistant at salary range 10, step 9; and

WHEREAS, it is important for a municipality to facilitate public knowledge of applicable City rates and charges; and

WHEREAS, City rates and charges require periodic adjustments to account for changes in City costs and for inflation; and

WHEREAS, the City believes it is helpful to place as many of the City’s fees and charges in one location to facilitate public reference; and

WHEREAS, City staff faces a large volume of public records requests, and in order to maintain the efficient operation of City administration and meet the City’s obligations under the Public Records Act, the City Council desires to authorize staff to charge the fees set out and allowed under state law; and

WHEREAS, the City desires to impose the rates and charges referenced in this Fee Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WASHOUGAL, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Determination of Actual Costs Unduly Burdensome. The City Council of the City of Washougal finds that it would be unduly burdensome for the City to calculate the actual

per page costs for processing public records requests. The actual costs can include all of the following, the calculation of which would be unduly burdensome for staff: (1) all costs directly incident to copying such public records including the actual cost of the paper and the per page cost for use of agency copying equipment; (2) all costs directly incident to shipping such public records, including the cost of postage or delivery charges and the cost of any container or envelope used; (3) any general administrative or overhead charges that are directly related to the actual cost of copying the public records; and (4) Staff time to copy and mail the requested public records may be included in an agency's costs. Calculating these amounts would slow the efficient operation of City administration and therefore would be unduly burdensome.

Section 2. Adoption of the Fee Schedule in RCW 42.56.120. The City Council adopts by reference the charges for the inspection of public records or locating public documents and making them available for copying set out in RCW 42.56.120.

Section 3. Adoption of Cost Recovery Allowed in RCW 42.56.240(14)(f). The City Council adopts and allows charges for reasonable costs of redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring BWV recordings.

Section 4. Table of Fees for Various Records and Community Garden Plot. The City Council adopts the Table of Fees set forth herein as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF WASHOUGAL, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS ____ DAY OF JUNE, 2023.

CITY OF WASHOUGAL

David Stuebe, Mayor

ATTEST:

Daniel Layer, Finance Director / City Clerk

APPROVED AS TO FORM:

Robert D. Zeinemann, City Attorney

Exhibit A
City Fees (addendum to current City fees and rates)

Effective _____ 2023

Code/RCW section	Description	New Fee
WMC 3.88.020	Copies of printed materials per page (black and white)*	\$0.15
WMC 3.88.025	Scans of materials per page	\$0.10
WMC 3.88.030	Wage rate for billing purposes	\$33.82 per hour
WMC 3.88.040	Data or audio/video recordings	\$10.00
WMC 3.88.050	Community garden plot annual fee	\$15.00 \$12.00 (seniors or low-income**) \$5.00 (disabled)
RCW 42.56.120	Electronic (files/attachments)	\$0.05/four files
RCW 42.56.120	Customized Service Charge***	Actual Costs
RCW 42.56.120	Mailing Container/Envelope	Actual Costs
RCW 42.56.120	Postage/delivery charges	Actual Costs
RCW 42.56.120	Outside Vendor fees****	Actual Costs
RCW 42.56.120	Digital Storage Media/Device (e.g. cd/dvd/flash drive)	Actual Costs

WMC 3.88.010	Fingerprint charges	\$16.00
WMC 9.28.040	Pistol License Issuance Fee (original CPL)	\$49.25
RCW 46.52.085	Copy of Collision Report (min/first 5 pages)	\$1.50
RCW 46.52.085	Copy of Collision Report - Additional pages	\$0.15/page
RCW 42.56.240(14)	Staff redaction time for body-worn camera footage*****	\$0.58/minute
RCW 10.97.100	Criminal History Record	\$12.00

Fee Schedule Notes:

**The fees for copying may be combined to the extent more than one applies to a particular request. The City may enter into alternative fee agreements with requestors as provided in RCW 42.56.120(4). Fees for copies will be as provided above if the total amount due (inclusive of multiple installments) is more than \$1.50; any charges where the total amount due is under \$1.50 will be waived. The City will also waive any fees for copies of case reports when the requestor is the victim of a crime documented in the requested report.*

*** The threshold for qualifying for the low-income fee shall be the same as the Low-Income Home Energy Assistance Program*

****The City may charge actual costs of obtaining specialized information technology expertise should a request require the use of these services to prepare data compilations or provide customized electronic access services (when not used for other City purposes) pursuant to RCW 42.56.120(3).*

*****The City will provide copies of paper records up to 11" X 17" at the fees listed above; for any copies of paper records requested at a size larger than 11" X 17", copies of records in a format that*

the City is not able to produce in-house, or copies that can be made more efficiently and/or less expensively at an outside vendor, records may be sent to a secure outside vendor for scanning/copying/reproducing through arrangement with the City, and the requestor shall arrange payment directly with the vendor for these services.

******The City will charge all requestors requesting body-worn camera footage except those listed in RCW 42.56.240(e)(i) for the time it takes the City to redact the footage, See RCW 42.56.240(14)(f)(1). These charges are based on the average per-minute salaries of the City employees responsible for video redaction. For the purposes of providing requestors estimated costs of a request under RCW 42.56.120(2)(f), the City estimates that redaction takes ten minutes of staff time per minute of raw footage for targeted video redaction (with or without audio redaction); five minutes of staff time per minute of raw footage for targeted audio redaction alone; and one minute total per video for complete screen blur and audio removal.*

DRAFT

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF WASHOUGAL
WASHINGTON, AMENDING WASHOUGAL
MUNICIPAL CODE CHAPTER 3.88 CITY FEES
AND CHARGES, AND PROVIDING FOR
SEVERABILITY AND AN EFFECTIVE DATE**

WHEREAS, the City of Washougal (“City”) charges fees for certain functions to enable the City to recover costs where the City service is for the benefit or due to the actions of members of the public and not for the greater good; and

WHEREAS, the City Council wishes to provide flexibility to periodically adjust fees to account for internal cost changes and inflation; and

WHEREAS, the use of a Resolution affords such flexibility to allow changes without the cost of publication and codification associated with code amendments and ordinance adoption; and

WHEREAS, the City intends to incorporate most City fees and charges in a single Resolution to facilitate the public’s ability to locate specific fees and charges in a single location; and

WHEREAS, the City Council directs the City Manager to ensure each change to the Fee Resolution is included on the City website for easy access to the public; and

WHEREAS, RCW 42.56.120 allows the City to charge for public records under circumstances enumerated herein; and

WHEREAS, RCW 42.56.240 (14)(f) allows law enforcement agencies to charge the reasonable costs of redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring of body-worn video (BWV) recordings under defined circumstances to comply with the records release exemptions in Chapter 42.56 RCW or any other applicable law; and

WHEREAS, concurrently with the adoption of this ordinance, the City Council will approve a Fee Resolution adopting RCW 42.46.120 and RCW 42.56.240(14)(f) establishing fees for copies of printed materials, scans of printed materials, data or audio/video recordings, body-worn camera videos, the wage rate for billing purposes, fingerprints, pistol licenses, and annual fees for community garden plots; and

WHEREAS, the City Council has determined that it is in the best interest of the City to amend Washougal Municipal Code (“WMC”) Chapter 3.88;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WASHOUGAL, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. WMC 3.88 (City Fees and Charges), Amended. That Washougal Municipal Code Section 3.88 is hereby amended as set forth in Exhibit A which is hereby incorporated by reference into this Ordinance.

