



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
MINUTES
Monday, April 26, 2021
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/81114472954>

I. INVOCATION - Gigi Cartwright

II. CALL TO ORDER

Mayor Molly Coston called the meeting to order at 7:02 pm.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor Molly Coston and Councilmembers David Stuebe, Michelle Wagner, Paul Greenlee, Alex Yost, Julie Russell, Ernie Suggs and Student Representative Mariah Moran

Staff:

David Scott, City Manager
Kenneth Woodrich, City Attorney
Trevor Evers, Director of Public Works
Jennifer Forsberg, City Clerk/Finance Director
Mitch Kneipp, Community Development Director
Wendi Steinbronn, Police Chief
Jeanette Cefalo, Human Resources Director
Rose Jewell, Assistant to the City Manager

V. AMENDMENTS TO THE AGENDA

None

VI. PROCLAMATIONS

A. Public Service Recognition Week

Mayor Coston read the proclamation in its entirety.

VII. PUBLIC COMMENTS

VIII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Unanimous consent to approve the consent agenda as read. Greenlee No objections.

- A. **Workshop Minutes of April 12, 2021**
- B. **Council Minutes of April 12, 2021**
- C. **Payroll Claims of April 14, 2021, Totaling \$257,867.67**
- D. **Accounts Payable of April 8-15, 2021, Totaling \$385,571.17**

IX. NEW BUSINESS

- A. **Resolution: Updating Personnel Policy Chapter 2.A.01**
Agenda Bill #22-2021

Jeanette Cefalo presented the staff report and the recommended action.

Motion: To pass and post the resolution in the usual manner.

Paul Greenlee/Alex Yost Motion Passed.

- B. **Council Appointment Committee Report**

Motion: To approve the appointments as recommended.

Ernie Suggs/Paul Greenlee Motion Passed.

X. PUBLIC COMMENTS

None

XI. REPORTS AND COMMUNICATIONS

- A. **CITY MANAGER**

Given during worksession

- B. **MAYOR**

- C. **CITY COUNCIL**

Councilmember Wagner See tape

Councilmember Greenlee spoke about the Community Development Committee Meeting, CREDC Luncheon, Drug Take Back results, Lower Fish Recovery Board,

Councilmember Yost

Councilmember Russell announced the Port Commission

Councilmember Suggs Kaiser facilities now have drug take back, community events cancelled,

Councilmember Stuebe

XII. ADJOURNMENT

Mayor

City Clerk

PROCLAMATION

PUBLIC SERVICE RECOGNITION WEEK

In honor of the millions of public employees at the federal, state, county, and city levels:

Whereas, Americans are served every day by public servants at the federal, state, county, and city levels. These unsung heroes do the work that keep our nation working.

Whereas, Their tireless efforts are especially critical today during the COVID-19 pandemic; and

Whereas, Public employees take not only jobs, but oaths; and

Whereas, Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

Whereas, Public servants include teachers, doctors, and scientists, train conductors, astronauts, nurses, safety inspectors, laborers, computer technicians, social workers, countless other occupations provide the diverse services demanded by the American people of their government with efficiency and integrity; and

Whereas, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

NOW, THEREFORE, I, Molly Coston, Mayor of the City of Washougal, hereby proclaim May 2 – 9, 2021 as:

"PUBLIC SERVICE RECOGNITION WEEK"

and encourage all citizens to join in appreciation of our public employees.

Molly Coston, Mayor



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES
Monday, April 12, 2021
5:00 PM**

VIDEO

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/88296571343>

VIDEO I. CALL TO ORDER

Mayor Coston called the meeting to order at 5:00 pm.

II. ROLL CALL

Present: Mayor Molly Coston and Councilmembers David Stuebe, Michelle Wagner, Paul Greenlee, Alex Yost, Julie Russell, and Ernie Suggs **Absent:** Student Representative Mariah Moran

Staff:

David Scott, City Manager
Trevor Evers, Director of Public Works
Jennifer Forsberg, City Clerk/Finance Director
Mitch Kneipp, Community Development Director
Wendi Steinbronn, Police Chief
Michelle Wright, Interim Assistant Public Works Director
Rose Jewell, Assistant to the City Manager

III. PUBLIC COMMENTS

Port Commissioner Keister welcomed Councilmember Stuebe and offered a tour and briefing on the Port.

