



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
Monday, December 2, 2024
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/87432227784>

- I. INVOCATION - Mike Hansen**
- II. CALL TO ORDER**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. AMENDMENTS TO THE AGENDA**
- VI. PUBLIC COMMENTS**
- VII. CONSENT AGENDA**

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

- A. Workshop Minutes of November 18, 2024**
- B. Council Minutes of November 18, 2024**
- C. Payroll Claims of November 27, 2024, Totaling \$670,692.37**
- D. Accounts Payable of November 14-27, 2024 and September and October EFTs - Totaling \$5,898,124.32**
- E. Council Adoption: 2025 City Manager Goals**
Agenda Bill #55-2024
- F. Authorize the City Manager to Sign: Amendment to the Interlocal Agreement with Skamania County for Jail Services**
Agenda Bill #56-2024

VIII. NEW BUSINESS

- A. Public Hearing/Resolution: Community Development Block Grant (CDBG) Application for Proposed 2025 CDBG Application for Sidewalk and Stormwater Improvements Phase 1**
Agenda Bill #57-2024
- B. Ordinance: Amending WMC 9.66 Camping in Public Spaces**
Agenda Bill #58-2024
- C. Joint Resolution: Approving the Regional Fire Authority (RFA) Plan and placing it on**

April 2025 Ballot

Agenda Bill #59-2024

D. Resolution: Expressing Intent to Reduce the General Property Tax Levy for 2026

Agenda Bill #60-2024

E. Report of the Appointment Committee

Agenda Bill #61-2024

F. Select Mayor Pro tem

IX. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

B. MAYOR

C. CITY COUNCIL

X. EXECUTIVE SESSION - • Agency Enforcement and Potential Litigation - RCW 42.30.110(1)(i); and Property Sale- RCW 42.30.110(1)(c): no action to follow

XI. ADJOURNMENT

UPCOMING MEETINGS: Monday, December 9, 2024, Workshop at 5:00 pm and Council at 7:00 pm

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

MEETING INFORMATION

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87432227784>

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Workshop Minutes of November 18, 2024

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Workshop Minutes of 11.18.2024.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES**

Monday, November 18, 2024

5:00 PM



MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/81364493488>

VIDEO I. CALL TO ORDER

Mayor Pro tem Suggs called the meeting to order at 5:00 pm.

II. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, David Fritz, Molly Coston, Ernie Suggs, and Tia Robertson **Absent:** Councilmember Julie Russell and Student Representative Emily Bishop

Staff:

David Scott, City Manager
Joe Walsh, Strategic Initiatives Manager
Trevor Evers, Director of Public Works
Daniel Layer, Finance Director/City Clerk
Wendi Steinbronn, Police Chief
Monie Holmes, Assistant Finance Director
Rose Jewell, Community Engagement Manager
Amanda Goulding, Assistant City Clerk & Accounting Specialist

III. PUBLIC COMMENTS

Larry Keister commented on Saturday's Comprehensive Plan Carnival.

IV. NEW BUSINESS

VIDEO A. Finance: Fire Station Bond Ordinance

Daniel Layer presented the following:

- Background
 - Ordinance #1979 - purpose, terms, and payoff
- Bond Ordinance Details
 - Unlimited Tax General Obligation (UTGO) - 2025
 - Issuance and sale of UTGO
 - Purpose, form, authority, disposition, and sale
 - Assumptions: series, date, maturities, true interest cost, and terms
- Next Steps
 - Ordinance on the December 2nd regular agenda

VIDEO B. City Manager's Office: Proposed 2025 CDBG Application for Sidewalk and Stormwater Improvements Phase 1

Dave Scott presented the following:

- Public Facilities and Neighborhood Improvements
 - Community Center, Social Services, and Emergency Shelter
 - Street/Sidewalk, Water/Sewer, and Parks/Recreation Improvements
- Asset and Economic Development
 - Homeownership - new construction, assistance, and land acquisition or infrastructure
 - Microenterprise development
- Affordable Housing and Homelessness
 - New construction or rehab of multi-family
 - Acquisition of existing units or land for multi-family
 - Conversion of existing for affordable housing
 - Tenant-Based Rental Assistance (TBRA) Programs
- CDBG Awards over the last 10 years
- Project Considerations
 - Sidewalk infill
 - Sidewalk and stormwater infrastructure
 - Max award \$400,000
 - Phased approach
- Project Area
 - Includes 33rd, 34th, 35th, A and B Streets in the Addy Neighborhood
 - Starting with 35th Street, connecting to transit stop on Addy Street
- Discussion ensued on right-of-way, stormwater mitigation, water retention, high water in the area, and cost estimates.
- Next steps: A public hearing will be held on December 2nd.

VIDEO

C. Police: Camping Ordinance Update

Chief Wendi Steinbronn presented the following:

- Martin v. Boise 2018 - 9th Circuit decision on camping ordinance
- Blake v. Grants Pass - 2020 Eight Amendment violation Blake v. Grants Pass upheld
- U.S. Supreme Court Ruling - 2024 determination
- Existing Procedure - current ordinance allows camping in public property 9:30 pm - 6:30 am
- Proposed Procedure - city to use enforcement tools to address trespass and camping consistent with SCOTUS Grants Pass Decision
 - Written warning and referral to services
 - Available resources in the community were reviewed
 - Notices will be posted for campsite requiring clean-up
 - RCW 9A.52.070 or 9A.52.080
 - NO shelters within the city limits
- This ordinance will be on the December 2nd council agenda
- Discussion ensued regarding the current issues, amendments to the ordinance, other jurisdiction's ordinances and resources, time parameters, and resources available in the county.

VIDEO

D. City Manager's Office: Regional Fire Authority (RFA) Plan

David Scott presented the following:

- Background
 - The Amalgamation Process
 - Phases: Cooperation, consolidation, and integration
 - RFA Planning Committee Appointment as prescribed by statute started in

- March 2024 with Councilmembers Russell, Wagner, and Coston
 - Composition and subcommittee structure and process
- Proposed RFA Plan
 - Overview of Plan Components
 - Jurisdictional Boundaries
 - Finances
 - Transfer of Assets
 - Governance must be predetermined either Election or Appointed Elected Official. This decision permanent unless changed by a super majority of the governing board,
 - Organizational Structure
 - Operations and Services - Fire, ambulance, code management, and public education
- Enhanced Services proposal - three-person engine by 2027 and no out of pocket expense for ambulance services for Camas and Washougal residents
- Property Tax Implications - 2026 levy rate, EMS levy recommendation, general 2026 levy, and current levy lid lift for fire/ems
- Next Steps
 - December 2, 2024, Council meeting: Joint Resolution with Camas to adopt the RFA Plan and place the formation of an RFA on the April 22, 2025, special election ballot
 - April 22, 2025: Special Election date
 - May – August 2025: Transition planning, including development of necessary interlocal agreements between the two cities
 - RFA to facilitate the transition (to be approved once RFA is effective)
 - September 1, 2025: Official effective date of RFA
- Discussion ensued regarding the tax implications, service enhancement, special ballot, RFA sustainability, and benefits of the RFA,

V. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott reported on:

- The need for the Appointments Committee to convene prior to the December 2nd meeting
- Next meeting on December 2nd
- AWC City Action Days in February

B. MAYOR

Deferred to the regular meeting.

C. CITY COUNCIL

Deferred to the regular meeting.

VI. ADJOURNMENT

Meeting ended 6:25.

City Clerk

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Council Minutes of November 18, 2024

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Council Minutes of 11.18.2024.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
MINUTES**

Monday, November 18, 2024

7:00 PM



MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/81259950184>

VIDEO I. INVOCATION - Ross Merritt

II. CALL TO ORDER

Mayor Pro tem Ernie Suggs called the meeting to order 7:02 pm.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor David Stuebe and Councilmembers Michelle Wagner, David Fritz, Molly Coston, Julie Russell, Ernie Suggs, and Tia Robertson **Absent:** Councilmember Julie Russell and Student Representative Emily Bishop

Unanimous consent to excuse Councilmember Russell. Coston No objections.

Staff:

David Scott, City Manager

Robert Zeinemann, City Attorney

Daniel Layer, Finance Director/City Clerk

Rose Jewell, Community Engagement Manager

Amanda Goulding, Assistant City Clerk & Accounting Specialist

V. AMENDMENTS TO THE AGENDA

None

VI. PUBLIC COMMENTS

None

VII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Unanimous consent to approve the consent agenda as presented. Coston No objections.

A. Council Minutes of November 12, 2024

**B. Accounts Payable of November 7, 2024 and Refund Check of November 8, 2024 -
Totaling \$223,744.16**

C. Payroll Claims of November 15, 2024, Totaling \$351,985.42

D. Set a Public Hearing: 2025 CDBG Application for Proposed Sidewalk and Stormwater Improvements Phase 1

Agenda Bill #54-2024

VIII. NEW BUSINESS - None

IX. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott reported on the following:

- AWC City Action Days in February
- Appointments Committee to convene
- Next meeting December 2nd

B. MAYOR

Mayor Stuebe reported on the upcoming chamber lunch and Salvation Army Kettle Kick Off.

C. CITY COUNCIL

Councilmember Coston gave updates on the Salvation Army Red Kettle Kick off, Arts Commission, Turkey Carnival, city bell ringing day, Comprehensive Plan Carnival, Appointments Committee assignments, and AWC City Action Days.

Councilmember Suggs announced the Christmas Parade, chamber Lunch, Port meeting, and reflected on Parade and Comprehensive Plan Carnival Open House.

Councilmember Wagner noted the upcoming Arts Commission and Parks Board meeting and added that comments are still being accepted on the Comprehensive Plan.

Councilmember Fritz announced upcoming UNITE, AWC Legislative meetings, and Gateway Church's Run for the Hungry.

Councilmember Robertson gave update on the Turkey Carnival and Turkey Bingo at Lacamas Lodge.

X. EXECUTIVE SESSION - Review the Performance of a Public Employee - RCW 42.30.110(1) (g) – No action to follow

Mayor Pro tem Suggs announced the executive session at 7:13 for ten (10) minutes minutes to 7:25 time.

Regular session resumed at 7:25.

XI. ADJOURNMENT

Meeting adjourned at 7:26 pm.

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Payroll Claims of November 27, 2024, Totaling \$670,692.37

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **PAYROLL CLAIMS VOUCHER 11.27.24.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

CITY OF WASHOUGAL

PAYROLL CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE SERVICES CHARGED ON THE VOUCHERS ATTACHED HAVE BEEN
FURNISHED TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE CLAIMS BELOW TO BE VALID AND CORRECT.

FINANCE _____

WE THE UNDERSIGNED COUNCIL MEMBERS OF WASHOUGAL, WASHINGTON DO HEREBY CERTIFY THAT THE
EMPLOYEE CHECKS NA and EMPLOYEE VOUCHERS # 33172 to 33262
ARE APPROVED FOR PAYMENT IN THE AMOUNT OF \$670,692.37 ON THE 27th DAY OF NOVEMBER.

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Accounts Payable of November 14-27, 2024 and September and October EFTs - Totaling \$5,898,124.32

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

- ▯ [AP_CK_RUN 11.14.24_89822-89859.pdf](#)
- ▯ [AP_CK_RUN_11.21.24_89860-89894.pdf](#)
- ▯ [AP_CK_RUN 11.27.24_89895-89922.pdf](#)
- ▯ [EFT_Sept2024.pdf](#)
- ▯ [EFT_Oct2024.pdf](#)

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



Washougal, WA

Check Register

Packet: APPKT01909 - AGAP111424

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
1529	ACCURATE ELECTRIC UNLIMITED, IN	11/15/2024	Regular	0.00	728.65	89822
4179	BARRCO INC	11/15/2024	Regular	0.00	797.48	89823
231	CAMAS POWER EQUIPMENT	11/15/2024	Regular	0.00	106.31	89824
714	CAMAS WASHOUGAL CHAMBER OF	11/15/2024	Regular	0.00	30.00	89825
246	CLARK COUNTY FIRE DIST 5	11/15/2024	Regular	0.00	125.00	89826
3867	Cleanpot Portable Toilets LLC	11/15/2024	Regular	0.00	1,425.00	89827
3523	Covalent Architecture, LLC	11/15/2024	Regular	0.00	18,229.45	89828
4219	Cummins Inc	11/15/2024	Regular	0.00	1,140.64	89829
795	DEPT OF RETIREMENT SYSTEMS	11/15/2024	Regular	0.00	255.22	89830
619	DS SERVICES OF AMERICA, INC.	11/15/2024	Regular	0.00	59.70	89831
345	FERGUSON ENTERPRISE, INC	11/15/2024	Regular	0.00	39.14	89832
991	FINANCIAL CONSULTING SOLUTION:	11/15/2024	Regular	0.00	3,050.00	89833
4160	First Citizens Bank & Trust Company	11/15/2024	Regular	0.00	438.60	89834
751	GRAINGER	11/15/2024	Regular	0.00	328.42	89835
379	GUNDERSON TIRE CENTER	11/15/2024	Regular	0.00	7,745.92	89836
3225	HID Global Corporation	11/15/2024	Regular	0.00	3,066.21	89837
397	HOME DEPOT CREDIT SERVICES	11/15/2024	Regular	0.00	1,703.27	89838
3737	Jubitz Corporation	11/15/2024	Regular	0.00	2,476.51	89839
2633	MCMASTER-CARR SUPPLY COMPAN	11/15/2024	Regular	0.00	222.53	89840
499	NORTHSTAR CHEMICAL, INC	11/15/2024	Regular	0.00	8,841.69	89841
1684	OREILLY AUTO PARTS	11/15/2024	Regular	0.00	1,172.58	89842
238	PETTY CASH FUND	11/15/2024	Regular	0.00	291.25	89843
1051	RAILROAD MANAGEMENT CO 111 L	11/15/2024	Regular	0.00	417.05	89844
1696	RICK BUCKNER ADVANCED POLYGR/	11/15/2024	Regular	0.00	350.00	89845
4141	Ryan Boyle	11/15/2024	Regular	0.00	138.00	89846
3378	SAFEFIRE, LLC	11/15/2024	Regular	0.00	1,193.50	89847
3761	Securitas Technology	11/15/2024	Regular	0.00	3,232.47	89848
4042	Sierra Santa Fe Corporation	11/15/2024	Regular	0.00	272,471.16	89849
197	THE COLUMBIAN	11/15/2024	Regular	0.00	105.55	89850
2390	THEO GOMEZ	11/15/2024	Regular	0.00	492.92	89851
4152	Traffic Logix Corporation	11/15/2024	Regular	0.00	8,808.03	89852
200	TRAFFIC SAFETY SUPPLY CO	11/15/2024	Regular	0.00	4,097.00	89853
4243	Two Rivers Farm & Outdoor, LLC	11/15/2024	Regular	0.00	271.23	89854
208	WALLIS ENGINEERING	11/15/2024	Regular	0.00	5,847.65	89855
4229	Washington Association of Public Re	11/15/2024	Regular	0.00	25.00	89856
785	WASHOUGAL LUMBER CO.	11/15/2024	Regular	0.00	62.85	89857
1091	WHITNEY EQUIPMENT COMPANY, L	11/15/2024	Regular	0.00	411.06	89858
3148	WHY RACING EVENTS, INC.	11/15/2024	Regular	0.00	13,000.00	89859