Section 2. Severability. That if any clause, section, or other part of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby but shall remain in full force and effect.

Section 3. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall be effective five (5) days after publication according to law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF WASHOUGAL,
WASHINGTON, AT A REGULAR MEETING THIS ___ DAY OF ____, 2023.**

CITY OF WASHOUGAL

David Stuebe, Mayor

ATTEST:

Daniel Layer, Finance Director / City Clerk

APPROVED AS TO FORM:

Robert D. Zeinemann, City Attorney

Exhibit "A"

Key: New language = underlined
Old language - ~~strikethrough~~

Chapter 3.88 CITY FEES AND CHARGES

Sections:

3.88.010 Fingerprint charges.

3.88.020 Copies of printed materials.

3.88.025 Scans of printed materials.

3.88.030 Wage rate for billing purposes.

3.88.040 Data or audio/video recordings.

3.88.050 Community garden plot annual fee.

3.88.010 Fingerprint charges.

The fee for fingerprinting shall be as set forth on the city's fee resolution. (Ord. 1939 (Exh. A), 2021; Ord. 1667 § 1 (Exh. A), 2010; Ord. 1115, 1993)

3.88.020 Copies of printed materials.

~~The fee for copies of printed materials shall be as set forth on the city's fee resolution. The city of Washougal will charge the public for the cost of standard copies (eight by 11 black and white copies) at the rate of \$0.15 per page. Nonstandard copies which would include all copies other than standard copies will be charged the actual cost to produce the record. (Ord. 1695 § 1 (Exh. A), 2011; Ord. 1159, 1995)~~

3.88.025 Scans of printed materials.

The fee for scans of printed materials shall be as set forth on the city's fee resolution.

3.88.030 Wage rate for billing purposes.

In all cases where the city billed citizens for special work projects for which the city is entitled to reimbursement, excluding employees covered by civil service, the billing rate shall be as set forth on the city's fee resolution or by agreement of the parties. ~~based on the following formula:~~

~~(1) Wages from Local 307W then current contract: Range 110, step 09 plus range 5, step 10/2/173.3 hours equals the billable hourly rate.~~

~~(2) Benefits ratio: Total of maximum benefit premiums for an individual person plus value of vacations/holidays/billable monthly rate equal percentage to be added to cover benefits. (Ord. 1176 § 1, 1995)~~

3.88.040 Data or audio/video recordings.

The costs for providing a copy of data or audio/video recordings of public records of the city of Washougal shall be as set forth on the city's fee resolution. ~~the sum of \$10.00.~~ (Ord. 1694 § 1 (Exh. A), 2011; Ord. 1416 § 1, 2001)

3.88.050 Community garden plot annual fee.

The annual charge for use of a community garden plot provided by the city of Washougal shall be as set forth on the city's fee resolution. ~~is \$15.00 per at grade or raised garden plot.~~

For those citizens that are disabled, the annual charge for an ADA garden plot shall be as set forth on the city's fee resolution. ~~will be \$5.00.~~

For those citizens who are either low income or a senior citizen, the annual rate for use of a city-owned garden plot shall be as set forth on the city's fee resolution. ~~is \$12.00 per at grade or raised garden plot.~~

For the purposes of this section, "senior citizen" is defined as a person who is 65 years of age or older at the time of the application of use of a community garden plot.

A "low income citizen" is defined as a citizen whose household income in the preceding calendar year is not greater than the sum set forth on the city's fee resolution. ~~of \$20,000 gross income.~~ (Ord. 1755 § 1 (Exh. A), 2014; Ord. 1745 § 1 (Exh. A), 2013; Ord. 1626 § 2, 2009)

Workshop Coversheet
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

6/12/2023

SUBJECT:

Ordinance adding WMC 9.85 and repealing WMC sections 9.84, 9.100, and 9.64

DEPT. OF ORIGIN:

Police

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

Yes

ATTACHMENTS:

▯ **Ordinance WMC 9.85 Controlled Substances and Drug Paraphernalia.docx**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

AN ORDINANCE adopting Chapter 9.85 of the Washougal Municipal Code and criminalizing the possession of a controlled substance without a prescription; repealing Chapters 9.84, 9.100, and 9.64 of the Washougal Municipal Code relating to drugs and vagrancy.

RECOMMENDED ACTION

ORDINANCE NO. ____

AN ORDINANCE adopting Chapter 9.85 of the Washougal Municipal Code and criminalizing the possession of a controlled substance without a prescription; repealing Chapters 9.84, 9.100, and 9.64 of the Washougal Municipal Code relating to drugs and vagrancy; providing for severability; and establishing effective date, and establishing an expiration for portions of the newly adopted Chapter 9.85 of the Washougal Municipal Code.

WHEREAS, the use of controlled substances without a prescription and the supervision of a medical professional can result in physical injury or death, can lead to addiction, and can exacerbate mental health conditions;

AND WHEREAS, using controlled substances can alter a person's brain or brain chemistry with negative health consequences;

AND WHEREAS, persons using controlled substances can become addicted to such substances resulting in negative physical and mental health consequences and damage to family and personal relationships;

AND WHEREAS, the use of control substances without a prescription is positively correlated with criminal behavior;

AND WHEREAS, the City has taken steps to address these problems by offering diversion to referral for assessment and services;

AND WHEREAS, public health officials in Clark County have reported an increase in opioid deaths due to fentanyl exposure and the use of naloxone to prevent overdoses over the last five years;

AND WHEREAS, on February 25, 2021, the Washington State Supreme Court held in the case of *State v. Blake*, No. 96873-0, that RCW 69.50.4013(10) – the statute that criminalized the possession of a controlled substance without a prescription – exceeds the state's police power and violates the due process clauses of the state and federal constitutions;

AND WHEREAS, as a result of the *State v. Blake* ruling, on July 1, 2023, RCW 69.50.4013 will revert to its prior form, which the state Supreme Court has also held was unconstitutional and void; effective July 1, 2023, therefore, Washington state, and cities like Washougal that have adopted RCW 69.50.4013 by reference, will be left with no enforceable law to prohibit the possession of controlled substances; and

AND WHEREAS, although state law preempts the field of setting penalties for violations of the state's Uniform Controlled Substances Act, Chapter 69.50 RCW, cities are authorized to enact local laws that are not inconsistent with state law. Because the Uniform Controlled Substances Act does not expressly permit or otherwise protect the public use of controlled substances, the City is authorized to regulate or prohibit that use; and

AND WHEREAS, the Washington State Legislature, on May 16, 2023, the Second Engrossed Second Substitute Senate Bill 5536 that will, effective August 14, 2023, make intentional possession or public use of small amounts of illegal drugs a modified gross misdemeanor; and

AND WHEREAS, the lack of criminal penalties for the possession of controlled substances without a prescription will immediately result in an increase in the negative health and safety consequences associated with the use of controlled substances without a prescription;

AND WHEREAS, the lack of enforcement authority of the police will interfere with the City's initiatives to address addiction and criminal activity associated with the use of controlled substances without a prescription by reducing incentives for individuals to enter treatment or obtain necessary social services;

AND WHEREAS, the effect of reducing or eliminating criminal penalties and police authority in regard to the possession and use of controlled substances without a prescription will have an immediate, direct, and negative impact on the health, safety, and welfare of the City's inhabitants;

AND WHEREAS, cities are authorized to enact local laws that are not inconsistent with the Uniform Controlled Substances Act, Chapter 69.50 RCW or when the state law does not fully occupy the field;

AND WHEREAS, the City Council finds it is in the best interest to establish a local ordinance to provide similar regulation for the period of time between July 1 and August 14, 2023;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WASHOUGAL DO HEREBY ORDAIN as follows:

Section I - The Recitals set forth above are adopted as findings of fact in support of this ordinance.