IV. NEW BUSINESS

VIDEO A. City Manager's Office: Clark County Historical Museum and City of Washougal Partnership Project presented by Bradley Richardson and James William Kice

Brad Richardson presented the following:

- Story of Robert Greenman born in 1922
- Box found in an attic left for 60 years
- He graduated from Washougal in 1940
- Joined army in 1944
- Passed from dysentery during the Bataan Death March
- Received the purple heart
- Letters and photos found in the box
- Memorial Day and Community Center display forthcoming

VIDEO

B. Public Works: 2020 Annual Report

Trevor Evers presented the 2020 Accomplishments in the following divisions:

- Water Division
- Wastewater Division
- Parks Division - status of current projects
- Cemetery Division -2021 projects
- Stormwater Division
- Street Division - status of repairs
- Capital Improvements Projects 2020
- Public Works 2021 Goals

VIDEO

C. City Manager's Office: Resolution Supporting Washougal Federal Community Project Funding Requests

David Scott presented the following:

- 2022 Legislative Appropriation
- Project lists poised to receive funding
- Support Resolution on the council agenda

V. PUBLIC COMMENTS

None

VI. REPORTS AND COMMUNICATIONS

A. CIYT MANAGER

Deferred to the regular meeting.

B. MAYOR

Mayor Coston reflected on the VFW Celebration at the Black Pearl.

C. CITY COUNCIL

Councilmember Stuebe requested to be on the Public Safety and JPAC Committees.

The remaining councilmembers deferred their comments to the regular council meeting.

VII. ADJOURNMENT

Meeting adjourned at 6:00 pm.

Mayor

City Clerk



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
MINUTES
Monday, April 12, 2021
7:00 PM**

VIDEO

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/82500363787>

VIDEO I. INVOCATION - Pastor Rich Blum

VIDEO II. CALL TO ORDER

Mayor Molly Coston called the meeting to order at 7:03 pm.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor Molly Coston and Councilmembers David Stuebe, Michelle Wagner, Paul Greenlee, Alex Yost, Julie Russell, and Ernie Suggs **Absent:** Student Representative Mariah Moran

Staff:

David Scott, City Manager
Kenneth Woodrich, City Attorney
Trevor Evers, Director of Public Works
Jennifer Forsberg, City Clerk/Finance Director
Mitch Kneipp, Community Development Director
Wendi Steinbronn, Police Chief
Rose Jewell, Assistant to the City Manager

V. AMENDMENTS TO THE AGENDA

None

VI. PUBLIC COMMENTS

None

VIDEO VII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Unanimous consent to approve the consent agenda as read. Greenlee No objections.

A. Workshop Minutes of March 22, 2021

- B. Council Minutes of March 22, 2021**
- C. Special Meeting Minutes of March 29, 2021**
- D. Payroll Claims of March 31, 2021, Totaling \$510,911.49**
- E. Accounts Payable of March 18 - April 6, 2021, Totaling \$146,812.45**
- F. Emergency Utility Assistance Program**
Agenda Bill #18-2021
- G. Authorize the City Manager to Sign: Interlocal Agreement Congestion Mitigation and Air Quality Grant Between the cities of Battle Ground, Camas, and Washougal**
Agenda Bill #19-2021

VIDEO VIII. NEW BUSINESS

- A. Resolution: Supporting Washougal Federal Community Project Funding Requests**
Agenda Bill #20-2021

David Scott presented the staff report and the recommended action.

Motion: Pass and post the resolution in the usual manner.
Paul Greenlee/Ernie Suggs Motion Passed.