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	38	0.00	363,197.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	55	38	0.00	363,197.04

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	11/2024	363,197.04
			363,197.04



Washougal, WA

Check Register

Packet: APPKT01911 - AGAP112124

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
227	CAMAS HEARING CLINIC	11/22/2024	Regular	0.00	45.00	89860
125	CLARK COUNTY TREASURER	11/22/2024	Regular	0.00	93.75	89861
809	CLARK PUBLIC UTILITIES	11/22/2024	Regular	0.00	24,956.67	89862
	Void	11/22/2024	Regular	0.00	0.00	89863
4246	Columbia Gorge Tourism Alliance Fo	11/22/2024	Regular	0.00	2,000.00	89864
1274	COLUMBIA WEST ENGINEERING INC	11/22/2024	Regular	0.00	1,667.50	89865
619	DS SERVICES OF AMERICA, INC.	11/22/2024	Regular	0.00	308.01	89866
4095	Kenneth Charles Spear, Charles Ant	11/22/2024	Regular	0.00	2,380.00	89867
2019	KENYON DISEND, PLLC	11/22/2024	Regular	0.00	6,924.00	89868
4208	LEPS-PSS, PLLC	11/22/2024	Regular	0.00	900.00	89869
261	LUTZ HARDWARE	11/22/2024	Regular	0.00	1,260.17	89870
4149	Mennen Middlebrooks	11/22/2024	Regular	0.00	394.72	89871
1710	MIKE COSTA	11/22/2024	Regular	0.00	347.04	89872
515	OFFICE DEPOT	11/22/2024	Regular	0.00	1,017.17	89873
4043	Phoenix Asphalt Maintenance Comp	11/22/2024	Regular	0.00	2,075.84	89874
4231	Pomp's Tire Service Inc.	11/22/2024	Regular	0.00	211.78	89875
4073	Robertson Fick Engineering PC	11/22/2024	Regular	0.00	57,706.42	89876
2228	RYAN CASTRO	11/22/2024	Regular	0.00	200.00	89877
2548	SAGACITY CUSTOM PUBLISHING	11/22/2024	Regular	0.00	2,367.50	89878
2928	SILVER STAR TELECOM	11/22/2024	Regular	0.00	1,748.93	89879
192	SKAMANIA CO SHERIFF'S OFFICE	11/22/2024	Regular	0.00	1,440.00	89880
3299	SMARSH, INC	11/22/2024	Regular	0.00	2,558.54	89881
3782	Solutions Yes, LLC	11/22/2024	Regular	0.00	583.76	89882
1008	STATE AUDITOR'S OFFICE	11/22/2024	Regular	0.00	2,802.87	89883
4212	Stellar J Corporation	11/22/2024	Regular	0.00	939,658.85	89884
1940	US BANK N.A. - CUSTODY	11/22/2024	Regular	0.00	62.00	89885
1846	US BANK OFFICE EQUIPMENT FINAN	11/22/2024	Regular	0.00	558.46	89886
4167	Vancouver Janitorial Services LLC	11/22/2024	Regular	0.00	11,789.00	89887
786	WASHOUGAL HARDWARE	11/22/2024	Regular	0.00	1,119.57	89888
	Void	11/22/2024	Regular	0.00	0.00	89889
785	WASHOUGAL LUMBER CO.	11/22/2024	Regular	0.00	274.91	89890
3992	WESTERN UNITED CIVIL GROUP, LLC	11/22/2024	Regular	0.00	885,584.82	89891
3399	WILCO FARMERS	11/22/2024	Regular	0.00	358.69	89892
2525	WIND RIVER PUBLISHING	11/22/2024	Regular	0.00	522.00	89893
3573	WMC Newco LLC	11/22/2024	Regular	0.00	1,222.09	89894

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	33	0.00	1,955,140.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	38	35	0.00	1,955,140.06

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	11/2024	1,955,140.06
			1,955,140.06



Washougal, WA

Check Register

Packet: APPKT01919 - AGAP112724

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
4300	AceK9	11/27/2024	Regular	0.00	1,812.79	89895
714	CAMAS WASHOUGAL CHAMBER OF	11/27/2024	Regular	0.00	120.00	89896
241	CHUCKS AUTO BODY LLC	11/27/2024	Regular	0.00	285.36	89897
3547	CivicPlus	11/27/2024	Regular	0.00	4,890.00	89898
125	CLARK COUNTY TREASURER	11/27/2024	Regular	0.00	8,388.76	89899
809	CLARK PUBLIC UTILITIES	11/27/2024	Regular	0.00	16.75	89900
262	CODE PUBLISHING COMPANY	11/27/2024	Regular	0.00	372.16	89901
263	COLF CONSTRUCTION	11/27/2024	Regular	0.00	188,930.00	89902
1228	Columbia Laboratories Inc.	11/27/2024	Regular	0.00	208.80	89903
751	GRAINGER	11/27/2024	Regular	0.00	1,266.52	89904
1306	HENDERSON TURF & WEAR INC	11/27/2024	Regular	0.00	588.85	89905
418	J2 BLUE PRINT SUPPLY COMPANY	11/27/2024	Regular	0.00	103.94	89906
2092	JEFFREY D. BARRAR, PS	11/27/2024	Regular	0.00	775.00	89907
4299	Joe Walsh	11/27/2024	Regular	0.00	488.38	89908
3737	Jubitz Corporation	11/27/2024	Regular	0.00	5,642.29	89909
2556	LOWER COLUMBIA ESTUARY PARTN	11/27/2024	Regular	0.00	51,641.07	89910
166	METRO LANDSCAPE SUPPLIES INC	11/27/2024	Regular	0.00	60.76	89911
505	NORTHSIDE TRUCK BODY EQUIPMEI	11/27/2024	Regular	0.00	4,141.66	89912
1423	PITNEY BOWES GLOBAL FINANCIAL	11/27/2024	Regular	0.00	1,348.32	89913
558	PITNEY BOWES RESERVE ACCT	11/27/2024	Regular	0.00	2,500.00	89914
1583	POTTER WEBSTER COMPANY	11/27/2024	Regular	0.00	103.08	89915
643	SNAP ON INCORPORATED	11/27/2024	Regular	0.00	82.05	89916
197	THE COLUMBIAN	11/27/2024	Regular	0.00	415.61	89917
868	THE GOODYEAR TIRE & RUBBER COI	11/27/2024	Regular	0.00	797.05	89918
4243	Two Rivers Farm & Outdoor, LLC	11/27/2024	Regular	0.00	585.86	89919
1774	VERIZON WIRELESS	11/27/2024	Regular	0.00	4,504.00	89920
785	WASHOUGAL LUMBER CO.	11/27/2024	Regular	0.00	52.91	89921
3823	Western Equipment Distributors Inc	11/27/2024	Regular	0.00	579.84	89922

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	47	28	0.00	280,701.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	47	28	0.00	280,701.81

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	11/2024	280,701.81
			280,701.81



Washougal, WA

Check Register

Packet: APPKT01863 - EFT September

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
3266	RIVERVIEW VISA - MITCH KNEIPP	09/30/2024	Bank Draft	0.00	257.97	DFT04623
3269	RIVERVIEW VISA - THEO GOMEZ	09/30/2024	Bank Draft	0.00	5,143.30	DFT04624
3731	RIVERVIEW VISA - ZANE FRESCHETT	09/30/2024	Bank Draft	0.00	487.34	DFT04625
3730	RIVERVIEW VISA - WENDI STEINBRO	09/30/2024	Bank Draft	0.00	937.53	DFT04626
3744	RIVERVIEW VISA - MICHELLE WRIGH	09/30/2024	Bank Draft	0.00	29.00	DFT04627
3945	RIVERVIEW VISA - ROSE JEWELL	09/30/2024	Bank Draft	0.00	35.22	DFT04629
3729	RIVERVIEW VISA - KELLY CLARK	09/30/2024	Bank Draft	0.00	992.89	DFT04630
4058	RIVERVIEW VISA - MONIE HOLMES	09/30/2024	Bank Draft	0.00	530.97	DFT04631
4144	RIVERVIEW VISA - SCOTT COLLINS	09/30/2024	Bank Draft	0.00	320.31	DFT04632
4254	RIVERVIEW VISA - Michele Loftus	09/30/2024	Bank Draft	0.00	1,116.84	DFT04633
4284	RIVERVIEW VISA - ELENA BALLAS	09/30/2024	Bank Draft	0.00	501.10	DFT04634
3267	RIVERVIEW VISA - TREVOR EVERS	09/30/2024	Bank Draft	0.00	1,196.21	DFT04635
3268	RIVERVIEW VISA - RYAN BAKER	09/30/2024	Bank Draft	0.00	4,779.23	DFT04636
4105	RIVERVIEW VISA - DANIEL LAYER	09/30/2024	Bank Draft	0.00	227.00	DFT04637
229	CITY OF CAMAS	09/30/2024	Bank Draft	0.00	437,558.72	DFT04638
144	Department of Licensing	09/30/2024	Bank Draft	0.00	398.00	DFT04639
3309	CLARK COUNTY TREASURER SDIMP/	09/30/2024	Bank Draft	0.00	59,850.00	DFT04640
2705	US BANK ST. PAUL	09/30/2024	Bank Draft	0.00	1,131,162.50	DFT04641
2705	US BANK ST. PAUL	09/30/2024	Bank Draft	0.00	304,400.00	DFT04642
2705	US BANK ST. PAUL	09/30/2024	Bank Draft	0.00	383,800.00	DFT04643
2705	US BANK ST. PAUL	09/30/2024	Bank Draft	0.00	236,062.40	DFT04644
3482	GLOBAL PAYMENTS DIRECT, INC	09/30/2024	Bank Draft	0.00	300.92	DFT04645
3482	GLOBAL PAYMENTS DIRECT, INC	09/30/2024	Bank Draft	0.00	26,343.21	DFT04646
3482	GLOBAL PAYMENTS DIRECT, INC	09/30/2024	Bank Draft	0.00	1,846.73	DFT04647
3482	GLOBAL PAYMENTS DIRECT, INC	09/30/2024	Bank Draft	0.00	777.72	DFT04648
1638	WA ST DEPT OF REVENUE EXCISE/U:	09/30/2024	Bank Draft	0.00	41,973.32	DFT04649

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	26	26	0.00	2,641,028.43
EFT's	0	0	0.00	0.00
	26	26	0.00	2,641,028.43

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	9/2024	2,641,028.43
			2,641,028.43



Washougal, WA

Check Register

Packet: APPKT01883 - EFT October

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
3729	RIVERVIEW VISA - KELLY CLARK	10/31/2024	Bank Draft	0.00	1,489.69	DFT04697
4058	RIVERVIEW VISA - MONIE HOLMES	10/31/2024	Bank Draft	0.00	1,008.38	DFT04698
3269	RIVERVIEW VISA - THEO GOMEZ	10/31/2024	Bank Draft	0.00	1,665.92	DFT04699
3731	RIVERVIEW VISA - ZANE FRESCHETT	10/31/2024	Bank Draft	0.00	67.78	DFT04700
4284	RIVERVIEW VISA - ELENA BALLAS	10/31/2024	Bank Draft	0.00	497.45	DFT04701
3268	RIVERVIEW VISA - RYAN BAKER	10/31/2024	Bank Draft	0.00	599.10	DFT04702
3264	RIVERVIEW VISA - DAVID SCOTT	10/31/2024	Bank Draft	0.00	2,794.56	DFT04703
1495	WA ST DEPT OF REVENUE	10/31/2024	Bank Draft	0.00	1,497.02	DFT04704
1638	WA ST DEPT OF REVENUE EXCISE/U:	10/31/2024	Bank Draft	0.00	52,037.21	DFT04705
3309	CLARK COUNTY TREASURER SDIMP/	10/31/2024	Bank Draft	0.00	79,800.00	DFT04706
229	CITY OF CAMAS	10/31/2024	Bank Draft	0.00	437,558.72	DFT04707
3482	GLOBAL PAYMENTS DIRECT, INC	10/31/2024	Bank Draft	0.00	2,106.35	DFT04708
3482	GLOBAL PAYMENTS DIRECT, INC	10/31/2024	Bank Draft	0.00	1,742.81	DFT04709
3482	GLOBAL PAYMENTS DIRECT, INC	10/31/2024	Bank Draft	0.00	221.58	DFT04710
3482	GLOBAL PAYMENTS DIRECT, INC	10/31/2024	Bank Draft	0.00	27,956.40	DFT04711
3262	RIVERVIEW VISA - JOSEPH LAYMAN	10/31/2024	Bank Draft	0.00	279.15	DFT04712
4254	RIVERVIEW VISA - Michele Loftus	10/31/2024	Bank Draft	0.00	353.57	DFT04713
3266	RIVERVIEW VISA - MITCH KNEIPP	10/31/2024	Bank Draft	0.00	2,361.92	DFT04714
3267	RIVERVIEW VISA - TREVOR EVERS	10/31/2024	Bank Draft	0.00	1,192.50	DFT04715
3945	RIVERVIEW VISA - ROSE JEWELL	10/31/2024	Bank Draft	0.00	2,826.87	DFT04716

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	20	20	0.00	618,056.98
EFT's	0	0	0.00	0.00
	20	20	0.00	618,056.98

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	10/2024	618,056.98
			618,056.98

Agenda Bill #55-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

2025 City Manager Goals

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

▯ **CM 2025 Goals 12 2 2024 council adoption.pdf**

EXPENDITURE REQUIRED:

None

BUDGETED:

N/A

APPROPRIATION REQUIRED:

N/A

SUMMARY STATEMENT

The employment agreement between the City of Washougal and the City Manager provides that City Manager goals be established mutually. The attached goals were reviewed with the Council and include benchmarks for the annual evaluation to occur in late 2025. The goals are informed by the 2023-2028 Strategic Plan.