Section II – Chapter 9.85 of the Washougal Municipal Code is hereby adopted as set forth in Exhibit A.

Section III – Chapter 9.84 of the Washougal Municipal Code is hereby repealed in its entirety.

Section IV – Chapter 9.100 of the Washougal Municipal Code is hereby repealed in its entirety.

Section V – Chapter 9.64 of the Washougal Municipal Code is hereby repealed in its entirety.

Section VI – Severability. If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.

Section VII – Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section VII – Effective Date. This Ordinance shall be effective five (5) days after publication according to law.

Section IX – Expiration Date. The following provisions shall expire on August 14, 2023, at midnight.

9.85.030	Possession of 40 grams or less of cannabis – Penalty.
9.85.040	Use of a controlled substance in a public place.

PASSED by the City Council of the City of Washougal at a regular meeting this ____ day of **June 26, 2023**.

David Stuebe, Mayor

ATTEST:

Daniel Layer, Finance Director / City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

DRAFT

EXHIBIT A

Chapter 9.85 CONTROLLED SUBSTANCES AND DRUG PARAPHERNALIA

Sections:

- 9.85.010** Statutes incorporated by reference.
9.85.030 Possession of 40 grams or less of cannabis – Penalty.
9.85.040 Use of a controlled substance in a public place.

9.85.010 Statutes incorporated by reference.

The following statutes regarding controlled substances and drug paraphernalia are incorporated by reference as currently adopted or hereinafter amended:

RCW

- 9.47A.010 Definition.
9.47A.020 Unlawful inhalation – Exception.
9.47A.030 Possession of certain substances prohibited, when.
9.47A.040 Sale of certain substances prohibited, when.
9.47A.050 Penalty.
69.41.010 Definitions of legend drugs.
69.41.030 Possession of a legend drug unlawful.
69.41.060 Search and seizure.
69.50.101 Definitions.
69.50.102 Definitions.
69.50.201 Authority to control.
69.50.202 Nomenclature.
69.50.204 Schedule I.
69.50.206 Schedule II.
69.50.208 Schedule III.
69.50.210 Schedule IV.
69.50.212 Schedule V.
69.50.4011 Counterfeit substances – Penalties.
69.50.4012 Delivery of substance in lieu of controlled substance—Penalty.
69.50.4013 Possession of a controlled substance.
69.50.4014 Possession of forty grams or less of cannabis – Penalty.
69.50.4121 Drug paraphernalia –Selling or giving – Penalty.
69.50.445 Opening package or consuming cannabis in view of general public or public place.
69.50.505 Seizure and forfeiture.

9.85.030 Possession of 40 grams or less of cannabis – Penalty.

Except as provided in RCW 69.50.401(3) or as otherwise authorized by Chapter 69.50 RCW, any person knowingly possessing 40 grams or less of cannabis is guilty of a misdemeanor.

9.85.040 Use of a controlled substance in a public place.

A. It is unlawful for any person to knowingly use a controlled substance in a public place unless the controlled substance has been lawfully prescribed to the person using it.

B. “Use” means any effort taken in furtherance of an attempt to inject, ingest, inhale or otherwise introduce a controlled substance into the human body.

C. “Public place” means an area generally visible to public view, and includes streets, sidewalks, bridges, alleys, plazas, parks, driveways, parking lots, automobiles (whether moving or not), and buildings open to the public, and doorways, windows, drive-up windows, and entrances to buildings or dwellings that are visible to public view.

D. Use of a controlled substance in a public place is a gross misdemeanor.

DRAFT

Workshop Coversheet
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

6/12/2023

SUBJECT:

Body Worn Cameras Update

DEPT. OF ORIGIN:

Police

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

Yes

ATTACHMENTS:

▢ **BodyWorn Camera Presentation.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

Body Worn Cameras

Presented by Chief Wendi Steinbronn



City of Washougal

Our mission is to provide leadership and effective, fiscally responsible services that achieve our community's vision.

Agenda

- Definitions
- Why now?
- Goals
- Concerns
- How body cameras work

- Legislative changes
- Policy development
- Financing



Definitions

- BJA – Bureau of Justice Assistance
- BWC – Body Worn Camera
- CJTC – Washington State Criminal Justice Training Commission
- DOJ – U.S. Department of Justice
- OJP – Office of Justice Programs
- PRR – Public Records Request



Why now?

- Police Reform legislation
- RCW 10.122.030 requires electronic recording of custodial interviews of juveniles and adults arrested for felonies.
- Custodial interviews in the field must be recorded by audio means at minimum.
- Custodial interviews at the police station must be audio and video recorded.
- Public demand – prevalence of video recording



Goals for BWC

- Accountability – Conduct & Performance
- Enhanced complaint resolution and improve quality & reliability of investigations and criminal prosecution
- Strengthened community trust by demonstrating transparency – better documentation of accounts articulated by the public and the police
- Reduced risk management claims
- Training feedback



Concerns

- Cost – recording, storing data, redaction and fulfilling PRRs
- Privacy and trust – when to record?
- Video footage review
 - Who can review?
 - What circumstances?
 - When?



How Body Cameras Work

- Step 1 – The camera is attached to the chest area of the uniform by a clip or magnet attachment
- Step 2 – The officer manually activates the camera to record and stop recording. The department has added features that trigger automatic recording – when a firearm or conducted electronic weapon is drawn.
- Step 3 – The footage is uploaded to a cloud server. The video uploads via a docking station at the end of the shift.



How Body Cameras Work

- Step 4 – The footage can be viewed. Officers can add tags but cannot alter or delete footage.
- Step 5 – Footage can be retrieved from cloud storage for redacting for PRR or sharing with the prosecuting attorney.
- Step 6 – Chain of custody is maintained via digital audit trails – who viewed, retrieved, and/or redacted video (custodian of records only).
- *Other features include auto-activation based on proximity to other cameras, etc.*



Legislative Changes

Seven states* already mandate the statewide use of BWC by law enforcement officers:

Colorado, Connecticut, Illinois, New Jersey, New Mexico, and South Carolina (Wagner, 2021).