IX. PUBLIC COMMENTS

None

X. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott reported on the following:

- Governor Inslee parameters for Covid Phasing
- Clark County remains in Phase 3
- Covid numbers are on the rise within the county and state
- Everyone will be eligible for the vaccine in the next week
- City Manager's report is forthcoming

B. MAYOR

Mayor Coston reported on the following:

- Reiterated the Covid concerns with variant strains
- Black Pearl VFW event
- Status of the transportation projects in the state legislature
- AWC priorities list
- Recent Mayor's lunch
- Masks she received to share
- Disc Golf Course
- Marijuana License reconsideration request

Council discussion regarding revisiting the marijuana license ensued with a consensus not to workshop the subject at this time.

C. CITY COUNCIL

Councilmember Russell announced the upcoming Cemetery Board meeting.

Councilmember Wagner announced the parks board meeting, community garden, and thanked staff for their recent efforts.

Councilmember Greenlee commented on his vaccination, Vancouver Waterfront, Lower Columbia Fish Recovery Board Conference, RTC's call for projects, UNITE Drug Take Back on the 24th, CREDC Luncheon, and Local Connections.

Councilmember Suggs announced the Chamber Board and School Board meetings, Chamber Luncheon, safety meeting, and museum reopening.

Councilmember Yost complimented staff, requested status of Acronym Project, and encouraged everyone to consider work shopping uncomfortable topics.

Councilmember Stuebe brought attention to the media campaign *I Got the Shot*.

XI. EXECUTIVE SESSION: Agency Enforcement RCW 42.30.110(1)(i) – no action to follow

Mayor Coston announced the Executive Session at 7:53 for fifteen minutes.

At 8:08, Rose Jewell announced a ten minute extension.

At 8:18, Rose Jewell announced a ten minute extension.

At 8:28, Rose Jewell announced a ten minute extension.

At 8:38, Rose Jewell announced a five minute extension.

Regular session resumed at 8:44.

XII. ADJOURNMENT

Meeting adjourned at 8:45.

Mayor

City Clerk

CITY OF WASHOUGAL

PAYROLL CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE SERVICES CHARGED ON THE VOUCHERS ATTACHED HAVE BEEN
FURNISHED TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE CLAIMS BELOW TO BE VALID AND CORRECT.

FINANCE _____

WE THE UNDERSIGNED COUNCIL MEMBERS OF WASHOUGAL, WASHINGTON DO HEREBY CERTIFY THAT THE
EMPLOYEE CHECKS #10485 and EMPLOYEE VOUCHER #26611-26668
ARE APPROVED FOR PAYMENT IN THE AMOUNT OF \$257,867.67 ON THE 14TH DAY OF APRIL 2021.

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____



Washougal, WA

UBPKT06132 - TC040821

Refund Check Register

Refund Check Detail

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
12-005664-000	Unver Ozgul	4/7/2021	81677	300.00			300.00	Deposit
14-002090-001	Marsha Clifford	4/7/2021	81678	351.12			351.12	Deposit
20-003534-001	Chester & Beth Coleman	4/7/2021	81679	237.54			237.54	Deposit
Total Refunds: 3			Total Refunded Amount:	888.66				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS/REFUNDS	888.66
Revenue Total:	888.66

General Ledger Distribution

Posting Date: 04/08/2021

	Account Number	Account Name	Posting Amount	IFT
Fund:	401 - 401			
	401-1999	CLAIM ON POOL OPERATING CASH	-888.66	Yes
	401-2115	UTILITY UNAPPLIED CREDITS	888.66	
	401 Total:		0.00	
Fund:	999 - POOLED CASH - OPERATING			
	999-1111	POOLED CASH OPERATING	-888.66	
	999-2099	DUE TO OTHER FUNDS	888.66	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