RECOMMENDED ACTION

1. Approve the 2025 City Manager Goals

CITY MANAGER 2025 GOALS



CATEGORY	STRATEGIC PRIORITIES/ CORE SERVICE AREAS	YEAR-END TARGET (NOV/DEV 2025)	STATUS
STRATEGIC PLAN IMPLEMENTATION	PLANNING AND REPORTING	* Provide Semi-annual progress reports on strategic priorities and goals in the Plan to Council and the community	
STRATEGIC PLAN IMPLEMENTATION	ECONOMIC DEVELOPMENT AND COMMUNITY PROSPERITY	* Implement enhanced CD procedures toward permit streamlining	
STRATEGIC PLAN IMPLEMENTATION	ECONOMIC DEVELOPMENT AND COMMUNITY PROSPERITY	* Complete "Community Funding Options Plan" including possible MPD	
STRATEGIC PLAN IMPLEMENTATION	ECONOMIC DEVELOPMENT AND COMMUNITY PROSPERITY	* Economic Development Plan completed, implementation in progress (including "Doing Business in Washougal" guide)	
STRATEGIC PLAN IMPLEMENTATION	FINANCIAL HEALTH AND CORE SERVICES	* Provide public information for possible RFA Plan ballot measure in April 2025, facilitate transition to RFA if measures passes, determine and implement path forward for fire/ems services if measure fails	
STRATEGIC PLAN IMPLEMENTATION	FINANCIAL HEALTH AND CORE SERVICES	* Identify projects and pursue funding for capital projects * Funded projects on schedule	
STRATEGIC PLAN IMPLEMENTATION	VIBRANT TOWN CENTER	* Develop Parking Management Plan	
STRATEGIC PLAN IMPLEMENTATION	VIBRANT TOWN CENTER	* Finalize a development agreement with one or more town center property owners	
STRATEGIC PLAN IMPLEMENTATION	SMART GROWTH	* Complete GMA Comp Plan Update (and associated plans and activities)	
STRATEGIC PLAN IMPLEMENTATION	REDEFINED COMMUNITY IDENTITY	* Launch Citizens Academy	
STRATEGIC PLAN IMPLEMENTATION	REDEFINED COMMUNITY IDENTITY	* Adopt Community Aesthetics Code Changes	
STRATEGIC PLAN IMPLEMENTATION	REDEFINED COMMUNITY IDENTITY	* Opportunities for enhanced recreation programming evaluated and initiated as appropriate and within resources	
STRATEGIC PLAN IMPLEMENTATION	REDEFINED COMMUNITY IDENTITY	* Community Aesthetics Program progress	
STRATEGIC PLAN IMPLEMENTATION	REDEFINED COMMUNITY IDENTITY	* Opportunities for Enhanced Community Service Projects	
CORE SERVICES	ADA TRANSITION PLAN	* Plan update complete	
CORE SERVICES	COMMUNITY ENGAGEMENT	* Community Engagement Plan in implementation with progress made	
CORE SERVICES	FACILITIES	* Design for new fire station substantially complete	
CORE SERVICES	OPERATIONS CENTER	* Facility Improvements completed	
CORE SERVICES	PARKS & RECREATION: TOWNCENTER REVITALIZATION PROJECT (CIVIC CAMPUS)	* Construction of Towncenter Revitalization Project substantially complete	
CORE SERVICES	TRANSPORTATION: PAVEMENT MANAGEMENT PROGRAM	* 2025 Pavement Management projects completed	
CORE SERVICES	TRANSPORTATION: 32ND ST RAILROAD UNDERPASS	* PDB team selected * Project viability determined * Design and related work in progress	
CORE SERVICES	TRANSPORTATION: 27TH STREET SHARED USE PATH	* Design completed and construction funding pursued	
CORE SERVICES	WWTP UPGRADES	* Project on schedule	

Agenda Bill #56-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Amendment to the Interlocal Agreement (ILA) with Skamania County for Jail Services

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

▯ **Amendment to the ILA**

EXPENDITURE REQUIRED:

Yes

BUDGETED:

Yes

APPROPRIATION REQUIRED:

None

SUMMARY STATEMENT

The City has received the attached amendment to the Skamania County Jail Services ILA. This amendment will change **ONLY** the daily bed rate from \$60.00 to \$80.54 effective January 1, 2025. The entire remainder of the original agreement remains in full force.

The ILA has been in place since 2004, and the daily bed rate has gone unchanged at \$60 since at least 2018. In 2024, the city has paid Skamania County \$3,060.00 for these services.

RECOMMENDED ACTION

Authorize the City Manager to sign the amendment to the ILA with Skamania County for jail services.

AMENDMENT TO THE JAIL SERVICES AGREEMENT

**THIS AMENDMENT TO THE AGREEMENT IS MADE BETWEEN
SKAMANIA COUNTY AND THE CITY OF WASHOUGAL, WA.**

**WHEREAS THE PURPOSE OF THIS AMENDMENT IS TO INCREASE THE
DAILY BED RATE FROM \$60.00 A DAY TO \$80.54 A DAY.**

THIS INCREASE IS TO TAKE EFFECT STARTING JANUARY 1ST 2025.

THESE CHANGES ARE THE ONLY CHANGES TO THE ORIGINAL CONTRACT.

**THE ENTIRE REMAINDER OF THE ORIGINAL CONTRACT REMAINS IN FULL
FORCE.**

THE FOLLOWING PARTIES HAVE EXECUTED THIS AGREEMENT:

**SKAMANIA COUNTY
BOARD OF COMMISSIONERS**

Chairman

Skamania County Sheriff

Commissioner

Commissioner

APPROVED AS TO FORM ONLY:

ATTEST:

Prosecuting Attorney

Clerk of the Board

DATED: _____

CITY OF WASHOUGAL

City Manager

APPROVED AS TO FORM ONLY:

Attorney

ATTEST:

City Clerk

DATED: _____

Agenda Bill #57-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Proposed 2025 CDBG Application for Sidewalk and Stormwater Improvements Phase 1

DEPT. OF ORIGIN:

Public Works

REVIEWED AT:

Workshop on November 18, 2024

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Resolution CDBG Grant 2025 Sidewalk and Stormwater Improvements.docx**

EXPENDITURE REQUIRED:

Yes

BUDGETED:

No

APPROPRIATION REQUIRED:

Yes

SUMMARY STATEMENT

Public hearing for December 2, 2024, to take public testimony for Community Development Block Grant (CDBG) Proposed 2025 CDBG Application for Sidewalk and Stormwater Improvements Phase 1. After the public hearing, the resolution for the Community Development Block Grant (CDBG) for 2025 CDBG Proposed Sidewalk and Stormwater Improvements Phase I will be presented for adoption.

RECOMMENDED ACTION

1. Hold Public Hearing
2. Pass and post the Resolution in the usual manner

RESOLUTION NO. _____

A RESOLUTION authorizing the City of Washougal to apply for a Community Development Block Grant (CDBG) for proposed sidewalk and stormwater improvements in the Addy neighborhood in the area of 35th Street from A Street to Addy Street.

WHEREAS, funds may be available through the Community Development Block Grant Program (CDBG) for the proposed improvements; and

WHEREAS, sidewalk infill is one of the stated goals in the City’s 2023-2028 Strategic Plan; and

WHEREAS, much of the Addy neighborhood lacks sidewalk access and basic stormwater infrastructure; and

WHEREAS, the Addy neighborhood is located within a qualifying census tract for the CDBG grant; and

WHEREAS, the City intends to apply for the maximum project award of \$400,000 to complete as much of the sidewalk and stormwater improvements that can be completed for that amount, with a City match of \$60,000 to complete the required environmental assessment that is not an eligible CDBG expense.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

That the City of Washougal is hereby authorized to submit a CDBG “Public Facilities & Neighborhood Improvements” application for the Sidewalk and Stormwater Improvements project, with a City match of \$60,000.

Section II

This Resolution shall take effect after passage and posting according to law.

PASSED by the Council of the City of Washougal on the **2nd** day of **December, 2024**.

City of Washougal, Washington

Mayor, David Stuebe

ATTEST:

Finance Director/City Clerk

APPROVED AS TO FORM:

City Attorney

Agenda Bill #58-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Ordinance: Amending WMC 9.66 Camping in Public Spaces

DEPT. OF ORIGIN:

Police

REVIEWED AT:

Public Safety Committee November 4, 2024, and Council Workshop November 18, 2024

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Camping in Public Spaces Ordinance 12_02_2024 Final.docx**

EXPENDITURE REQUIRED:

\$0

BUDGETED:

N/A

APPROPRIATION REQUIRED:

\$0

SUMMARY STATEMENT

In July 2024, the Supreme Court of the United States issued its decision in *Grants Pass v Johnson*, in which the court affirmed the ability of local governments to use enforcement tools to regulate public camping, overturning the 9th Circuit's decision that limited enforcement actions regarding trespass and camping on public property. The City Council finds it is in the City's best interest to amend its municipal codes to address trespass and camping on public property as authorized by and consistent with the *Grants Pass* decision.

RECOMMENDED ACTION

1. Pass, post, and publish the Ordinance in the usual manner.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF WASHOUGAL, WASHINGTON,
AMENDING MUNICIPAL CODE CHAPTER 9.66 RELATED TO PUBLIC
CAMPING; PROVIDING SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, the Supreme Court of the United States recently issued its decision in *Grants Pass v Johnson*, in which the Court affirmed the police powers and ability of local governments to use enforcement tools that municipalities may use to regulate public camping, overturning the 9th Circuit’s decision that previously limited enforcement actions regarding trespass and camping on public property; and

WHEREAS, the City Council finds it is in the best interest of the City to amend its municipal code to address trespass and camping on public property as authorized by and consistent with the *Grants Pass* decision.

NOW, THEREFORE, BE IT ORDAINED BY CITY COUNCIL OF THE CITY OF WASHOUGAL:

SECTION I. - CODE SECTION AMENDED. The portion of Section 2 of Ordinance 1838, codified as WMC 9.66.030, is hereby amended to read as follows:

9.66.030 Definitions.

The following definitions are applicable in this chapter unless the context otherwise requires:

“Camp” or “camping” means to pitch, create, use, or occupy camp facilities for the purposes of habitation, as evidenced by the use of camp paraphernalia.

“Camp facilities” include, but are not limited to, tents, huts, temporary shelters, or vehicles.

“Camp paraphernalia” includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks, or non-city-designated cooking facilities and similar equipment.

“Encampment” means an identifiable area within the city where evidence is present reasonably indicating a person or multiple people inhabit or have inhabited, including but not limited to one or more tent(s), structure(s), shelter(s), or collection of camping equipment, bedding, or personal property used for camping or otherwise sleeping and living, in a location, whether currently occupied or abandoned.

“Hazardous item” or “hazardous material” means items that reasonably appear to pose a threat to public safety or health to an individual, members of the public, or to City

employees. Examples include, but are not limited to: human and/or animal waste; drug use needles or other illegal drug related paraphernalia; illegal drugs or items that may be used for manufacture of illegal drugs; items bearing signs of contamination, infestation, mold, or biohazard; dangerous or hazardous chemicals; and items posing a risk of fire or explosion.

“Park” has the same definition as provided in WMC 2.20.010 and includes all city parks and all areas within the boundaries of a city park, including structures, regardless of whether the area is under the management and control of the parks and recreation department.

“Personal Property” means an item that reasonably appears to belong to a person, does not constitute a Hazard, and has apparent utility in its present condition. Examples include social security cards or other identification documents, legal prescription medications, photographs, bicycles, cellular phones, jewelry, tents, bedding, clothing, weapons, and electronic equipment. Personal property does not include building materials such as lumber, metal, pallets, or rigid plastic.

“Public Property” means any City or other publicly owned or maintained area, improved or unimproved, including but not limited to parks, docks and marinas, trails, underpasses (bridges, viaducts, etc.), buildings, and parking lots.

“Sidewalk” has the same definition as provided in WMC 12.20.010.