**Washington state does not currently mandate BWC but has enacted legislation on the use of body-worn cameras as well as electronic recording requirements*



Legislative Changes

- RCW 10.109 – Use of Body-Worn Cameras
 - Policy Requirements
 - Community involvement required
 - Limited to “general authority law enforcement agencies”



Cost Recovery for Redaction

- RCW 42.56.240 allows law enforcement agencies to charge reasonable costs of redacting video for requestors who are not directly involved in the incident
- Reasonable costs will be based on the current salary rate per minute of the records custodian's time to redact the video



Policy Development

- The Department uses Lexipol for its policy manual which ensures the policy framework complies with up-to-date federal regulations and state law
- Lexipol offers a model policy and is also customizable for an agency-specific language and offers accreditation support
- Camas Police Department and Vancouver Police Department have published policies
- Other policies reviewed include Auburn, Gig Harbor, Kent, Kirkland, Spokane, and Tacoma



Policy Development

- The Department tested two camera systems using the Lexipol model policy as our guide
- Cameras were evaluated internally for ease of use, quality of audio and video as well as the efficiency of the digital evidence management
- Axon was selected



Policy Development

- Officers will record any law enforcement action like traffic stops, calls for service, and field contacts. Routine community contacts (answering questions, giving directions, will not be recorded unless the contact becomes adversarial)
- Officers will have the discretion on recording for death notifications, child abuse or sexual assault victim interviews, religious objections to being photographed
- Officers will be able to review their video and the video of others on the same incident prior to writing a report



GO Live is Monday, June 19th

Chief Wendi Steinbronn

Wendi.Steinbronn@cityofwashougal.us

(360) 835-8701 x401



References

Braga, A., Coldren, J.R., Sousa, W., Rodriguez, D. (2017). *The benefits of body-worn cameras: New findings from a randomized controlled trial at the Las Vegas Metropolitan Police Department.* [IRM-2017-U-016112-Final.pdf \(cna.org\)](#).

Chapman, B. (January 2019). Body-worn cameras: what the evidence tells us. *NIJ Journal* 280 49-52. [Body-Worn Cameras: What the Evidence Tells Us \(NIJ Journal 280\) \(ojp.gov\)](#).

Community Oriented Policing Services (2014). *Implementing a body-worn camera program.* U.S. Department of Justice. [Implementing a Body-Worn Camera Program: Recommendations and Lessons Learned \(justice.gov\)](#).

Insight Public Sector (n.d.). *What you need to know: Planning your body camera program.* Retrieved April 29, 2022, from [planning-your-body-camera-program-checklist.pdf \(insight.com\)](#).

Office of Justice Programs. (June 22, 2017). *National body-worn camera toolkit research update.* [Video]. YouTube. https://youtu.be/LxSH7fL_IQg.

Wagner, A. (2021, April 30). *Legislatures require police body camera use statewide.* NCSL. [Legislatures Require Police Body Camera Use Statewide \(ncsl.org\)](#).



Workshop Coversheet
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

6/12/2023

SUBJECT:

Six Year Transportation Improvement Plan (TIP)

DEPT. OF ORIGIN:

Public Works

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

Yes

ATTACHMENTS:

▢ **CC Workshop - Six Year TIP revised.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

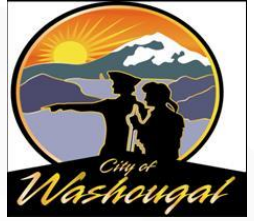
Six Year Transportation Improvement Program

6-12-23 – City Council Workshop| Presented by Scott Collins, City Engineer



City of Washougal

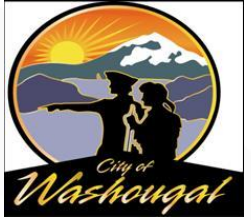
STATE REQUIREMENTS



- Washington State requires each legislative body or each town or city per Revised Code of Washington (RCW) 35.77.010 to adopt a comprehensive transportation program for the ensuing six calendar years
- Must be adopted by July 1st of the start of the state's fiscal year.
- Purpose is to assure each city shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation plan



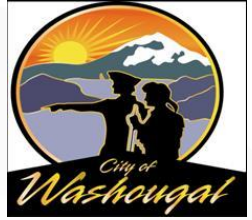
SIX YEAR TIP



- Most projects on the list do not currently have a funding source.
- Some grant sources require a project to be on the agency's six year TIP to be eligible for funding
- Projects that have obligated (authorized) construction funding are pulled from the list
- List has identified 19 transportation related projects as part of the 2024 Six Year TIP
- Projects identified in TIP fell in line with years identified in our Transportation Capitals Facilities Plan and potential project grant applications



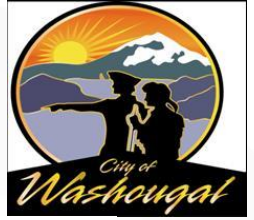
SIX YEAR TIP



City of Washougal Six Year Transportation Improvement Program														
Facility	Cross Streets	Project Description (include bike/ped facilities if part of project)	Project Cost Estimate	Improvement Type	Funding Status	Start Date	Funding Source				Expenditure Schedule			
							Grants	Local Funds	TIF	Other	1st	2nd	3rd	4th thru 6th
32nd Street	Evergreen Way to 34th Street	Widen to 3 lanes, plus bike lanes and sidewalk	\$17,430,138	Widening	Unfunded	TBD	\$8,715,069	\$5,054,740	\$1,045,808	\$2,614,521		\$500,000		\$16,930,138
32nd Street	Addy Street to Stiles Road	Safety enhancements to improve striping, add shoulders and install guardrail	\$896,000	Safety	Funding Secured	23-Sep	\$896,000	\$0	\$0	\$0	\$114,000	\$20,000	\$762,000	
6th Street	C Street to E Street	Striping to 3 lanes, plus bike lanes and sidewalk	\$357,960	Bike/Ped	Unfunded	TBD	\$143,184	\$143,184	\$0	\$71,592				\$357,960
27 th Street/ Index Street	SR-14 to Index/ 27th St. to west terminus	Widen to Industrial Collector standard, including modifications to lighting, storm drainage, and utilities	\$4,608,784	Widening	Unfunded	TBD	\$1,152,196	\$1,382,635	\$1,382,635	\$691,318				\$4,608,784
27th Street	Index to Main	Shared Use Pathway	\$1,917,500	Bike/Ped	Partially Funded	23-Aug	\$1,040,250	\$0	\$877,250	\$0	\$224,000	\$250,000		\$1,443,500
SR 14	SR 14and 27th St Ramps	Ramp Improvements	\$17,898,000	Highway	Unfunded	TBD	\$6,264,300	\$3,579,600	\$0	\$8,054,100			\$2,000,000	\$15,898,000
27th Street/ Index Street	Addy to Private Drive west of 27th	Street connection with pedestrian facilities	\$9,545,600	New Construction	Unfunded	TBD	\$2,386,400	\$4,295,520	\$477,280	\$2,386,400			\$900,000	\$8,645,600
2nd St	2nd St and A St	Roadway realignment	\$2,267,080	Reconstruction	Unfunded	TBD	\$0	\$1,949,689	\$317,391	\$0		\$1,133,540	\$1,133,540	
S 4th Street	S. 2nd St to S. Mariana Way	Street connection with bike and pedestrian facilities	\$918,764	New Construction	Unfunded	TBD	\$0	\$790,137	\$128,627	\$0			\$918,764	
Misc. Pedestrian Connections	Various locations	Added sidewalk connections	\$3,500,000	New Construction	Unfunded	TBD	\$1,750,000	\$1,575,000	\$0	\$175,000	\$100,000	\$300,000	\$500,000	\$2,600,000