Washougal, WA

Check Register

Packet: APPKT00925 - PC040821

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
1547	ACRANET	04/08/2021	Regular	0.00	16.00	81641
1305	AT&T MOBILITY	04/08/2021	Regular	0.00	323.77	81642
2661	BSK ASSOCIATES	04/08/2021	Regular	0.00	665.00	81643
226	CAMAS AUTO & TRK SUPPLY INC.	04/08/2021	Regular	0.00	27.97	81644
1287	CDW GOVERNMENT INC	04/08/2021	Regular	0.00	2,846.67	81645
806	CESSCO, INC	04/08/2021	Regular	0.00	2,317.59	81646
1630	CLARK COUNTY PLUMBING & DRAIN L	04/08/2021	Regular	0.00	6,973.38	81647
125	CLARK COUNTY TREASURER	04/08/2021	Regular	0.00	50,522.05	81648
809	CLARK PUBLIC UTILITIES	04/08/2021	Regular	0.00	2,457.82	81649
2055	CRAIG'S PLUMBING SOLUTIONS	04/08/2021	Regular	0.00	313.28	81650
136	CUMMINS NORTHWEST LLC	04/08/2021	Regular	0.00	2,569.58	81651
2248	FASTENAL COMPANY	04/08/2021	Regular	0.00	93.51	81652
397	HOME DEPOT CREDIT SERVICES	04/08/2021	Regular	0.00	1,122.91	81653
2940	JACK PETERSON ATTORNEY AT LAW PC	04/08/2021	Regular	0.00	4,100.00	81654
3737	Jubitz Corporation	04/08/2021	Regular	0.00	1,783.38	81655
3336	KELLY BROWN	04/08/2021	Regular	0.00	61.66	81656
454	L.N. CURTIS & SONS	04/08/2021	Regular	0.00	413.00	81657
757	LJC SUPPLY	04/08/2021	Regular	0.00	314.31	81658
261	LUTZ HARDWARE	04/08/2021	Regular	0.00	199.91	81659
166	METRO LANDSCAPE SUPPLIES INC	04/08/2021	Regular	0.00	842.27	81660
3652	Mobley Engineering LLC	04/08/2021	Regular	0.00	1,072.50	81661
176	NORTHWEST NATURAL GAS CO	04/08/2021	Regular	0.00	2,840.75	81662
765	ONE CALL CONCEPTS	04/08/2021	Regular	0.00	155.15	81663
1684	OREILLY AUTO PARTS	04/08/2021	Regular	0.00	9.72	81664
1110	PRAIRIE ELECTRIC	04/08/2021	Regular	0.00	487.80	81665
1453	PRESTIGE ELECTRIC LLC	04/08/2021	Regular	0.00	487.80	81666
1840	RCD CPR TRAINING	04/08/2021	Regular	0.00	80.00	81667
1551	SAN DIEGO POLICE EQUIPMENT	04/08/2021	Regular	0.00	1,015.02	81668
197	THE COLUMBIAN	04/08/2021	Regular	0.00	917.10	81669
2383	TRANSUNION RISK AND ALTERNATIVE	04/08/2021	Regular	0.00	189.70	81670
679	TRIANGLE RESOURCES INC	04/08/2021	Regular	0.00	85.00	81671
690	USA BLUEBOOK	04/08/2021	Regular	0.00	612.39	81672
208	WALLIS ENGINEERING	04/08/2021	Regular	0.00	387.50	81673
826	WASHINGTON STATE PATROL	04/08/2021	Regular	0.00	600.00	81674
2022	WILCOX & FLEGEL	04/08/2021	Regular	0.00	4,314.11	81675
3485	WILLIAM MICHAEL WILLIS	04/08/2021	Regular	0.00	223.30	81676

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	50	36	0.00	91,441.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	50	36	0.00	91,441.90

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	4/2021	91,441.90
			91,441.90



Washougal, WA

Check Register

Packet: APPKT00930 - TC041521

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
3831	Cat Works LLC	04/15/2021	Regular	0.00	126,579.01	81680
3799	Community Attributes, Inc	04/15/2021	Regular	0.00	4,378.75	81681
2642	INNOVATIVE SERVICES NW	04/15/2021	Regular	0.00	6,760.33	81682
762	MURRAYSMITH INC.	04/15/2021	Regular	0.00	11,734.76	81683
515	OFFICE DEPOT	04/15/2021	Regular	0.00	121.61	81684
647	STARK STREET LAWN & GARDEN	04/15/2021	Regular	0.00	27,999.98	81685
3241	WSP USA INC.	04/15/2021	Regular	0.00	6,854.43	81686