“Store” means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.

“Street” means any highway, lane, road, street, right-of-way, boulevard, alley, and every way or place in the City of Washougal that is publicly owned or maintained for public vehicular travel.

“Trespass Warning Notice” means a written exclusion order issued by a law enforcement officer that excludes a person from specific public property associated with a person’s violations of local or state laws. Admonishments may be issued for a period of up to one year from the issuance date and subject a person to arrest and prosecution for criminal trespass if violated.

“Vehicle” means the same as defined in RCW 46.04.670 and vehicle “parking” means the same as defined in RCW 46.04.381, as adopted by Section 10.08.010.

SECTION II. - CODE SECTION AMENDED. The portion of Section 2 of Ordinance 1838, codified as WMC 9.66.040, is hereby amended to read as follows:

9.66.040 Unlawful camping.

(1) It shall be unlawful for any person to camp or occupy camp facilities for the purposes of habitation or use camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to WMC 9.66.070:

(a) On city-owned or city-maintained property, including, without limitations, City Hall, city public works buildings, parks, police station, fire station, utility facilities, city library, and surrounding grounds;

(b) Any street or right-of-way; or

(c) Any other publicly owned or maintained parking lot or publicly owned property or maintained area, improved or unimproved.

(2) It shall be unlawful for any person to store camp facilities (other than vehicles) or camp paraphernalia in any of the areas listed in subsection (1) of this section, except as otherwise provided by ordinance.

SECTION III. – NEW SECTION. A new section in Chapter 9.66 WMC, which shall be codified as 9.66.055, is hereby adopted to read as follows:

9.66.055 Sleeping on sidewalks, streets, alleys, or within doorways prohibited.

(1) No person may sleep on public sidewalks, streets, or alleyways at any time as a matter of individual and public safety.

(2) No person may sleep in any pedestrian or vehicular entrance to public or private property abutting a public sidewalk.

(3) In addition to any other remedy provided by law, any person found in violation of this section may be immediately removed from the premises.

SECTION IV. – CODE SECTION AMENDED. The portion of Section 2 of Ordinance 1838, codified as WMC 9.66.060, is hereby amended to read as follows:

9.66.060 Penalty for violations.

A violation of this chapter is a civil infraction, punishable by a fine of \$75 per violation; provided, however, that the following escalating penalties shall apply to violations:

(1) The first violation of any provisions within this chapter is punishable by a fine of \$75, which may be reduced to \$35 for mitigation efforts of the violating individual per WMC 9.66.065.

(2) The second violation of any provisions within this chapter is punishable by a fine of \$75, which may be reduced to \$50 for mitigation efforts of the violating individual per WMC 9.66.065.

(3) In the instance of a third violation within one year of previous two citations under this chapter, in addition to a fine of \$75, the individual in violation may be issued a trespass warning notice by a city police officer barring said individual from the particular public property associated with the violations for a period of 30 days up to a period of one year, as determined by the officer based on a totality of the circumstances.

(a) Such a trespass warning notice and exclusion order shall only apply to the particular public property that the conduct constituting a violation of this chapter occurred in.

(b) A person violating a trespass warning notice is subject to arrest and prosecution for criminal trespass, a misdemeanor under RCW 9A.52.080 or 9A.52.070, as existing or hereafter amended as incorporated by WMC 1.04.045, as applicable.

SECTION V. – NEW SECTION. A new section in Chapter 9.66 WMC, which shall be codified as 9.66.065, is hereby adopted to read as follows:

9.66.065 Mitigation.

Upon conviction for a violation of this Chapter, in addition to any other factors deemed appropriate by the Court, the Court may consider whether the person immediately removed all personal property and litter, including but not limited to bottles, cans, and garbage from the campsite, after being informed the placement thereof was in violation of the law as a mitigating factor for determining appropriate penalties.

SECTION VI. – CODE SECTION AMENDED. Section 1 of Ordinance 1875, codified as 9.66.070, is hereby amended to read as follows:

9.66.070 Permit.

(1) The city manager, or his/her designee, is authorized to issue permits to persons to camp, occupy camp facilities, use camp paraphernalia, or store personal property in parks, streets, or any publicly owned parking lot or publicly owned area, improved or unimproved, in the city of Washougal. Such permit may be issued after application consistent with the provisions of this section.

(2) Upon receipt of an application for any permit under this section, the city manager, or his/her designee, shall send a copy of the application to the city departments of police, parks, public works, community development, and fire. Each of these departments shall inspect the application and each such department shall report to the city manager, or his/her designee, within 10 working days after the filing of the application. Such reports shall mention any problems which the proposed activity is expected to pose for the City or the public and make any necessary recommendations for protecting the public peace, health, safety, life, property, and welfare in the event a permit is, or was, issued.

(3) The city manager, or his/her designee, is authorized to promulgate other rules and regulations regarding the implementation and enforcement of this chapter.

(4) The city manager, or his/her designee, may approve a permit as provided under this section when, from a consideration of the application, reports from other city departments, and from such other information as may otherwise be obtained, he or she finds that:

(a) Adequate sanitary facilities are provided and accessible at or near the proposed camp site;

(b) Adequate trash receptacles and trash collection are provided; and

(c) The camping activity will not unreasonably disturb or interfere with the safety, peace, comfort, and repose of private property owners or of the public.

(5) A permit approved and issued under this section shall include any terms and conditions imposed on the activity authorized by the permit.

(6) No permit shall be issued for a period of time in excess of 14 calendar days in any one calendar year.

(7) The city manager, or his/her designee, is authorized to revoke a permit that has been issued if he or she finds lack of compliance with any requirement of subsection (4) of this section, or of any rule or regulation promulgated under subsection (3) of this section, or of any ordinance or statute.

(8) Any person who is denied a permit, or had his/her permit revoked, may appeal the denial/revocation to a hearings examiner appointed by the city manager or his/her designee. Notice of appeal must be in writing and filed with the city clerk within seven working days from the date of the denial.

(Ord. 1875 § 1 (Exh. A), 2019; Ord. 1838 § 2 (Exh. A), 2018)

SECTION VII. – CODE SECTION AMENDED. The portion of Section 2 of Ordinance 1838, codified as 9.66.080, is hereby amended to read as follows:

9.66.080 No public duty created.

(1) It is expressly the purpose of this chapter to provide for and promote the health, safety, and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons or individual who will or should be especially protected or benefited by the terms of this chapter.

(2) Nothing contained in this chapter is intended nor shall be construed to create or form the basis of any liability on the part of the city, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees, or agents.

(Ord. 1838 § 2 (Exh. A), 2018)

SECTION VIII. – NEW SECTION. A new section in Chapter 9.66 WMC, which shall be codified as 9.66.090, is hereby adopted to read as follows:

9.66.090 Temporary exclusion from public property – Trespass Warning Notice – Appeal.

(1) An individual may be issued a trespass warning notice (or notice and exclusion order) by a police officer barring said individual from public property for a period of 30 days up to one year, as determined by the officer based on a totality of the circumstances if within a one-year period the individual is warned two or more times, formally or informally, or issued two or more citations at the same public property for violating regulations related to public property; or for violating any state or local law(s) while on said public property.

(2) The foregoing notice and exclusion order shall only apply to the particular public property in which the offending conduct occurred.

(3) An individual with a current notice and exclusion order applying to them may be subject to arrest and prosecution for criminal trespass under RCW 9A.52.070 or 9A.52.080, as existing now or hereafter amended and as incorporated by WMC 1.04.045, as applicable, for violating the exclusion order.

(4) A trespass warning notice may be delivered in person to the individual or by first class mail to the individual at the individual's last known address, or any other method reasonably designed to provide service of the notice to the individual trespassed. Notices served by first class mail are considered received two business days after the date of mailing. A trespass warning notice is:

(a) Effective whether or not the subject excluded is charged, tried, or convicted of any crime or infraction;

(b) Effective even if the subject excluded refuses a copy of the Notice; provided, that the issuing City official reasonably notifies the subject excluded of the period and place(s) of exclusion, and appeal process under this Notice;

(c) Effective for the exclusion period unless and until shortened or rescinded by an official ruling after appeal in this section; and

(d) May be based upon observations by City officials and/or police officers, or upon civilian reports that an official or officer could reasonably rely on in determining probable cause.

(5) A person subject to a trespass warning notice may appeal such notice in writing. The appeal process cannot be used to appeal any criminal penalties imposed by a court under this Chapter 9.66 WMC or any other law. Any such appeal must:

(a) Be in writing including at least the person's name, the involved property location, and the approximate notice date to enable processing of the appeal;

(b) Be received by the city clerk or postmarked within 14 calendar days of the person's receipt of the notice; and

(c) Be under oath and include all facts that the excluded person believes support shortening or rescinding the trespass warning notice and exclusion order.

(6) The city manager or designee shall review any appeal of a trespass warning notice and exclusion order and shall issue a ruling upholding, rescinding, or shortening the trespass warning notice within 14 calendar days of receiving the written request for appeal. The city manager or designee may consider the information contained in the trespass warning notice and any other relevant and trustworthy submitted written materials in deciding the appeal. The trespass warning notice shall be upheld if supported by a preponderance of evidence. The ruling may be transmitted to the excluded subject by mail, in person, electronically, or by any other method specified by the person or reasonably likely under the circumstances to give notice of the decision.

SECTION IX. – NEW SECTION. A new section in Chapter 9.66 WMC, which shall be codified as 9.66.100, is hereby adopted to read as follows:

9.66.100 Removal of campsite or encampment on public property.

Upon discovery of a campsite on public property or a street, unless the campsite presents an immediate danger to individual or public health and safety requiring its immediate removal, a campsite may be removed by the City, with the assistance of the Police Department, after the City posts a notice not less than 72-hours in advance of the planned removal. After the notice period has passed, the City, with the assistance of the Police Department, is authorized to remove the campsite and all personal property related thereto.

SECTION X. – NEW SECTION. A new section in Chapter 9.66 WMC, which shall be codified as 9.66.110, is hereby adopted to read as follows:

9.66.110 Disposition and release of personal property.

(1) Items not meeting the definition of “personal property,” such as items having no apparent utility or monetary value, trash, or items in a hazardous or unsanitary condition, may be immediately discarded.

(2) Weapons, drug paraphernalia, illegal drugs, items appearing to be stolen, and evidence of a crime may be retained as evidence by the Police Department until an alternate disposition is determined.

(3) All personal property removed from the campsite which is not retained, disposed of, or held as evidence (as provided above) shall be stored by the city for a period of not less than 60 days or a greater amount of time as established by chapter 63.32 RCW, as existing or hereafter amended, during which time it shall be reasonably available for and released to an individual confirming ownership.

SECTION XI. – CODE SECTIONS REPEALED. The following sections of the Washougal Municipal Code are hereby repealed in their entirety:

Section 11 of Ordinance 335, codified as WMC 9.44.020; and
Section 1 of Ordinance 1838, codified as WMC 9.66.050.

SECTION XII. – SEVERABILITY. Should any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance or its application to any other person or situation.

SECTION XIII. – EFFECTIVE DATE. Effective Date. This Ordinance shall be effective five (5) days after publication according to law.

PASSED by the City Council or the City of Washougal at a regular meeting this **2nd** day of **December, 2024.**

David Stuebe, Mayor

ATTEST:

Daniel Layer, Finance Director / City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

Exhibit “A”

Key: New language – underlined

Old language – ~~strikethrough~~

~~WMC 9.44.020, Trespass.~~

~~Every person who goes upon the land of another with the intent to vex or annoy the owner or occupant thereof, or to commit any unlawful act, or enters upon the enclosed land of another for the purpose of hunting or fishing without having first obtained permission of the owner or occupant of such land, or enters upon any land of another bounded on one or more sides by water when notices not to trespass thereon have been posted as often as every 700 feet on or near the other boundaries thereof for either of such purposes, or wilfully goes or remains upon any land after having been warned by the owner or occupant thereof not to trespass thereon, shall be guilty of a misdemeanor. (Ord. 355 § 11(2), 1967).~~

Chapter 9.66 CAMPING IN PUBLIC PLACES

Sections:

- 9.66.010 Findings.
- 9.66.020 Purpose.
- 9.66.030 Definitions.
- 9.66.040 Unlawful camping.
- ~~9.66.050 Unlawful storage of personal property in public places.~~
- 9.66.055 Sleeping on sidewalks, streets, alleys, or within doorways prohibited.
- 9.66.060 Penalty for violations.
- 9.66.065 Mitigation.
- 9.66.070 Permit.
- 9.66.080 No Public duty created.
- 9.66.090 Temporary exclusion from public property – Trespass Warning Notice – Appeal.
- 9.66.100 Removal of campsite or encampment on public property.
- 9.66.110 Disposition and release of personal property.

9.66.010 Findings.

People camping on public property and on public rights-of-way create a public health and safety hazard due to the lack of proper electrical and/or sanitary facilities for these people. People without proper sanitary facilities have openly urinated, defecated, and littered on public property and on the public rights-of-way. Use of public property for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended. (Ord. 1838 § 2 (Exh. A), 2018)

9.66.020 Purpose.

It is the purpose of this chapter to prevent harm to the health or safety of the public and to promote the public health, safety and general welfare by making public streets and other areas readily accessible to the public and to prevent use of public property for camping purposes or storage of personal property which interferes with the rights of others to use the areas for which they were intended. (Ord. 1838 § 2 (Exh. A), 2018)

9.66.030 Definitions.

The following definitions are applicable in this chapter unless the context otherwise requires:

“Camp” or “camping” means to pitch, create, use, or occupy camp facilities for the purposes of sleeping or habitation as evidenced by the use of camp paraphernalia and as defined in WMC 2.20.080(1).

