



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES
Monday, May 13, 2024
5:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/88238913031>

VIDEO I. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 5:02.

II. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers David Fritz, Molly Coston, Ernie Suggs, and Tia Robertson **Absent:** Councilmembers Michelle Wagner and Julie Russell

Staff:

David Scott, City Manager
Daniel Layer, Finance Director/City Clerk
Wendi Steinbronn, Police Chief
Teresa Stedman, Human Resources & Risk Director
Joe Walsh, Strategic Initiative Manager
Rose Jewell, Community Engagement Manager

III. PUBLIC COMMENTS

Larry Keister announced the revised port meeting time to Tuesday, 5/14 at 12:00 noon.

IV. NEW BUSINESS

VIDEO A. Human Resources: 2023 Annual Report

Teresa Stedman presented the following:

- Division discussions
- Resulting Themes
 - Communications
 - Employee Recognition Effort
- Recruitment and Retention
- - Exit interviews
 - Training:: HR & Risk and staff
 - Training for Advancement
- Committees & Commissions
 - Wellbeing Committee
 - Salary Commission
 - Civil Service Commission
- Goals for 2024
 - Communications Enhancements
 - Employee Retention
 - Organizational Development

- Recruitment / Recognition
- Training Staff Development
- HR & Risk Administration
- Wellbeing Committee Activities
- Salary Commission and Civil Service

VIDEO

B. Finance: 2023 Annual Report

Daniel Layers presented the following:

- Measures
 - Actual Expenditures
 - Utility Billings - payment methods
 - Finance
 - Audit Type
 - General Obligation Bond Rating
 - Water & Sewer Bond Rating
 - Information Technology
 - Help Tickets
 - Resolutions stats
- 2023 Accomplishments
 - Clean 2022 Audit
 - Award Government Finance Officers Association (GFOA)
 - Staffing amendments
- 2024 Goals
 - Finance
 - Information Technology

VIDEO V. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott reminded the council of the AWC Annual Conference. Councilmember Robertson will present the city in the flag ceremony.

B. MAYOR

Deferred to the regular council meeting.

C. CITY COUNCIL

Councilmember Coston noted she would not be able to attend the May15th CTRAN meeting. An alternate attendee was discussed.

Councilmember Fritz reported on Local Connections, Akin Ribbon Cutting, LEOFF meeting, and bike enhancing connectivity brainstorming efforts with the Port,

VI. ADJOURNMENT

Meeting ended at 6:15.

David Stuebe

Mayor

Daniel Loyer

City Clerk