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	7	0.00	184,428.87
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	7	0.00	184,428.87

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	4/2021	184,428.87
			184,428.87



Washougal, WA

Check Register

Packet: APPKT00931 - PC041521

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
226	CAMAS AUTO & TRK SUPPLY INC.	04/15/2021	Regular	0.00	80.83	81687
231	CAMAS POWER EQUIPMENT	04/15/2021	Regular	0.00	120.29	81688
806	CESSCO, INC	04/15/2021	Regular	0.00	224.50	81689
125	CLARK COUNTY TREASURER	04/15/2021	Regular	0.00	31,742.30	81690
1896	COPY TRONIX	04/15/2021	Regular	0.00	755.18	81691
291	CRAFCO INC	04/15/2021	Regular	0.00	232.00	81692
2055	CRAIG'S PLUMBING SOLUTIONS	04/15/2021	Regular	0.00	342.00	81693
795	DEPT OF RETIREMENT SYSTEMS	04/15/2021	Regular	0.00	36.78	81694
3697	ELTEC SYSTEMS LLC	04/15/2021	Regular	0.00	1,008.79	81695
1402	ENVIRONMENTAL RESOURCE ASSOCIA	04/15/2021	Regular	0.00	342.32	81696
3868	Eterno Underground	04/15/2021	Regular	0.00	150.00	81697
380	H. D. FOWLER COMPANY	04/15/2021	Regular	0.00	329,167.44	81698
396	HI-WAY FUEL	04/15/2021	Regular	0.00	281.82	81699
2642	INNOVATIVE SERVICES NW	04/15/2021	Regular	0.00	1,130.03	81700
160	KEYS WEST	04/15/2021	Regular	0.00	843.35	81701
1941	KITCHEN ELECTRIC	04/15/2021	Regular	0.00	257.65	81702
166	METRO LANDSCAPE SUPPLIES INC	04/15/2021	Regular	0.00	591.65	81703
494	NORTH CENTRAL LABORATORIES	04/15/2021	Regular	0.00	632.43	81704
2781	NORTHWEST STAFFING RESOURCES	04/15/2021	Regular	0.00	3,093.30	81705
3644	NW Industrial Tool Inc.	04/15/2021	Regular	0.00	331.70	81706
1684	O'REILLY AUTO PARTS	04/15/2021	Regular	0.00	49.81	81707
180	PAPE' MACHINERY	04/15/2021	Regular	0.00	375.95	81708
2285	PEACEHEALTH LABORATORIES	04/15/2021	Regular	0.00	150.00	81709
1051	RAILROAD MANAGEMENT CO 111 LLC	04/15/2021	Regular	0.00	300.71	81710
1696	RICK BUCKNER ADVANCED POLYGRAP	04/15/2021	Regular	0.00	300.00	81711
619	SIERRA SPRINGS	04/15/2021	Regular	0.00	163.61	81712
651	SUMMIT LAW GROUP	04/15/2021	Regular	0.00	1,407.00	81713
197	THE COLUMBIAN	04/15/2021	Regular	0.00	133.20	81714
200	TRAFFIC SAFETY SUPPLY CO	04/15/2021	Regular	0.00	426.34	81715
1846	US BANK OFFICE EQUIPMENT FINANCI	04/15/2021	Regular	0.00	362.29	81716
1638	WA ST DEPT OF REVENUE EXCISE/USE	04/15/2021	Regular	0.00	2,118.22	81717
308	WASHINGTON STATE DEPT OF ECOLO	04/15/2021	Regular	0.00	1,608.69	81718
785	WASHOUGAL LUMBER CO.	04/15/2021	Regular	0.00	602.57	81719
147	YATES MARSHALL, PLLC	04/15/2021	Regular	0.00	6,208.42	81720

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	48	34	0.00	385,571.17
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	48	34	0.00	385,571.17

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	4/2021	385,571.17
			<u>385,571.17</u>

2.A.01 Introduction

This chapter has been prepared in order to establish a consistent structure for determining appropriate compensation for the City's Department Heads and other non-represented employees. All employees covered by this chapter are "at will." As an "at will" employee, you or the City may terminate this relationship at any time, for any reason, with or without cause or notice.