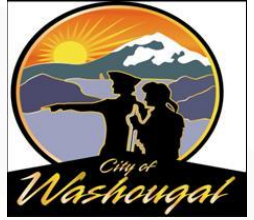
SIX YEAR TIP



City of Washougal Six Year Transportation Improvement Program														
Facility	Cross Streets	Project Description (include bike/ped facilities if part of project)	Project Cost Estimate	Improvement Type	Funding Status	Start Date	Funding Source				Expenditure Schedule			
							Grants	Local Funds	TIF	Other	1st	2nd	3rd	4th thru 6th
Systemic Stop Controlled Intersections	Various locations	Safety improvements for stop controlled intersection which include signage and stripings	\$350,000	Safety	Unfunded	TBD	\$315,000	\$35,000	\$0	\$0				\$350,000
Washougal River Road	Shepherd Road, 18th/O, 25th	Intersection improvements including bike and ped	\$3,500,000	Reconstruction	Unfunded	TBD	\$1,225,000	\$1,050,000	\$700,000	\$525,000		\$350,000	\$3,150,000	
Miscellaneous west city collectors	Various locations	Roadway improvements with bike and pedestrian access	\$6,344,692	Bike/Ped	Unfunded	TBD	\$0	\$0	\$0	\$6,344,692		\$500,000	\$500,000	\$5,344,692
32nd Street	Main Street to E Street	Grade separation and intersection/road improvements along 32nd Street. Includes bike and pedestrian facilities with a multi-use path	\$60,000,000	Grade Separation	Partially Funded	23-Oct	\$56,900,000	\$0	\$0	\$3,100,000	\$2,500,000	\$2,500,000	\$3,000,000	\$52,000,000
Washougal River Road	N. 18th St to E Street	Safety improvements which include segment lighting, bridge endpoint protection, and striping improvements	\$500,000	Safety	Unfunded	TBD	\$450,000	\$50,000	\$0	\$0		\$250,000	\$250,000	
Citywide Pavement Preservation Program	Various locations	Pavement maintenance of all City Streets	\$6,000,000	Resurfacing	Funding Secured	Ongoing		\$6,000,000			\$1,000,000	\$1,000,000	\$1,000,000	\$3,000,000
Traffic Calming Program Projects	Various locations	Installation of traffic calming devices	\$550,000	Traffic Calming	Unfunded	TBD		\$300,000		\$250,000		\$75,000	\$75,000	\$400,000
Shepherd Road	3rd Avenue to Washougal River Road	bike & ped facilities	\$4,430,408	Bike/Ped	Unfunded	TBD	\$1,107,602	\$2,215,204		\$1,107,602			\$400,000	\$4,030,408
39th Street	Evergreen Way	Bike & ped sidewalks	\$2,952,813	Bike/Ped	Unfunded	TBD	\$738,203	\$1,476,407		\$738,203		\$280,000	\$1,336,407	\$1,336,407



27th Street Shared Use Path



Description:

Project installs a dedicated separated shared use path along S 27th Street from Index Street to Main Street

Funding:

Partial – Federal (TAP)

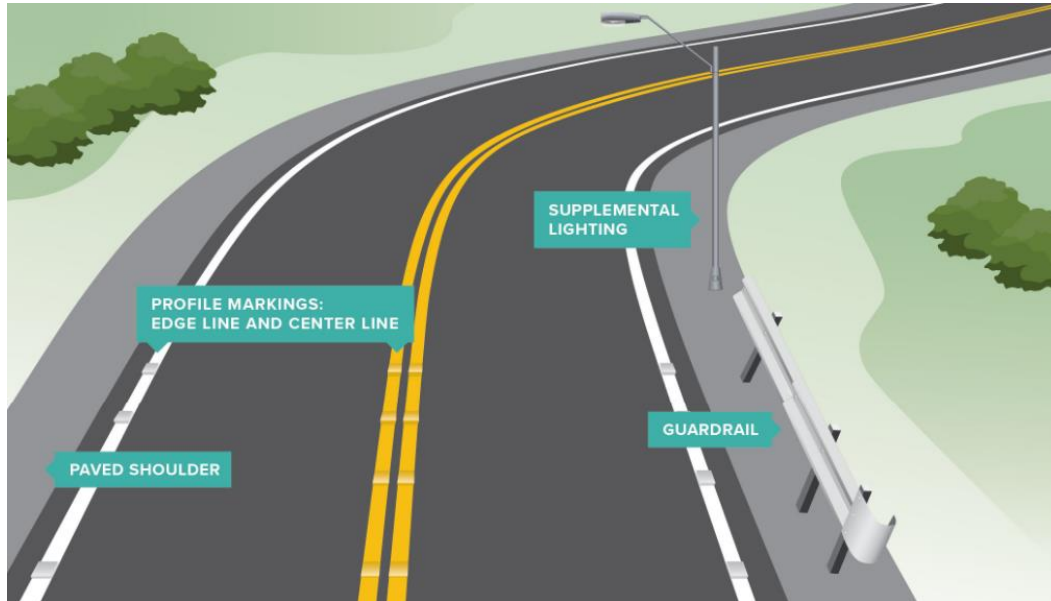
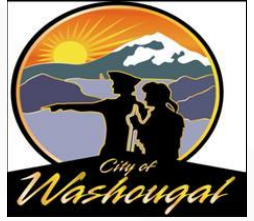
<i>Phase</i>	<i>Estimated Cost</i>	<i>Funded</i>
Design	\$224,000	\$224,000
ROW	\$250,000	\$216,250
Construction	\$1,443,500	\$600,000
Total	\$1,917,500	\$1,040,250

Status:

Reviewing consultant proposals and preparing to award design contract



32nd Street Safety Improvements



Description:

Project installs safety improvements from Addy Street to Stiles Road which includes centerline and edge line striping, widening shoulders, new street lighting, and installation of guard rail.

Funding:

Fully Funded – Federal (HSIP)

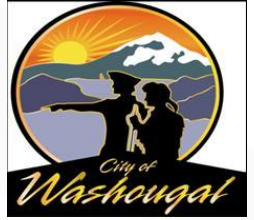
<i>Phase</i>	<i>Estimated Cost</i>	<i>Funded</i>
Design	\$118,050	\$118,050
ROW	\$20,000	\$20,000
Construction	\$762,000	\$762,000
Total	\$900,050	\$900,050

Status:

Although project is fully funded, City will be going after STBG grant for additional design dollars to include 32nd Street Widening Project to incorporate widening, bike lanes, and sidewalk.



32nd Street Underpass



Description: Project constructs a much-needed grade separation and road improvements along 32nd Street. In addition to the new railroad bridge and underpass, roadway improvements will include .2 miles of complete street enhancements, intersection improvements from A street to F Street, and a sidewalk multi-use path.

Funding: Partial – Federal/State (RCE/Appropriations)

<i>Phase</i>	<i>Estimated Cost</i>	<i>Funded</i>
Design/ROW /CON	\$50,000,000- \$60,000,000*	\$46,900,000

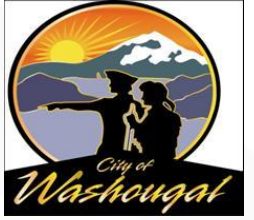
**Estimated cost is preliminary and will likely change*

Status: Evaluating RFP for design engineer



Recommendation

- Schedule a public hearing for June 26th Council Meeting for Adoption of Six Year Transportation Improvement Program



Six Year Transportation Improvement Program

6-12-23 – City Council Workshop| Presented by Scott Collins, City Engineer



City of Washougal

Workshop Coversheet
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

6/12/2023

SUBJECT:

2023 Quarter 1 Update

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **2023 1st Q Presentation.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