“Camp facilities” include, but are not limited to, tents, huts, temporary shelters, or vehicles.

“Camp paraphernalia” includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks, or non-city designated cooking facilities and similar equipment.

“Encampment” means an identifiable area within the city where evidence is present reasonably indicating a person or multiple people inhabit or have inhabited, including but not limited to one or more tent(s), structure(s), shelter(s), or collection of camping equipment, bedding, or personal property used for camping or otherwise sleeping and living, in a location, whether currently occupied or abandoned.

“Hazardous item” or “hazardous material” means items that reasonably appear to pose a threat to public safety or health to an individual, members of the public, or to City employees. Examples include, but are not limited to: human and/or animal waste; drug use needles or other illegal drug related paraphernalia; illegal drugs or items that may be used for manufacture of illegal drugs; items bearing signs of contamination, infestation, mold, or biohazard; dangerous or hazardous chemicals; and items posing a risk of fire or explosion.

“Park” means has the same definition as defined-provided in-WMC 2.20.010 and includes all city parks and all areas within the boundaries of a city park, including structures, regardless of whether the area is under the management and control of the parks and recreation department.

“Personal Property” means an item that reasonably appears to belong to a person, does not constitute a Hazard, and has apparent utility in its present condition. Examples include social security cards or other identification documents, legal prescription medications, photographs, bicycles, cellular phones, jewelry, tents, bedding, clothing, weapons, and electronic equipment. Personal property does not include building materials such as lumber, metal, pallets, or rigid plastic.

“Public Property” means any City or other publicly owned or maintained area, improved or unimproved, including but not limited to parks, docks and marinas, trails, underpasses (bridges, viaducts, etc.), buildings, and parking lots.

“Sidewalk” has the same definition as provided in WMC 12.20.010.

“Store” means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.

~~“Street” means any highway, lane, road, street, right of way, boulevard, alley, and every way or place in the city of Washougal that is publicly owned or maintained for public vehicular travel.~~has the same definition as provided in WMC 1.01.060.

“Trash” means items that are not personal property and that are no longer in a usable condition. Examples include food waste; soiled or infested sleeping bags, clothing, bedding, and/or tents or other similar structures or shelters; other Hazards; empty packaging; or clearly discarded materials.

“Trespass Warning Notice” means a written exclusion order issued by a law enforcement officer that excludes a person from specific public property associated with a person’s violations of local or state laws. Admonishments may be issued for a period of up to one year from the issuance date and subject a person to arrest and prosecution for criminal trespass if violated.

“Vehicle” means the same as defined in RCW 46.04.670. (Ord. 1838 § 2 (Exh. A), 2018)

9.66.040 Unlawful camping.

~~(1) During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas it~~ It shall be unlawful for any person to camp, occupy camp facilities for purposes of habitation, maintain a camp or encampment, or use camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to WMC 9.66.070:

(a) On city-owned or city-maintained property, including, without limitation, City Hall, city public works buildings, parks, police station, fire station, utility facilities, city library and surrounding grounds;

(b) ~~On Any~~ street; or

(c) ~~Within or on Any~~ publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved.

(2) It shall be unlawful for any person to store camp facilities (other than vehicles) and camp paraphernalia in any of the areas listed in subsection (1) of this section, except as otherwise provided by ordinance.

~~(2) During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to occupy a vehicle for the purpose of camping while that vehicle is parked, except as otherwise provided by ordinance or as permitted pursuant to WMC 9.66.070:~~

~~(a) Any street; or~~

~~(b) Any publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved. (Ord. 1838 § 2 (Exh. A), 2018)~~

9.66.050 — Unlawful storage of personal property in public places.

During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to store personal property, including camp facilities (other than vehicles) and camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to WMC 9.66.070:

(1) ~~On city-owned or city-maintained property, including, without limitation, City Hall, city public works buildings, police station, fire station, utility facilities, city library and surrounding grounds;~~

(2) ~~Any street; or~~

(3) ~~Any publicly owned or maintained parking lot or publicly owned or maintained area, improved or unimproved. (Ord. 1838 § 2 (Exh. A), 2018)~~

9.66.055 Sleeping on sidewalks, streets, alleys, or within doorways prohibited.

(1) No person may sleep on public sidewalks, streets, or alleyways at any time as a matter of individual and public safety.

(2) No person may sleep in any pedestrian or vehicular entrance to public or private property abutting a public sidewalk.

(3) In addition to any other remedy provided by law, any person found in violation of this section may be immediately removed from the premises.

9.66.060 Penalty for violations.

~~Violation of any of the provisions of this chapter is a misdemeanor. Any person violating any of the provisions of this chapter shall, upon conviction of such violation, be punished by a fine of not more than \$1,000 or by imprisonment not to exceed 90 days, or by both such fine and imprisonment.~~

A violation of this chapter is a civil infraction, punishable by a fine of \$75 per violation; provided, however, that the following escalating penalties shall apply to violations:

(1) The first violation of any provisions within this chapter is punishable by a fine of \$75, which may be reduced to \$35 for mitigation efforts of the violating individual per WMC 9.66.065.

(2) The second violation of any provisions within this chapter is punishable by a fine of \$75, which may be reduced to \$50 for mitigation efforts of the violating individual per WMC 9.66.065.

(3) In the instance of a third violation within one year of previous two citations under this chapter, in addition to a fine of \$75, the individual in violation may be issued a trespass warning notice by a city police officer barring said individual from the particular public property associated with the violations for a period of 30 days up to a period of one year, as determined by the officer based on a totality of the circumstances.

(a) Such a trespass warning notice and exclusion order shall only apply to the particular public property that the conduct constituting a violation of this chapter occurred in.

(b) A person violating a trespass warning notice is subject to arrest and prosecution for criminal trespass, a misdemeanor under RCW 9A.52.080 or 9A.52.070, as existing or hereafter amended as incorporated by WMC 1.04.045, as applicable.

(Ord. 1838 § 2 (Exh. A), 2018)

9.66.065 Mitigation.

Upon conviction for a violation of this Chapter, in addition to any other factors deemed appropriate by the Court, the Court may consider whether the person immediately removed all personal property and litter, including but not limited to bottles, cans, and garbage from the campsite, after being informed the placement thereof was in violation of the law as a mitigating factor for determining appropriate penalties.

9.66.070 Permit.

(1) The city manager, or his/her designee, is authorized to issue permits to persons to camp, occupy camp facilities, use camp paraphernalia, or store personal property in parks, streets, or any publicly owned parking lot or publicly owned area, improved or unimproved, in the city of Washougal. Such permit may be issued after application consistent with the provisions of this section.

(2) Upon receipt of an application for any permit under this ~~chapter~~section, the city manager, or his/her designee, shall send a copy of the application to the city departments of police, parks, public works, community development, and fire. Each of these departments shall inspect the application and each such department shall report to the city manager, or his/her designee, within 10 working days after the filing of the application. Such reports shall mention any problems which the proposed activity is expected to pose for the City or the public. ~~It shall~~ and make any necessary recommendations for protecting the public peace, health, safety, life, property, and welfare in the event a permit is, ~~or was,~~ issued.

(3) The city manager, or his/her designee, is authorized to promulgate other rules and regulations regarding the implementation and enforcement of this chapter.

(4) The city manager, or his/her designee, may approve a permit as provided under this section when, from a consideration of the application, reports from other city departments, and from such other information as may otherwise be obtained, he or she finds that:

(a) Adequate sanitary facilities are provided and accessible at or near the proposed camp site;

(b) Adequate trash receptacles and trash collection are provided; and

(c) The camping activity will not unreasonably disturb or interfere with the safety, peace, comfort, and repose of private property owners or of the public.

(5) A permit approved and issued under this section shall include any terms and conditions imposed on the activity authorized by the permit.

~~(6)~~ No permit shall be issued for a period of time in excess of 14 calendar days in any one calendar year.

~~(6)~~~~(7)~~ The city manager, or his/her designee, is authorized to revoke a permit that has been issued if he or she finds lack of compliance with any requirement of subsection (4) of this section, or of any rule or regulation promulgated under subsection (3) of this section, or of any ordinance or statute.

~~(7)~~~~(8)~~ Any person who is denied a permit, or had his/her permit revoked, may appeal the denial/revocation to a hearings examiner appointed by the city manager or his/her designee. Notice of appeal must be in writing and filed with the city clerk within seven working days from the date of the denial. (Ord. 1875 § 1 (Exh. A), 2019; Ord. 1838 § 2 (Exh. A), 2018)

9.66.080 No Ppublic duty created.

(1) It is expressly the purpose of this chapter to provide for and promote the health, safety, and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons or individual who will or should be especially protected or benefited by the terms of this chapter.

(2) Nothing contained in this chapter is intended nor shall be construed to create or form the basis of any liability on the part of the city, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees, or agents. (Ord. 1838 § 2 (Exh. A), 2018)

9.66.090 Temporary exclusion from public property – Trespass Warning Notice – Appeal.

(1) An individual may be issued a trespass warning notice (or notice and exclusion order) by a police officer barring said individual from public property for a period of 30 days up to one year, as determined by the officer based on a totality of the circumstances if within a one-year period the individual is warned two or more times, formally or informally, or issued two or more citations at the same public property for violating regulations related to public property; or for violating any state or local law(s) while on said public property.

(2) The foregoing notice and exclusion order shall only apply to the particular public property in which the offending conduct occurred.

(3) An individual with a current notice and exclusion order applying to them may be subject to arrest and prosecution for criminal trespass under RCW 9A.52.070 or 9A.52.080, as existing now of hereafter amended and as incorporated by WMC 1.04.045, as applicable, for violating the exclusion order.

(4) A trespass warning notice may be delivered in person to the individual or by first class mail to the individual at the individual's last known address, or any other method reasonably designed to provide service of the notice to the individual trespassed. Notices served by first class mail are considered received two business days after the date of mailing. A trespass warning notice is:

(a) Effective whether or not the subject excluded is charged, tried, or convicted of any crime or infraction;

(b) Effective even if the subject excluded refuses a copy of the Notice; provided, that the issuing City official reasonably notifies the subject excluded of the period and place(s) of exclusion, and appeal process under this Notice;

(c) Effective for the exclusion period unless and until shortened or rescinded by an official ruling after appeal in this section; and

(d) May be based upon observations by City officials and/or police officers, or upon civilian reports that an official or officer could reasonably rely on in determining probable cause.

(5) A person subject to a trespass warning notice may appeal such notice in writing. The appeal process cannot be used to appeal any criminal penalties imposed by a court under this Chapter 9.66 WMC or any other law. Any such appeal must:

(a) Be in writing including at least the person's name, the involved property location, and the approximate notice date to enable processing of the appeal;

(b) Be received by the city clerk or postmarked within 14 calendar days of the person's receipt of the notice; and

(c) Be under oath and include all facts that the excluded person believes support shortening or rescinding the trespass warning notice and exclusion order.

(6) The city manager or designee shall review any appeal of a trespass warning notice and exclusion order and shall issue a ruling upholding, rescinding, or shortening the trespass warning notice within 14 calendar days of receiving the written request for appeal. The city manager or designee may consider the information contained in the trespass warning notice and any other relevant and trustworthy submitted written materials in deciding the appeal. The trespass warning notice shall be upheld if supported by a preponderance of evidence. The ruling may be transmitted to the excluded subject by mail, in person, electronically, or by any other method specified by the person or reasonably likely under the circumstances to give notice of the decision.

9.66.100 Removal of campsite or encampment on public property.

Upon discovery of a campsite on public property or a street, unless the campsite presents an immediate danger to individual or public health and safety requiring its immediate removal, a campsite may be removed by the City, with the assistance of the Police Department, after the City posts a notice not less than 72-hours in advance of the planned removal. After the notice period has passed, the City, with the assistance of the Police Department, is authorized to remove the campsite and all personal property related thereto.

9.66.110 Disposition and release of personal property.

(1) Items not meeting the definition of "personal property," such as items having no apparent utility or monetary value, trash, or items in a hazardous or unsanitary condition, may be immediately discarded.

(2) Weapons, drug paraphernalia, illegal drugs, items appearing to be stolen, and evidence of a crime may be retained as evidence by the Police Department until an alternate disposition is determined.

(3) All personal property removed from the campsite which is not retained, disposed of, or held as evidence (as provided above) shall be stored by the city for a period of not less than 60 days or a greater amount of time as established by chapter 63.32 RCW, as existing or hereafter amended, during which time it shall be reasonably available for and released to an individual confirming ownership.

Agenda Bill #59-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Joint Resolution of the City Council of the City of Camas, Washington, and the City Council of the City of Washougal, Washington, providing for the submission to qualified electors of the City of Camas and the City of Washougal, at a special election to be held on April 22, 2025, of a proposition that, pursuant to Chapter 52.26 of the Revised Code of Washington, approves a plan to form a Regional Fire Protection Authority, to be known as the Camas Washougal Fire Authority, within the boundaries of the City of Camas and the City of Washougal, effective September 1, 2025.

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

Workshop of November 18, 2024

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

- ▯ **Joint Resolution RFA 12 2 2024 Council final.pdf**
- ▯ **2025_Regional_Fire_Authority_Plan.pdf**
- ▯ **RFA Plan 12 2 2024 council.pdf**

EXPENDITURE REQUIRED:

No

BUDGETED:

N/A

APPROPRIATION REQUIRED:

N/A

SUMMARY STATEMENT

The City of Camas and the City of Washougal have had a long-standing cooperative partnership, striving to provide the highest level of fire and emergency medical services to their citizens within the confines of available resources. This cooperative partnership began in the 1970s with the provision of a regional ambulance service and culminated with an interlocal agreement in 2014, which provided for a consolidation of services as the Camas

Washougal Fire Department, with Camas providing services to Washougal. While this cooperative relationship has served the public well for many years, as a result of the needs of a growing community and demands for enhanced fire and EMS services, the Camas City Council and the Washougal City Council have determined that it is in the public interest to place a measure before the voters that if approved would result in formation of a regional fire authority (RFA).