City Manager & Department Heads:

City Manager

Public Works Director

Community Development Director
Finance Director

Police Chief
Human Resources Director

Non-represented Employees:

Community Engagement Manager
Assistant to City Manager
General Services Operations Manager
~~Parks and Cemetery Program Manager~~
Water/Wastewater Superintendent
City Engineer/Deputy PW Director
Public Works Business Manager
Senior Analyst
Building Official/Manager
IT Manager
Accounting Supervisor
Assistant Finance Director
Police Captain

(For purposes of this chapter, all references to department heads will also mean the city manager unless otherwise noted.)

This chapter addresses salary schedules, benefits, merit increases, and performance reviews for the city manager, department heads and other non-represented employees.

Resolution No. 1121

A RESOLUTION amending Chapter 2A and Exhibit “A” of Chapter 2A of the City’s Personnel Policy Manual with reference to the non-represented employees.

WHEREAS, chapter 2A.01 and Exhibit A of Chapter 2A must be amended to reflect the changes proposed with the reorganization of the Public Works Department to include the position of Public Works Business Manager and the reorganization of the City Manager’s Department to include the position of Community Engagement Manager and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHOUGAL as follows:

Section I

That Exhibit “A” of Chapter 2A of the Personnel Policies be amended to include the positions of Public Works Business Manager and Community Engagement Manager. A copy of the amended salary schedule for 2021 showing the adjustment is attached hereto, marked as Exhibit “A” and by this reference incorporated herein.

Section II

That Chapter 2.A, Section 01 of the personnel Policies addressing the classifications of department heads and other non-represented positions be amended to include the positions of Public Works Business Manager and Community Engagement Manager. A copy of the amended policy changes is attached hereto, marked as Exhibit “B” and by this reference incorporated herein.

PASSED by the Council of the City of Washougal at regular meeting on the **12th** day of **April 2021**.

City of Washougal, Washington

Mayor

ATTEST:

Finance Director / City Clerk

APPROVED AS TO FORM:

City Attorney

City of Washougal
2021 Salary Table-Schedule A

Exhibit A

2% COLA

1.02

Directors	1	2	3	4	5	6	7	8	9	10
City Manager	PER CONTRACT									
Community Development Dir.	7,887.23	8,163.28	8,449.00	8,744.71	9,050.78	9,367.55	9,695.42	10,034.76	10,385.98	10,749.48
Finance Director	8,353.02	8,645.37	8,947.96	9,261.14	9,585.28	9,920.76	10,267.99	10,627.37	10,999.33	11,384.30
HR Director	6,693.15	6,927.41	7,169.87	7,420.81	7,680.54	7,949.36	8,227.59	8,515.55	8,813.60	9,122.07
Police Chief	8,869.26	9,180.07	9,501.36	9,834.15	10,178.45	10,534.27	10,902.65	11,284.63	11,679.16	12,088.35
Public Works Director	8,460.44	8,756.55	9,063.03	9,380.24	9,708.54	10,048.34	10,400.04	10,764.04	11,140.78	11,530.71
Managers and Supervisors										
Assistant Finance Director	6,849.47	7,089.20	7,337.33	7,594.13	7,859.93	8,135.02	8,419.75	8,714.44	9,019.45	9,335.13
Public Works Business Manager	6,849.47	7,089.20	7,337.33	7,594.13	7,859.93	8,135.02	8,419.75	8,714.44	9,019.45	9,335.13
Accounting Supervisor	5,907.45	6,114.22	6,328.21	6,549.70	6,778.94	7,016.20	7,261.77	7,515.93	7,778.99	8,051.25
Building Official/Manager	6,387.88	6,611.45	6,842.86	7,082.36	7,330.24	7,586.80	7,852.33	8,127.17	8,411.62	8,706.02
City Engineer	7,054.70	7,301.62	7,557.17	7,821.68	8,095.43	8,378.77	8,672.03	8,975.55	9,289.70	9,614.84
IT Manager	6,143.94	6,358.98	6,581.55	6,811.90	7,050.32	7,297.08	7,552.47	7,816.81	8,090.40	8,373.56
General Services Operations Mgr.	5,784.89	5,987.36	6,196.92	6,413.81	6,638.29	6,870.63	7,111.11	7,360.00	7,617.60	7,884.21
Parks and Cemetery Program Mgr.	5,784.89	5,987.36	6,196.92	6,413.81	6,638.29	6,870.63	7,111.11	7,360.00	7,617.60	7,884.21
Water/Wastewater Superintendent	6,643.57	6,876.10	7,116.77	7,365.85	7,623.66	7,890.48	8,166.64	8,452.48	8,748.31	9,054.49
Police Captain	7,158.99	7,409.56	7,668.89	7,937.30	8,215.11	8,502.64	8,800.23	9,108.23	9,427.02	9,756.97
Senior Analyst	6,047.87	6,259.55	6,478.63	6,705.38	6,940.07	7,182.98	7,434.38	7,694.58	7,963.89	8,242.63
Community Engagement Manager	5,155.93	5,336.39	5,523.16	5,716.47	5,916.55	6,123.62	6,337.95	6,559.78	6,789.37	7,027.00
Non-Exempt										
Assistant to the City Manager	4,674.03	4,837.62	5,006.94	5,182.18	5,363.55	5,551.28	5,745.57	5,946.67	6,154.80	6,370.22