2023 1st Quarter Review

6/12/2023 | Presented by Daniel Layer



City of Washougal

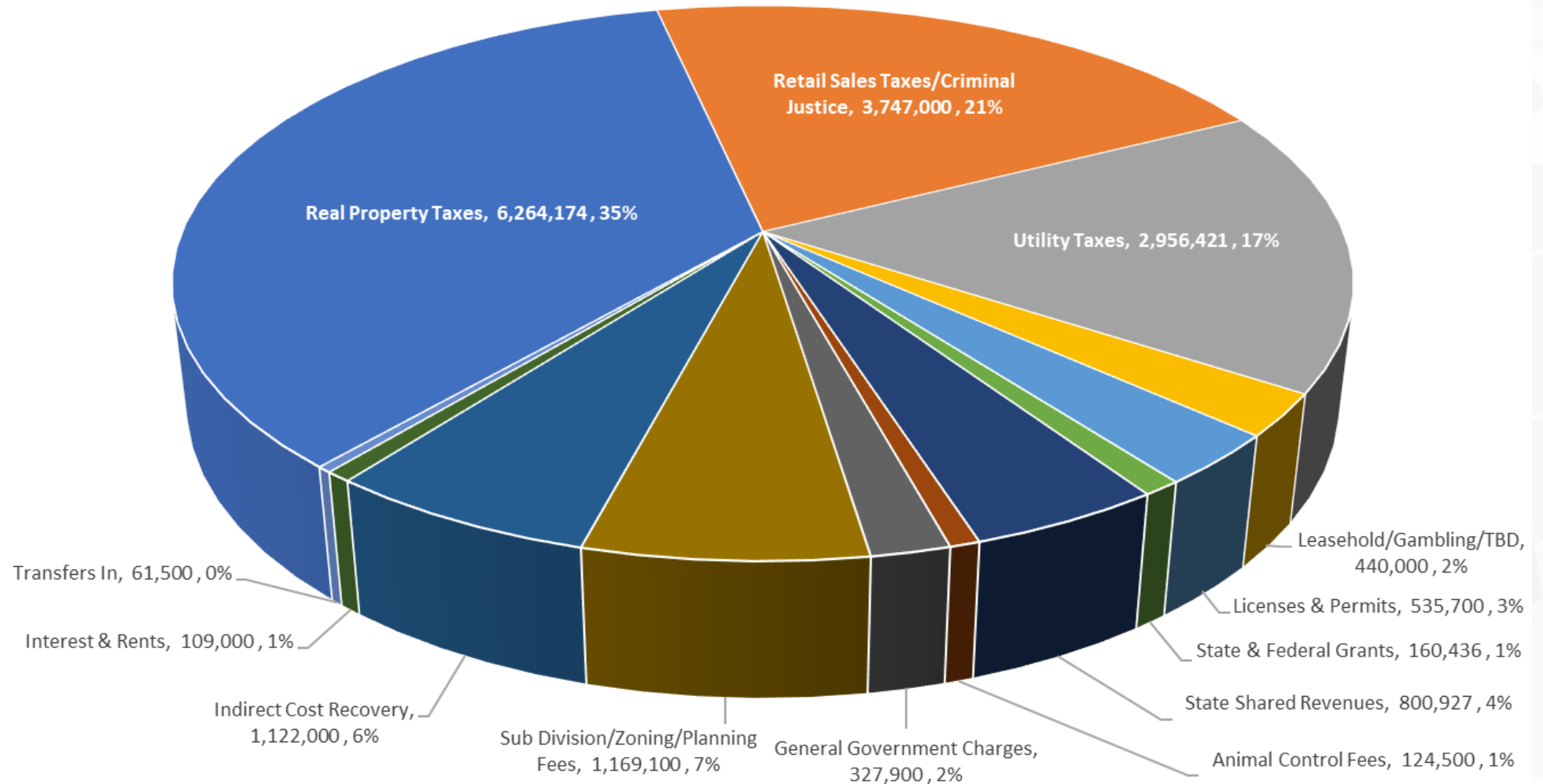
Agenda

- 2023 Quarter 1 Financial Summary
 - General & Street Funds
 - Utility Funds
 - All Funds
- LGIP – Investment Update
- Bonds/Treasury Notes – Investment Update



Total Revenues: \$17,818,658

2023 Adopted Budget — General & Street Funds



2023 Revenues – General & Street Funds

2023 1st quarter revenues are at 17.6% of the budget

- Overall revenue is down 13.0% from 2022
 - School Impact Fees (Pass-through) ~ \$127.5k in 2023 v. \$777k in 2022