Pursuant to RCW 52.26.030 and 52.26.040, Camas and Washougal formed an RFA Planning Committee to evaluate the feasibility of creating a new and separate regional fire authority to provide the fire protection and emergency services within the boundaries of Camas and Washougal.

The members of the Planning Committee included three City Council members from Camas and three City Council members from Washougal. Over a period of several months, the Planning Committee met and created a Regional Fire Authority (RFA) Plan ("Plan") providing for the governance, design, financing, and development of fire protection and emergency services. The Planning Committee held its final meeting on October 16, 2024, and unanimously recommended approval of the Plan to the Camas City Council and Washougal City Council. The Camas City Council and Washougal City Council met in joint worksession on November 6, 2024, to review the recommended Plan. Each Council then met individually to discuss the proposed Plan.

The attached Joint Resolution, which will be adopted by both Councils, formally adopts the Plan and certifies it to the ballot pursuant to RCW 52.26.060. The Joint Resolution places the Plan before voters within the proposed service boundaries of the RFA at a special election to be held on April 22, 2025, calls for approval of the Plan and the creation of a RFA which shall be known as the "Camas Washougal Fire Authority," to be funded by a \$1.05 per \$1,000 assessed value property tax levy, all in accordance with state law.

The effective date of the RFA, if approved by the voters, is September 1, 2025.

RECOMMENDED ACTION

1. Pass and post the resolution in the usual manner.

JOINT RESOLUTION
CITY OF CAMAS RESOLUTION NO. _____
CITY OF WASHOUGAL RESOLUTION NO. _____

A **JOINT RESOLUTION** of the City Council of the City of Camas, Washington, and the City Council of the City of Washougal, Washington, providing for the submission to qualified electors of the City of Camas and the City of Washougal, at a special election to be held on April 22, 2025, of a proposition that, pursuant to Chapter 52.26 of the Revised Code of Washington, approves a plan to form a Regional Fire Protection Authority to be known as the Camas-Washougal Fire Authority within the boundaries of the City of Camas and the City of Washougal, effective September 1, 2025.

RECITALS

- A. The ability and demands to respond to emergency situations by fire protection and emergency medical service agencies has increased and progressed with community needs and special service demands. Providing an effective fire protection and emergency medical service system requires a collaborative partnership and responsibility among local and regional governments and the private sector.
- B. There are efficiencies that can be gained by regional fire protection and emergency medical service delivery, while maintaining local control.
- C. The City of Camas ("Camas") and the City of Washougal, ("Washougal") have had a long-standing cooperative partnership, striving to provide the highest level of fire and emergency medical services to their citizens within the confines of available resources. This cooperative partnership began in the 1970s with the provision of a regional ambulance service and culminated with an interlocal agreement in 2014, which provided for a consolidation of services as the Camas Washougal Fire Department, with Camas providing services to Washougal. While this cooperative relationship has served the public well for many years, as a result

of the needs of a growing community and demands for enhanced fire and EMS services, Camas and Washougal have determined that it is in the public interest to place a measure before the voters that if approved would result in the formation of a Regional Fire Authority (RFA).

- D. Pursuant to RCW 52.26.030 and 52.26.040 the cities of Camas and Washougal formed an RFA Planning Committee to evaluate the feasibility of creating a new and separate regional fire authority to provide the fire protection and emergency services within the boundaries of Camas and Washougal. The members of the Planning Committee included three City Council members from Camas and three City Council members from Washougal. Over a period of several months, the Planning Committee met and created a Regional Fire Authority (RFA) Plan ("Plan") providing for the governance, design, financing, and development of fire protection and emergency services.
- E. The Planning Committee held its final meeting on October 16, 2024, and recommended approval of the Plan to the Camas City Council and Washougal City Council. The Camas City Council and Washougal City Council met in joint work session on November 6, 2024, to review the recommended Plan. By adoption of this Joint Resolution, the Plan is formally adopted and certified to the ballot pursuant to RCW 52.26.060 by both the City of Camas and the City of Washougal. Copies of the Plan are available from the administrative offices of the City of Camas and the City of Washougal.
- F. Authority to form a RFA is authorized by Chapter 52.26 RCW. Chapter 52.26 RCW requires that in order to form an RFA, the Plan must be approved by the voters of the area affected by the Plan. Therefore, in accordance with the Plan and state law, it is appropriate to place before voters within the proposed service boundaries of the RFA at a special election to be held on April 22, 2025, a proposition calling for the creation of a RFA which shall be known as the Camas-Washougal Fire Authority to be funded

by a \$1.05 per \$1,000 assessed value property tax levy and the approval of the Plan, all in accordance with state law.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMAS, WASHINGTON, AND THE CITY COUNCIL OF THE CITY OF WASHOUGAL WASHINGTON, AS FOLLOWS:

RESOLUTION

SECTION 1. - Adoption of Plan for the Camas-Washougal Fire Authority. The City Council of the City of Camas and the City Council of the City of Washougal hereby formally adopt the 2025 Regional Fire Authority (RFA) Plan. A true and correct copy of which is attached as Exhibit A and incorporated by this reference.

SECTION 2. - Findings of Camas City Council and Washougal City Council. The City Council of the City of Camas, Washington, and the City Council of the City of Washougal, Washington, hereby adopt each of the recitals above as findings and further find that it is in the best interest of the City of Camas and the City of Washougal to submit to the qualified electors of the City of Camas and the City of Washougal at a special election to be held on April 22, 2025, a proposition to adopt the Plan that creates a RFA which shall be known as the Camas-Washougal Fire Authority, which if approved will be funded by a property tax not to exceed \$1.05 per thousand of assessed value. If approved by a majority of the total persons voting on the ballot measure within the boundaries of the authority in accordance with RCW 52.26.060, effective September 1, 2025, this proposition would create a RFA as provided in Chapter 52.26 RCW with boundaries coextensive with the boundaries of the City of Camas and the City of Washougal.

SECTION 3. - Proposition for Voter Submittal. There shall be submitted to the qualified electors of the City of Camas and the City of Washougal for their approval or rejection, at a special election on April 22, 2025, the question of whether or not the RFA known as the **Camas-Washougal Fire Authority** should be created in accordance with the Plan

and funded with the real property tax levies referenced above. The City Council of the City of Camas and the City Council of the City of Washougal hereby request that the auditor of Clark County, as ex-officio Supervisor of Elections, call such election and submit the following proposition at such election, in the form of a ballot title substantially as follows:

PROPOSITION NO. ____

The City Council of the City of Camas and the City Council of the City of Washougal have adopted a Joint Resolution approving the Regional Fire Authority Service Plan ("Plan") concerning the creation of a Regional Fire Protection Authority ("RFA").

This proposition would approve the Plan and create a Regional Fire Authority to be known as the Camas-Washougal Fire Authority, effective September 1, 2025, to provide fire protection and emergency medical services in the City of Camas and the City of Washougal. The RFA would be funded by property tax (\$1.05 per \$1,000 of assessed value).

Shall the registered voters residing within the cities of Camas and Washougal approve the formation of a regional fire authority (RFA) and approve the RFA Plan proposed by the cities of Camas and Washougal?

Yes ____

No ____

SECTION 4. Without further action of the Camas City Council and the Washougal City Council the ballot proposition language set forth in Section 3 above may be revised to correct scrivener's errors and to conform with statutory requirements.

SECTION 5. - Pro and Con Committee Appointments. The Camas City Council and the Washougal City Council hereby assign to the Joint Policy Advisory Committee the task of appointing members to a committee to advocate voters' approval of the proposition and to a committee to prepare arguments advocating voters' rejection of the proposition.

SECTION 6. - Severability. If any section, subsection, paragraph, sentence, clause or phrase of this Resolution is declared unconstitutional or invalid for any reason, such

decision shall not affect the validity of the remaining portions of this resolution.

SECTION 7. - **Ratification.** Any act consistent with the authority and prior to the effective date of this Resolution is hereby ratified and affirmed.

SECTION 8. - **Effective Date.** This Resolution shall take effect and be in force immediately upon its passage.

SECTION 9. - **Triplicate Originals.** Three originals of this Resolution are signed by the City of Camas and the City of Washougal.

PASSED at a regular or special open public meeting by the City Council of the City of Camas, Washington, this 2nd day of **December, 2024.**

PASSED at a regular or special open public meeting by the City Council of the City of Washougal, Washington, this 2nd day of **December, 2024.**

EXHIBIT A

2025 Regional Fire Authority Plan



Camas-Washougal Regional Fire Authority

2025 Regional Fire Authority Plan

Camas, Washington

Contents

Acknowledgements.....	4
Regional Fire Authority Planning Committee.....	4
Planning Sub-Committees	4
Governance Subcommittee.....	4
Organization Subcommittee	4
Finance Subcommittee.....	4
Section 1: Background & Needs Statement.....	5
Needs Statement	5
Transition.....	6
Section 2: Definitions	7
Transition.....	7
Section 3: Legal Authority	8
Regional Fire Protection Service Authority	8
Planning Committee Authority	8
RFA Plan Approval Authority.....	8
Transition.....	8
Section 4: Jurisdictional Boundaries	9
Jurisdictional Boundaries on Date of Formation.....	9
Changes in Jurisdictional Boundaries After Date of Formation of the RFA.....	9
Transition.....	9
Section 5: Funding and Finance.....	10
Interim RFA Finances	10
RFA Revenues	10
Policy.....	10
Transition.....	10
Section 6: Transfer of Assets.....	11
General	11
Real Property	11
Non-Real Property	11
Liabilities.....	12
Other Assets.....	12
Transition.....	12

Section 7: Governance	13
Reference	13
Activity/Operation.....	13
Transition.....	15
Section 8: Organizational Structure.....	16
Organizational Chart.....	16
Contracts for Services.....	16
City Retained Administrative Service Responsibilities.....	17
Transition.....	17
Section 9: Personnel & Administration.....	18
Functions	18
Administration	18
Operations.....	18
Fire Prevention.....	18
Labor and Other Agreements	18
Other.....	18
Transition.....	18
Section 10: Operations and Services	19
Fire Protection and Emergency Medical Services	19
Ambulance Services	19
Code Management	19
Public Education.....	20
Section 11: Appendices.....	21
Appendix A: RFA Commissioner District Map	21
Appendix B: Standard of Cover.....	22
Appendix C: Organizational Structure	33
Appendix D: Real Property Assets	34
Appendix E: Apparatus/Vehicles/Equipment.....	34
Appendix F: Regional Fire Authority Jurisdictional Boundaries*	35

Acknowledgements

Recognizing the challenges and opportunities that fire jurisdictions are facing, the Cities of Camas and Washougal, in partnership since 2011, have agreed to explore the integration of the governance and funding options available to provide regional fire protection and emergency under a fully integrated organization for both communities.

Regional Fire Authority Planning Committee

City of Camas	City of Washougal
City Councilor - Bonnie Carter, Chair	City Councilor - Molly Coston
City Councilor - Marilyn Boerke	City Councilor - Julie Russell
City Councilor - John Nohr	City Councilor - Michelle Wagner

Purpose: A regional fire protection service planning committee is responsible for creating a plan that outlines how fire protection and emergency services will be governed, designed, financed, and developed. Once developed, the Planning Committee will adopt the Plan by consensus and forward it to the governing bodies to formally vote on whether to place it on the ballot.

Planning Sub-Committees

Governance Subcommittee

City of Camas	City of Washougal	FD Staff Assignments
Greg Anderson, Citizen Rep. Marilyn Boerke, Elected Official Doug Quinn, City Staff	Lisa Brandl, Citizen Rep. Michelle Wagner, Elected Official David Scott, City Staff	Cliff Free, Fire Staff Ron Schumacher, Fire Staff

Purpose: The subcommittee will review various governance options for the regional fire authority and determine the recommended structure for the governing board.

Organization Subcommittee

City of Camas	City of Washougal	FD Staff Assignments
Zach Goodman, Citizen Rep. John Nohr, Elected Official	Jim Crawford, Citizen Rep. Julie Russell, Elected Official	Cliff Free, Fire Staff

Purpose: The subcommittee will address issues related to organizational structure and services to be provided to the community, determine staffing levels and positions to fulfill the organizational mission, and address support service provisions.

Finance Subcommittee

City of Camas	City of Washougal	FD Staff Assignments
Justin Lottig, Citizen Rep. Bonnie Carter, Elected Official Cathy Huber Nickerson, City Staff Matt Thorup, City Staff	Barbara Basnett, Citizen Rep. Molly Coston, Elected Official Daniel Layer, City Staff	Shaun Ford, Fire Staff

Purpose: The subcommittee will work with staff to develop budgets, identify capital needs and debt service, create a taxing structure, develop presentation materials, and recommend approaches to the regional fire authority's funding.

Section 1: Background & Needs Statement

Needs Statement

In the 1930s, the Camas Volunteer Fire Department began providing basic first aid ambulance services, while over the years, the system has evolved to the Camas/Washougal Fire Department providing ALS ambulance service to the communities of Camas, Washougal, and East County Fire and Rescue (Formerly Clark County Fire Districts #1 and #9), under a single unified operational model.

Also, in 2008, the Cities of Camas and Washougal conducted a study that recommended the consolidation of the two separate fire departments in providing fire protection services to provide efficiency and increase the scale of the economy. Since 2012, the Cities of Camas and Washougal have been providing fire protection and EMS services under a consolidated operational service model yet governed by two cities.