**Washougal City Council
Council Appointments 2021
For consideration**

Mayor	Molly					Meeting Time	
Mayor Pro Tem	Julie						ZOOM UNTIL FURTHER NOTICE
Administrative Committee	Board Member	Michelle	Paul	Molly		ON HOLD	City Hall
Appointment Committee	Council Committee	Molly	Michelle	Paul			City Hall
Arts Commission Liaison	Board Member	Alex	Alternate	Michelle			City Hall
C-TRAN Board	Committee Member	Molly	Alternate	Paul		Monthly - 2nd Tuesday 5:30	Vancouver Library
Cemetery Board	Board Member	Julie				Odds Months plus April - 2nd Wednesday 8:00 am	City Hall
Community Development	Council Committee	Michelle	Julie	Paul		To be determined by members	City Hall
ECAAB (Ambulance)	Council Committee	Julie				Quarterly - East County	Fire or Police Station
Finance	Board Member	Paul	Ernie	Molly	Dave	Weekly	City Hall
Lodging Tax Advisory Committee	Committee Member	Alex	Alternate	Ernie		3rd Tues: Jan, April, July, Oct (as needed)	City Hall
Mosquito Control Board	Board Member	Michelle				1st Tues of Feb & May, 3rd Tues of Aug & Nov 7 p.m.	Mosquito Control Shop
Parks Board	Council Liaison	Michelle	Alternate	Ernie		Monthly - 3rd Thursday 3	City Hall
Port Commission	Council Liaison	Julie	Michelle	Dave		1st and 3rd Wednesdays 5 pm	Port Offices
Public Safety	Council Committee	Julie	Ernie	Dave		Monthly - 2nd Monday at 4	City Hall
Public Works	Council Committee	Julie	Alex	Michelle	Alternate: Paul	To be determined by members	City Hall
Regional Transportation Council (RTC)Board - shared w/Camas	Board Member	Washougal 20-21 Paul	Camas 2022-2023	Camas Alternate Melissa Smith		Monthly - 1st Tuesday 4:00 pm	Public Service Center 6th floor
Washougal Schools	Council Liaison - shared	Paul	Ernie			2nd & 4th Tuesdays 6:30 pm	WSD Offices
Mayoral Appointments							
C-W Chamber Board	Ex-officio Board Member	Ernie				Monthly - 2nd Wednesday noon	Chamber Office
JPAC / CWFD	Council Committee	Julie	Michelle	Molly		TBD by Chief Swinhart	City of Camas
LEOFF BOARD	Council Liaison	Dave					
CREDC	Council Liaison	Paul					

**Washougal City Council
Council Appointments 2021
For consideration**

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