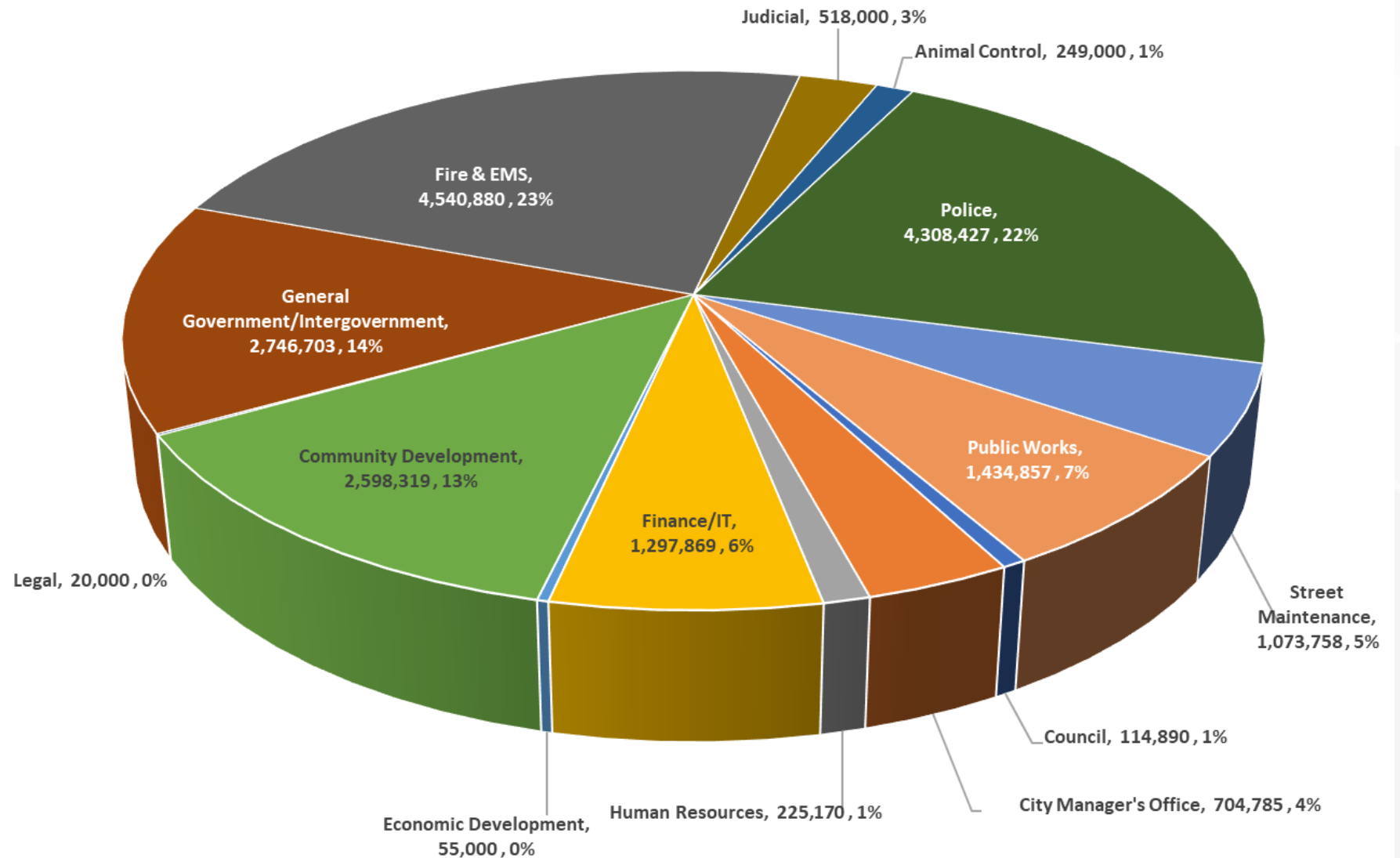
2023 Revenues - General & Street Funds

<u>Revenue Source</u>	1Q 2023 Actual	2023 Budget	1Q % of Budget	2023 Actual	1Q 2023 v 1Q 2022
Regular Property Taxes	\$ 585,326	\$ 6,264,174	9.3%	\$ 484,128	20.9%
Retail Sales Taxes/Criminal Justice	\$ 928,009	\$ 3,747,000	24.8%	\$ 808,554	14.8%
Utility Taxes	\$ 860,974	\$ 2,956,421	29.1%	\$ 811,748	6.1%
Leasehold/Gambling Taxes & TBD	\$ 108,798	\$ 440,000	24.7%	\$ 100,397	8.4%
Licenses and Permits	\$ 104,143	\$ 535,700	19.4%	\$ 167,010	-37.6%
State and Federal Grants	\$ 29,191	\$ 160,436	18.2%	\$ 3,089	844.9%
State Shared Revenues/Entitlements	\$ 148,418	\$ 800,927	18.5%	\$ 159,525	-7.0%
Animal Control Fees	\$ 61,838	\$ 124,500	49.7%	\$ 44,460	39.1%
General Government Charges	\$ 77,274	\$ 327,900	23.6%	\$ 93,040	-16.9%
Sub Division/Zoning/Planning Fees	\$ 193,280	\$ 1,169,100	16.5%	\$ 898,300	-78.5%
Indirect Cost Recovery	\$ -	\$ 1,122,000	0.0%	\$ -	0.0%
Interest and Rents	\$ 32,057	\$ 109,000	29.4%	\$ 25,045	28.0%
Other Revenue Sources (Transfers)	\$ -	\$ 61,500	0.0%	\$ -	0.0%
Total	\$ 3,129,307	\$ 17,818,658	17.6%	\$ 3,595,295	-13.0%



2023 Adopted Budget — General & Street Funds

Total Expenditures: \$19,887,658



2023 Expenses – General & Street Funds

2023 1st quarter expenses are at 15.0% of the budget

- Overall expenditures are down 17.5% from 2022
 - School Impact Fees (Pass-through) ~ \$141k in 2023 v. \$814k in 2022



2023 Expenses – General & Street Funds

<u>Department</u>	1Q 2023 Actual	2023 Budget	1Q % of Budget	Q1 2022 Actual	1Q 2023 v 1Q 2022
Council	\$ 38,191	\$ 114,890	33.2%	\$ 13,783	177.1%
Judicial	\$ 47,650	\$ 518,000	9.2%	\$ 71,984	-33.8%
City Manager's Officer	\$ 196,965	\$ 704,785	27.9%	\$ 129,259	52.4%
Human Resources	\$ 45,575	\$ 225,170	20.2%	\$ 82,667	-44.9%
Finance	\$ 299,765	\$ 1,297,869	23.1%	\$ 308,979	-3.0%
Economic Development	\$ 10,000	\$ 55,000	18.2%	\$ 7,212	38.7%
Legal	\$ 3,600	\$ 20,000	18.0%	\$ 2,642	36.3%
General Government Services	\$ 152,194	\$ 2,733,703	5.6%	\$ 260,866	-41.7%
Police	\$ 1,134,171	\$ 4,308,427	26.3%	\$ 1,017,111	11.5%
Fire	\$ 142	\$ 4,540,880	0.0%	\$ 1,951	-92.7%
Intergovernment Services	\$ 5,100	\$ 13,000	39.2%	\$ 12,478	-59.1%
Community Development/Planning	\$ 424,327	\$ 2,598,319	16.3%	\$ 1,050,465	-59.6%
Engineering	\$ 63,546	\$ 173,621	36.6%	\$ 42,698	48.8%
Animal Control	\$ 64,014	\$ 249,000	25.7%	\$ 38,640	65.7%
Parks	\$ 122,079	\$ 623,441	19.6%	\$ 138,602	-11.9%
City Building Maintenance	\$ 153,626	\$ 637,795	24.1%	\$ 181,037	-15.1%
Street Maintenance	\$ 222,864	\$ 1,073,758	20.8%	\$ 255,901	-12.9%
Total	\$ 2,983,810	\$ 19,887,658	15.0%	\$ 3,616,276	-17.5%



2023 Revenues – Utility Funds

2023 1st quarter revenues:

- Water/sewer revenues are at 23.1% of the budget and up 8.2% from 1st Quarter 2022
- Stormwater revenues are at 35.8% of the budget and up 55.7% from 1st Quarter 2022



2023 Expenses – Utility Funds

2023 1st quarter expenses:

- Water/sewer expenses are at 16.9% of the budget and up 2.7% from 1st Quarter 2022
- Stormwater expenses are at 18.5% of the budget and up 30.4% from 1st Quarter 2022
 - Professional Service Contracts:
 - 2024-2028 Utility rate study
 - Stormwater Master Plan (SMP)
 - Stormwater Management Action Plan (SMAP)



2023 Revenues and Expenses – Utility Funds

<u>Water/Sewer Utility</u>	<u>1Q 2023</u>	<u>2023 Budget</u>	<u>1Q % of Budget</u>	<u>2022 Actual</u>	<u>1Q 2023 v 1Q 2022</u>
Revenues					
Water Sales	\$ 948,416	\$ 4,534,806	20.9%	\$ 872,291	8.7%
Sewer Sales	\$ 1,530,517	\$ 6,273,982	24.4%	\$ 1,405,272	8.9%
Other Revenues	\$ 40,065	\$ 110,800	36.2%	\$ 51,446	-22.1%
Total Revenue	\$ 2,518,998	\$ 10,919,588	23.1%	\$ 2,329,009	8.2%
Total Expenses	\$ 1,788,998	\$ 10,597,862	16.9%	\$ 1,741,212	2.7%
Total Net Revenue	\$ 730,000	\$ 321,726		\$ 587,797	8.7%



2023 Revenues and Expenses – Utility Funds

<u>Storm Water Utility</u>	<u>1Q 2023</u>	<u>2023 Budget</u>	<u>1Q % of Budget</u>	<u>2022 Actual</u>	<u>1Q 2023 v 1Q 2022</u>
Revenues					
Storm Water Sales	\$ 445,467	\$ 1,677,227	26.6%	\$ 387,681	14.9%
Storm Water Connection Fee	\$ 2,390	\$ 45,000	5.3%	\$ 8,604	-72.2%
Other Revenues	\$ 213,117	\$ 123,000	173.3%	\$ 28,200	655.7%
Total Revenue	\$ 660,974	\$ 1,845,227	35.8%	\$ 424,486	55.7%
Total Expenses	\$ 375,218	\$ 2,032,880	18.5%	\$ 287,759	30.4%
Total Net Revenue	\$ 285,756	\$ (187,653)		\$ 136,727	109.0%