In addition, a 2019 Master Plan study examined the Camas/Washougal Fire Department and provided recommendations for the combined organization to address shortfalls in accordance with national standards. The main recommendation from the study revealed that only 10% of the service area receives 3/4 of the number of firefighters required, including the use of mutual aid from other fire departments, to combat a residential structure fire effectively. Many other recommendations revealed a strong need for an adequate funding model to address future challenges.

Specific challenges faced by the Camas/Washougal fire department also include response times for fire suppression, EMS response, and ambulance service increasing to levels and increasing response times; rising costs exceeding available revenue; and inefficiencies associated with divided governance demands within each City's general fund.

In 2021, a facilitated analysis was conducted with key personnel and Council members from each City as well as the Department staff to understand current views and perspectives regarding the present partnership model as well as aspirations for a successful partnership. The success of the partnership statement is defined as providing a *"Sustainable and equitable approach to delivering fire and EMS to the combined communities of Camas and Washougal."*

While the delivery of fire protection and emergency medical services, operationally, has been working well under an agreement, long-range planning under a divided governance structure is challenging due to each City having different priorities that may not align with the funding for the fire department.

Currently, gaps in system equity stem from the complex governance and decision-making structures within the current model. The involvement of two separate Councils, each with different levels of authority and viewpoint of information, as well as a joint policy advisory committee with a limited scope of authority and different priorities, has led to complications in decision-making, misalignment of governance expectations and lack of a unified and long-term vision for the Fire Department. The administrative effort is also complicated by the additional work required to process information and policy initiatives through two separate city governance structures resulting in a lack of long-term financial sustainability.

Equitable representation in governance, unification of vision, and streamlined decision-making, as well as existing funding options, are more effectively addressed through the establishment of an independent Fire Protection and EMS provider under the oversight of a single governing body representing the entire service area. A Regional Fire Authority provides this model through a centralized governing body with direct oversight over complex operational challenges and decision-making and representation for all combined community members, and directly accountable to the citizens.

The City of Camas and Washougal have determined that a formal joint governance structure encompassing the service area of the two agencies is the best path to provide the fire department with a permanent and representative governance structure that is solely responsible for the entire service area rather than representing each entity's interest.

Delivery of core emergency services and timely development of significant service improvements can best be achieved through consolidated governance and stable funding options for regional fire protection and emergency services. A well-funded and singular governance approach to fire and emergency medical services is best suited to address the increasing volume and complexity of responses.

Historically, this approach has been successfully implemented in Washington State through provisions in State Law relating to establishing a Regional Fire Authority, referenced in RCW 52.26. This law essentially transfers the legal responsibility for fire protection and EMS delivery to a special service district encompassing both city service boundaries, providing a governance structure that is concerned with the new agency (Regional Fire Authority).

The Cities of Camas and Washougal are asking their citizens to formally and legally consolidate the governance structure and organization that serves the citizens within the boundaries of both Cities of Camas and Washougal, thereby addressing the needs and challenges outlined above.

Transition

The BACKGROUND & NEEDS STATEMENTS section of the RFA Plan is subject to amendment by a majority vote of the RFA Governing Board.

Section 2: Definitions

The definitions in this section apply throughout this RFA Plan unless the context clearly requires otherwise.

Board or RFA Governing Board means the governing body of the Camas/Washougal RFA.

Camas means the City of Camas.

Camas/Washougal RFA or RFA means the municipal corporation, an independent taxing authority within the meaning of Article VII, Section 1 of the Washington Constitution, and a taxing district within the meaning of Article VII, Section 2 of said constitution, whose boundaries are coextensive with the boundaries of the Participating Jurisdictions as of the effective Date of formation, as created by the majority vote of the registered voters within those boundaries, to implement the Camas/Washougal RFA Plan.

Camas/Washougal RFA Planning Committee or Regional Fire Authority Planning Committee (RFAPC) means the advisory committee authorized by RCW 52.26.030 to draft and propose to the governing bodies of the Participating jurisdictions a plan to design, finance, and develop an RFA to be submitted to the voters of the Participating jurisdictions for their approval.

Camas/Washougal RFA Plan or RFA Plan means the Plan to develop and finance the Camas/Washougal RFA, including but not limited to governance, design, specific capital projects, fire operations, emergency medical services, facilities, and maintenance, repair, and preservation of existing and future facilities and systems, pursuant to RCW 52.26.040.

EMS Levy means the voter-approved property tax levy to fund Emergency Medical Services per RCW 84.52.069.

Participating jurisdictions means the two cities—Camas and Washougal—forming the Camas/Washougal RFA upon voter approval of the RFA Plan.

RCW means Revised Code of Washington.

Washougal means the City of Washougal.

Transition

The DEFINITIONS section of the RFA Plan is subject to amendment by a majority vote of the RFA Governing Board.

Section 3: Legal Authority

Regional Fire Protection Service Authority

The authority to form a Regional Fire Protection Services Authority by the Participating Jurisdictions is provided by Chapter 52.26 of the Revised Code of Washington.

Pursuant to RCW 52.26.090(1)(g), the governing Board of the Camas/Washougal Regional Fire Authority shall exercise its powers and perform its duties as the Board determines necessary to carry out the purposes, functions and projects of the authority in accordance with the following statutes: (a) all of the statutory chapters and sections of Title 52 of the Revised Code of Washington, including but not limited to RCW 52.12.021 and RCW 52.12.031. Further, the governing Board may adopt a Community Assistance Referral and Education Services (CARES) program pursuant to RCW 35.21.930.

Planning Committee Authority

The authority to form the Camas/Washougal Planning Committee is provided in RCW 52.26.020. Authority and empowerment of the Camas/Washougal Planning Committee is provided in RCW 52.26.030.

RFA Plan Approval Authority

Upon successful development, approval, and adoption of the Camas/Washougal RFA Plan by the Planning Committee, and the governing bodies of the Participating Jurisdictions, the two Participating Jurisdictions shall certify the RFA PLAN to the ballot, including identification of the revenue options and levy rate specified to fund the Plan.

The Participating Jurisdictions—Camas and Washougal --shall jointly suggest a draft ballot title, give notice required by law for ballot measures, and perform other duties as required to put the RFA Plan before the registered voters of the respective participating jurisdictions for their approval or rejection as a single ballot measure that approves formation of the Camas/Washougal RFA and approves the RFA plan.

On the Effective Date, the interlocal agreement between Camas and Washougal regarding the formation and operation of the Camas/Washougal Fire Department, dated December 4, 2013, and any subsequent renewal agreements shall be terminated.

Transition

The LEGAL AUTHORITY section of the RFA Plan is subject to amendment or revision only by a majority vote of the RFA Governing Board.

Section 4: Jurisdictional Boundaries

Jurisdictional Boundaries on Date of Formation

On the Effective Date, the Jurisdictional Boundaries of the RFA shall be the legal boundaries of the Participating Jurisdictions. The boundaries are generally depicted on the map attached hereto and in **Appendix F** of this RFA Plan.

Changes in Jurisdictional Boundaries After Date of Formation of the RFA

Any territory that is annexed to either Participating Jurisdiction is deemed annexed to the RFA as of the Effective Date of annexation. A fire protection jurisdiction within reasonable proximity to the boundaries of the RFA is eligible to be annexed into the RFA per RCW 52.26.300. Such an annexation is initiated by the adoption of a resolution by the governing body of the fire protection jurisdiction requesting the annexation.

Such a resolution shall be filed with the governing body of the RFA for that body's consideration, and the governing body may amend this RFA plan to establish the terms and conditions of the annexation. If the governing body requesting the annexation accepts the terms and conditions and the plan amendment, the annexation proposition is submitted to the voters of the annexing jurisdiction for their approval or disapproval.

Transition

The JURISDICTIONAL BOUNDARIES section of the RFA Plan is subject to amendment or revision only by a majority vote of the RFA Governing Board.

Section 5: Funding and Finance

Interim RFA Finances

The Cities of Camas and Washougal will provide the RFA with interim funding not to exceed \$4,616,593 in order to support its operations from January 1, 2026, until June 1, 2026, at which time the RFA will begin receiving ad valorem taxes from the new RFA Levy. An interlocal agreement between the RFA and the Cities will specify the proportional allocation for each city's amount to loan, how the RFA shall seek drawdowns of such funds, and the terms for the RFA to repay the borrowed monies. All funds obtained by each of the two cities from Camas and Washougal Emergency Medical Services Levies, fire code permit fees, and other miscellaneous revenues will be transferred to the RFA by mutual agreement.

RFA Revenues

The RFA intends to utilize the following funding sources during the initial years of its existence:

- Ad valorem property taxes, pursuant to RCW 52.26.140 and RCW 52.26.050, with an initial fire levy rate set at \$1.05 per thousand dollars of assessed valuation.
- Revenues from ad valorem property taxes under the existing EMS Levies of each city will be transferred to the RFA through an agreement between the Clark County Treasurer and the RFA.
- Contract payments for East County Fire & Rescue EMS levy revenues shall be transferred to the RFA through an agreement between the Clark County Treasurer and the RFA.
- The RFA will charge and collect ground ambulance transport fees in accordance with policies adopted by the RFA Governing Board.
 - For residents of the Cities of Camas and Washougal, the RFA will provide a waiver of the patient's copay amount if transported by the Camas/Washougal RFA.
- Impact fees allowed and collected by law and by the ordinances of Camas and Washougal shall be transferred to the RFA through agreements between the Cities of Camas and Washougal and the RFA.
- To the extent permitted by law, the RFA Governance Board shall have the authority to pursue contracts with agencies and entities exempt from property taxes in accordance with RCW 52.30.020 and related statutes.
- The RFA shall execute interlocal agreements with the cities of Camas and Washougal to collect and remit permit, plan review, and inspection fees collected by each city.

Policy

The RFA governing body on or after the Effective Date shall establish a Reserve Fund Balance policy and approve an Equipment Replacement Plan and Capital Improvement Plan with considerations made in the transitional finance assumptions.

Transition

The FUNDING AND FINANCE section of the RFA Plan is subject to amendment or revision only by a majority vote of the RFA Governing Board.

Section 6: Transfer of Assets

General

Unless otherwise noted in this RFA Plan, all current assets, equipment, documents, contracts, agreements, and records from Camas and Washougal shall be transferred to the RFA.

Real Property

Appendix D identifies the real property, including building fixtures, keys, passwords, furniture, and its contents.

On or around the Effective Date, the City of Camas and City of Washougal fire department assets shall transfer to the RFA in accordance with this section. Such assets shall include all real property and personal property, including but not limited to furniture, office equipment, computers, motor vehicles, fire/EMS apparatus and equipment, reports, documents, surveys, books, records, files, papers, or written material owned by or in the possession of either city.

On or around the Effective Date, the City of Camas shall provide for the necessary dedications of easements and rights of way to facilitate all appropriate use of Fire Station 42, located at 4321 NW Parker Street, Camas, WA, by the RFA.

Upon issuance of the Certificate of Occupancy, the City of Camas shall provide for the necessary dedications of easements and rights of way to facilitate all appropriate use of New Fire Station 41. On or around the Effective Date, the City of Camas and the RFA shall approve an interlocal agreement for the use of the existing or temporary facility used for current Fire Station 41 at 616 NE 4th Avenue, Camas, WA, until the transfer of the new facility upon the issuance of the Certificate of Occupancy.

Upon issuance of the Certificate of Occupancy, the City of Washougal shall complete a parcel subdivision (Party Wall) to create a separate parcel of real property for the newly constructed Fire Station 43, separate from the remainder of the Washougal Police Station property, and shall provide for the necessary dedications, easements, and rights of way to facilitate all appropriate use of the fire station by the RFA. The City of Washougal shall undertake the subdivision and easement process at the City's own cost. On or around the Effective Date, the City of Washougal and the RFA shall approve an interlocal agreement for the use of the existing or temporary facilities used for Fire Station 43 until the transfer of the new facility upon the issuance of the Certificate of Occupancy. Any shared facility space and use, maintenance, and utility sharing costs shall be outlined in an agreement between the City of Washougal and the RFA approved on or around the Effective Date.

Non-Real Property

Appendix E lists the apparatus/vehicles, equipment and small and attractive assets that shall be transferred to the RFA on or around the Effective Date. Upon the City of Camas accepting and receiving two new fire engines, they shall be transferred to the RFA on or around the Effective Date. Upon the City of Washougal accepting and receiving one new fire engine, it shall be transferred to the RFA on or around the Effective Date.

Liabilities

On the Effective Date, the RFA shall assume the following liabilities: Existing fire engine bond debt held by the City of Camas and the subsequent debt service payments shall be paid by the RFA after the first collection of taxes in 2026 to the City of Camas until the total debt is paid as detailed in an Interlocal Agreement.

Other Assets

On or around the Effective Date, the Cities of Camas and Washougal shall transfer to the RFA all identified funds held by both cities, to which an agreement between the parties shall identify the manner and timing of such transfers. The following transfer types and agreements for each shall be:

- Impact Fees (The cities will continue to provide and transfer all collected Fire Impact Fees by an agreement approved on or around the Effective Date.)
- Equipment Rental Reserve Funds transferred to the RFA per agreement approved on or around the Effective Date.
- Other Reserve Funds (Fire Department Allocation of Reserve Fund transferred to the RFA per agreement approved on or around the Effective Date.)
- Donations (if any, transferred to the RFA per agreement approved on or around the Effective Date.)
- EMS Pass-Through Revenues (EMS Levy revenues—Camas, Washougal + ECFR per agreement approved on or around the Effective Date).
- GEMT Funds (Transfer to RFA per agreement approved on or around the Effective Date.)
- Billable Transport Revenues (Transfer per agreement approved on or around the Effective Date and eventually transitioned to a third-party biller)
- The Cities of Camas and Washougal shall collect, and remit permit, plan review, and inspection fees generated within each City to the RFA per agreement approved on or around the Effective Date, including any and all such fire-related fees received from the Port of Camas/Washougal.
- Any current contracts for services between the cities related to fire protection shall be collected and remitted to the RFA per the agreement approved on or around the Effective Date.