2023 Revenue & Expenses – All Funds



2023 Revenues & Expenses – All Funds

Fund	Fund Description	1Q 2023			2023 Budget		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
001/101	General & Street	\$ 3,129,307	\$ 2,983,810	\$ 145,498	\$ 17,818,658	\$ 19,887,658	\$ (2,069,000)
003	Abatement Fund	\$ 426	\$ -	\$ 426	\$ 500	\$ 15,000	\$ (14,500)
103	Cemetery Fund	\$ 19,090	\$ 35,405	\$ (16,315)	\$ 221,900	\$ 214,600	\$ 7,300
104	REET-1st 1/4%	\$ 62,848	\$ -	\$ 62,848	\$ 510,000	\$ 356,600	\$ 153,400
105	Park Development Fund	\$ 101,120	\$ -	\$ 101,120	\$ 200,300	\$ 200,300	\$ -
106	REET-2nd 1/4%	\$ 57,189	\$ 20,105	\$ 37,084	\$ 939,500	\$ 1,000,000	\$ (60,500)
108	Hotel Motel Tax	\$ 26,570	\$ 17,649	\$ 8,922	\$ 100,500	\$ 120,500	\$ (20,000)
110	Transportation Development	\$ 165,199	\$ -	\$ 165,199	\$ 406,000	\$ 352,900	\$ 53,100
120	National Opioid Settlement	\$ 20,496	\$ -	\$ 20,496	\$ -	\$ -	\$ -
125	EMS Resrticted	\$ 445	\$ -	\$ 445	\$ -	\$ 61,500	\$ (61,500)
126	Fire Impact Fee Fund	\$ 14,005	\$ -	\$ 14,005	\$ 50,750	\$ -	\$ 50,750
127	Affordable Housing Sales Tax Credit	\$ -	\$ -	\$ -	\$ 15,000	\$ 38,000	\$ (23,000)
141	Drug Seizure Fund	\$ 863	\$ 1,448	\$ (585)	\$ 4,100	\$ 4,100	\$ -



2023 Revenues & Expenses – All Funds

Fund	Fund Description	1Q 2023			2023 Budget		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
215/315	Downtown Bond Debt Fund	\$ 2	\$ -	\$ 2	\$ 356,600	\$ 356,600	\$ -
350	Capital Projects Fund	\$ 45,987	\$ -	\$ 45,987	\$ 324,000	\$ 300,000	\$ 24,000
351	Facilities Capital Project	\$ 141,944	\$ 363,888	\$ (221,944)	\$ 2,344,000	\$ 2,320,000	\$ 24,000
353	Transportation Capital Fund	\$ 27,751	\$ 132,733	\$ (104,982)	\$ 4,960,900	\$ 5,036,900	\$ (76,000)
355	Art Project Fund	\$ -	\$ -	\$ -	\$ 5,000	\$ 19,000	\$ (14,000)



2023 Revenues & Expenses – All Funds

Fund	Fund Description	1Q 2023			2023 Budget		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
401	Water/Sewer Fund	\$ 2,518,998	\$ 1,788,998	\$ 730,000	\$ 10,919,588	\$ 10,597,862	\$ 321,726
403	Stormwater Utility Fund	\$ 660,974	\$ 375,218	\$ 285,756	\$ 1,845,227	\$ 2,032,880	\$ (187,653)
406	Water/Sewer Construction Res.	\$ 365,089	\$ 71,312	\$ 293,777	\$ 3,168,496	\$ 477,670	\$ 2,690,826
410	PWTF Loan Redemption	\$ -	\$ -	\$ -	\$ 298,042	\$ 298,042	\$ -
413	Water/Sewer/Storm Bond	\$ 1,108,599	\$ 822,091	\$ 286,508	\$ 3,620,360	\$ 6,187,649	\$ (2,567,289)
414	Water/Sewer/Storm Bond Res.	\$ 722	\$ -	\$ 722	\$ 500	\$ -	\$ 500



2023 Revenues & Expenses – All Funds

Fund	Fund Description	1Q 2023			2023 Budget		
		Rev	Exp	Surplus/ (Def.)	Rev	Exp	Surplus/ (Def.)
510	Employment Security Reserve	\$ 764	\$ -	\$ 764	\$ 1,000	\$ 30,450	\$ (29,450)
520	ER&R - Rolling Stock	\$ 61,379	\$ 69,441	\$ (8,062)	\$ 90,500	\$ 115,000	\$ (24,500)
521	ER&R - IT FUND	\$ 1	\$ -	\$ 1	\$ 211,100	\$ 211,000	\$ 100
604	Cemetery Perpetual Care Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
610	Downtown Bond Guarantee Fund	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ 6,000
631	Agency Fund - Low Income	\$ 10	\$ -	\$ 10	\$ 14,000	\$ 14,000	\$ -
	Total All Funds	\$ 8,529,781	\$ 6,682,098	\$ 1,847,684	\$ 48,442,521	\$ 50,248,211	\$ (1,805,690)



LGIP - Investment Update

January	February	March
\$ 57,107.49	\$ 54,292.43	\$ 62,265.54
4.3952%	4.6091%	4.7576%
April	May	June
July	August	September
October	November	December

**Total LGIP
Interest YTD**
\$ 173,665.46



Bonds/Treasury Notes - Investment Update

Purchasing Fund	Rate	Maturity Date	Amount Paid	Maturity Value	Over the Life of the Bond	
					Expected Interest	
Water/Sewer*	0.550%	9/30/2025	\$ 1,677,769.92	\$ 1,698,000.00	\$	39,332.58
Water/Sewer/Storm/Downtown Bond Fund	0.660%	3/17/2025	2,003,148.00	2,000,000.00		56,000.00
Water/Sewer/Storm	0.430%	6/10/2024	1,997,436.00	2,000,000.00		18,000.00
Water/Sewer 401 and 406	0.310%	7/2/2024	2,094,082.00	2,000,000.00		105,000.00
Water/Sewer/TIF/REET	0.230%	2/5/2024	2,130,142.00	2,000,000.00		150,000.00
General Fund/Downtown Bond Fund	0.850%	1/28/2026	1,978,500.00	2,000,000.00		62,500.00
General Fund	0.460%	2/24/2026	1,001,940.00	1,000,000.00		25,000.00
Water/Sewer	0.260%	2/10/2025	1,002,374.00	1,000,000.00		12,800.00
General Fund	0.260%	2/10/2025	501,187.00	500,000.00		6,400.00
Water/Sewer/General Fund	0.460%	2/24/2026	500,970.00	500,000.00		12,500.00
General Fund*	0.125%	12/15/2023	1,250,339.84	1,300,000.00		1,625.00
Water/Sewer/Stormwater*	1.500%	1/31/2027	750,146.79	807,000.00		54,472.50
			\$ 16,888,035.55	\$ 16,805,000.00	\$	543,630.08

*Treasury Note

Earnings Received to Date:

General Fund	\$ 14,375.00
Other Funds	\$ 15,020.00
W/S and SW Bond Funds	\$ 110,702.50
Total Earnings	\$ 140,097.50



Questions

Thank You!