Transition

Unless otherwise noted in this RFA Plan, all current assets, equipment, documents, contracts, agreements, and records from the City of Camas and the City of Washougal relating to the **GOVERNANCE** shall be transferred to the RFA.

Section 7: Governance

Reference

The authority to provide governance for the Camas/Washougal Regional Fire Authority (RFA) is provided by RCW 52.26.080 and RCW 52.26.090.

Activity/Operation

As provided by RCW 52.26.080, the Camas/Washougal RFA Governing Board shall come into existence and authority on September 1, 2025, upon approval of this plan by the registered voters residing within the Jurisdictional Boundaries established in this RFA Plan.

As provided by RCW 52.26.080, the **initial governing Board** for the RFA shall consist of six voting members: three (3) current members of the City of Camas city council who have been appointed by the appropriate City official(s) and three (3) current members of the City of Washougal city council who have been appointed by the appropriate City official(s).

RCW 52.26.080 provides authority for Commissioner districts:

- Subsection (4)(a) states that a regional fire protection service authority plan may create commissioner districts. If commissioner districts are created, the population of each commissioner district must be approximately equal. Commissioner districts must be redrawn as provided in chapter 29A.76 RCW.
- Subsection (3)(b) states that the terms of office for regional fire protection service authority commissioner positions may be established by the plan; however, no single term may exceed six years, and the terms of multiple positions must be staggered.
- Subsection (4)(b) states that: (1) only a registered voter who resides in a commissioner district may be a candidate for, or serve as, a commissioner of the commissioner district and (2) only voters of a commissioner district may vote at a primary to nominate candidates for a commissioner position in that commissioner district, provided, however, that all voters of the proposed regional fire authority shall be eligible to vote in the general election for each of the commissioner districts.

RCW 29A.76.010 establishes criteria for the development of RFA Commissioner Districts that will be applied in this Plan as follows:

- (4)(a) Each district shall be nearly equal in population as every other such district comprising the regional fire authority.
- (4)(b) Each district shall be as compact as possible.
- (4)(c) Each district shall consist of a geographically contiguous area.
- (4)(d) Population data may not be used for purposes of favoring or disfavoring any racial group or political party.
- (4)(e) To the extent feasible and if not inconsistent with the basic enabling legislation for the regional fire authority, the district boundaries shall coincide with existing recognized natural boundaries and shall, to the extent possible, preserve existing communities of related and mutual interest.

On or after January 1, 2028, the Governing Board of the RFA shall be composed of the following:

- Five commissioner districts of approximately equal population will be established, effective on January 1, 2028, within the RFA Jurisdictional Boundaries in accordance with RCW 52.26.080 and RCW 29A.76.010. Three districts will be within the City of Camas, and two districts will be within the City of Washougal. The City of Camas' districts will utilize their established ward areas as district boundaries. The City of Washougal will be divided into two districts with approximately equal population of the city. Refer to Appendix A, which is illustrative of district boundaries.
- If a commissioner is appointed by a city, and while serving in the capacity of a commissioner for the regional fire authority, that commissioner shall act on behalf of the citizens of the entire RFA service boundary.
- During the primary and general elections of 2027, elections will be held in each of the five districts; or each city shall retain the right to appoint members from their respective city councils to serve as commissioners.
- To maintain staggered terms for the governance board, as required by RCW 52.26.080 (3)(b), one commissioner of Camas and Washougal, respectively, shall each serve a six-year term; one commissioner of Camas and Washougal, respectively, shall serve a four-year term; one commissioner of Camas shall serve a two-year term, provided that the determination of the term lengths for Camas and Washougal districts shall be done by lot.
- After the expiration of the terms above, each district commissioner should serve six-year terms, except in circumstances that a City appoints their commissioners, then such appointees shall serve two-year terms. If the cities continue to appoint commissioners after the initial appointment, effective January 1, 2028, every effort shall be made to preserve staggered terms of office.
- Should a City decide not to appoint one or more of their commissioners, then the City would lose its ability to appoint that position in the future.

The RFA Governance Board shall have all the power and authority granted by governing boards under Washington State Law, including but not limited to all of the chapters and sections of Title 52 of the Revised Code of Washington. It shall include the power and authority to make any decisions appropriate for the RFA and issues related to RCW 52.26.

Upon ratification of the RFA Plan by the registered voters, the RFA Governance Board shall adopt governance bylaws, policies, rules, and regulations for conducting the business of the RFA upon formation after the Effective Date of September 1, 2025, in accordance with RCW 52.26.080.

Members of the RFA Governing Board may receive compensation in the same manner and under the same conditions as provided by law for commissioners of a fire protection district organized under Title 52 RCW, except for circumstances under RCW 52.14.010 (5).

Subject to state law, after the Effective Date, ballot measures may be placed on the ballot by the members of the Governance Board of the RFA by a Simple majority vote of the Governance Board. The Board shall adopt a resolution requesting such an election in advance of the Clark County election filing deadlines.

Transition

The GOVERNANCE portion of the RFA Plan may be revised by a super majority vote, defined as follows: **Requires five (5) of six (6) members of a six member governing board, or requires four (4) of Five (5) members of a five member governing board.**

Section 8: Organizational Structure

Organizational Chart

The RFA shall be initially organized as provided in **Appendix C** of the RFA Plan; provided, however, that after the Effective Date, the Fire Chief shall have the authority to adjust the Organizational Chart as necessary to improve service delivery without amending the RFA Plan.

All personnel of the City of Camas/Washougal Fire Department in good standing as of the Effective Date shall transfer to the RFA to fulfill assigned duties as outlined in the organizational structure in **Appendix C**. All said personnel shall be transferred on the Effective Date at their current rank, grade, and seniority.

All current employee agreements, collective bargaining unit agreements, outstanding labor issues, personal service contracts, and any other contracts or agreements pertaining to work, duties, services, or employment with Camas/Washougal Fire Department shall be transferred to the RFA with all fire department personnel on the Effective Date.

All current administrative and business functions, agreements, documents, operations, policies, and procedures from the Camas/Washougal Fire Department shall transfer over to the RFA unless otherwise noted in this Plan.

Contracts for Services

The RFA will establish agreements and contracts for various support services in accordance with the following:

- On or around the Effective Date, the RFA shall contract with the City of Camas to provide human resource services and benefit administration activities as outlined by an interlocal agreement.
- On or around the Effective Date, the RFA shall contract with the City of Camas to provide accounts payable and accounts receivable services as outlined by an interlocal agreement.
- On or around the Effective Date, the RFA shall contract with the City of Camas to provide ambulance billing as outlined by an interlocal agreement.
- On or around the Effective Date, the RFA shall contract with the City of Camas to provide facility maintenance services as outlined by an interlocal agreement.
- On or around the Effective Date, the RFA shall contract with the City of Camas to provide payroll services as outlined by an interlocal agreement.
- On or around the Effective Date, the RFA shall contract with the City of Camas to provide information technology services as outlined by an interlocal agreement.
- On or around the Effective Date, the RFA shall obtain liability and property insurance separately from the City of Camas and Washougal, which will be paid for by the RFA.
- On or around the Effective Date, the RFA shall obtain legal counsel separate from the City of Camas and Washougal, which will be paid for by the RFA.

City Retained Administrative Service Responsibilities

The Cities of Camas and Washougal shall continue to provide the following services:

- The City of Camas LEOFF Board will continue to oversee LEOFF 1 benefits for the City of Camas retirees in accordance with the City of Camas LEOFF 1 Policies and Procedures.
- The City of Washougal LEOFF Board will continue to oversee LEOFF 1 benefits for the City of Washougal retirees in accordance with the City of Washougal LEOFF 1 Policies and Procedures.

The RFA may establish its own Civil Service process as provided by RCW 52.26.280 and RCW 52.26.100(6)(b) no later than January 1 of the first full calendar year after the Effective Date, and the City of Camas will continue to provide a Civil Service Board for the RFA during the interim at no cost to the RFA.

Unless otherwise noted in the RFA Plan, the transfer of authority and the administration and management of the RFA shall be seamless and shall initially model the current administrative and management components of the City of Camas and the City of Washougal within the boundaries of each City. The agreements, operations, and procedures outlined in this Section may be adjusted as necessary to accomplish a seamless transition.

Transition

The ORGANIZATIONAL STRUCTURE section of the RFA Plan is subject to amendment by a majority vote of the RFA Governing Board.

Section 9: Personnel & Administration

Functions

All current administrative and business functions, agreements, documents, operations, and policies and procedures from the Participating Jurisdictions shall transfer over to the RFA unless otherwise noted in this Plan.

Administration

All current personnel assigned to the Administration, including the Fire Chief, Division Chief, Fire Marshal, Division Chief of EMS, Fire Training Captain, and Administrative Support positions of the participating jurisdictions, shall be transferred over to the RFA on the Effective Date at their current rank, grade, and seniority to fulfill the duties of those positions outlined in the organizational structure in **Appendix C**, unless otherwise noted in the RFA Plan or labor agreement.

Operations

All current personnel assigned to Operations, including all personnel assigned to each of the four Battalions of the participating jurisdictions, shall be transferred over to the RFA on the Effective Date at their current rank, grade, and seniority to fulfill the duties of those positions outlined in the organizational structure in **Appendix C** unless otherwise noted in the RFA Plan or labor agreement.

Fire Prevention

All current personnel assigned to the Fire Marshal Division of the participating jurisdictions shall be transferred over to the RFA on the Effective Date at their current rank, grade, and seniority to fulfill the duties of those positions outlined in the organizational structure in **Appendix C** unless otherwise noted in the RFA Plan or labor agreement.

Labor and Other Agreements

All employee/member agreements, collective bargaining agreements, personal service contracts, and/or other contracts or agreements pertaining to work, duties, services, or employment with the current organization shall be transferred and assigned to the RFA on the Effective Date.

Other

On the Effective Date, the RFA shall administer and conduct all hiring and promotional processes, logistics, and purchasing and provide its general legal services.

Transition

The PERSONNEL & ADMINISTRATION section of the RFA Plan is subject to amendment by a majority vote of the RFA Governing Board.

Section 10: Operations and Services

Fire Protection and Emergency Medical Services

All current operational and service delivery aspects of the Camas/Washougal Fire Department, including fire protection, community risk reduction, hazardous materials, specialized rescue, and first response EMS, shall be transferred to the RFA on the Effective Date. Current and proposed staffing models, deployment standards, field operations, command staffing, and operational policies and procedures of the Camas/Washougal Fire Department shall be transferred to the RFA and continued at the current level of service on the Effective Date.

All automatic aid and mutual aid agreements, interlocal agreements and contractual services agreements, documents, or memorandums currently in place with the Camas/Washougal Fire Department with respect to the above-listed services shall be transferred and assigned to the RFA on the Effective Date to provide continuous, seamless readiness and emergency service coverage.

Ambulance Services

All current operational and service delivery aspects of the Camas/Washougal Fire Department's EMS Ambulance services shall be transferred to the RFA on the Effective Date. Current staffing models, deployment standards, field operations, command staffing, and operational policies and procedures of the Camas/Washougal Fire Department shall be transferred to the RFA and continued at the current level of service on the Effective Date.

All current automatic aid and mutual aid agreements, interlocal agreements and contractual services agreements, documents, or memorandums currently in place with the Camas/Washougal Fire Department with respect to the above-listed services shall be transferred and assigned to the RFA on the Effective Date to provide continuous, seamless readiness and emergency service coverage.

The current agreement with East County Fire and Rescue (ECFR) for ALS Ambulance services shall be transferred to the RFA on the Effective Date, and the same level of service as defined in the agreement shall remain in effect.

Code Management

The Cities, through their Camas/Washougal Fire Department, currently provide fire prevention and code enforcement fire investigation activities in the City of Camas and the City of Washougal. The Code enforcement activities include initial and annual inspections, a review of new construction plans, development review processes, and consultation with both the City's Building Officials.

The authority of the RFA to establish and provide fire code management, prevention, community risk reduction, and public education components of the RFA is provided in the Revised Code of Washington 52.12.031(4).

Unless otherwise noted in the RFA Plan, the transfer of authority for fire code management, prevention, public education, community risk reduction, and support services of the RFA shall be seamless and shall initially model the current Fire Prevention and Education services utilized.

The RFA Fire Marshal will work collaboratively with the Cities of Camas and Washougal in developing, adopting, and updating municipal standards regarding fire prevention and fire/life safety codes.

The RFA Fire Marshal will work closely with the Cities of Camas and Washougal in reviewing and making recommendations on all new construction and development projects within the RFA to include respective annexation and Urban Growth areas in accordance with municipal standards for fire prevention and fire/life safety codes.

The Cities of Camas and Washougal will retain code enforcement authority in accordance with Washington State law for their respective jurisdictions.

The RFA will provide all inspection and fire prevention services and will rely on the respective jurisdiction for code enforcement powers granted by the State of Washington and as outlined in an interlocal agreement between the RFA and the Cities.

The Cities of Camas and Washougal Legal Departments will provide the RFA legal services necessary to operate the RFA fire prevention division in matters within the City limits and its Urban Growth Areas. However, the primary legal services for code enforcement activities will remain with each City participating in the RFA for activities occurring within said participating jurisdictions.

On the Effective Date, Code Enforcement Services within the boundaries of the RFA shall be provided as follows:

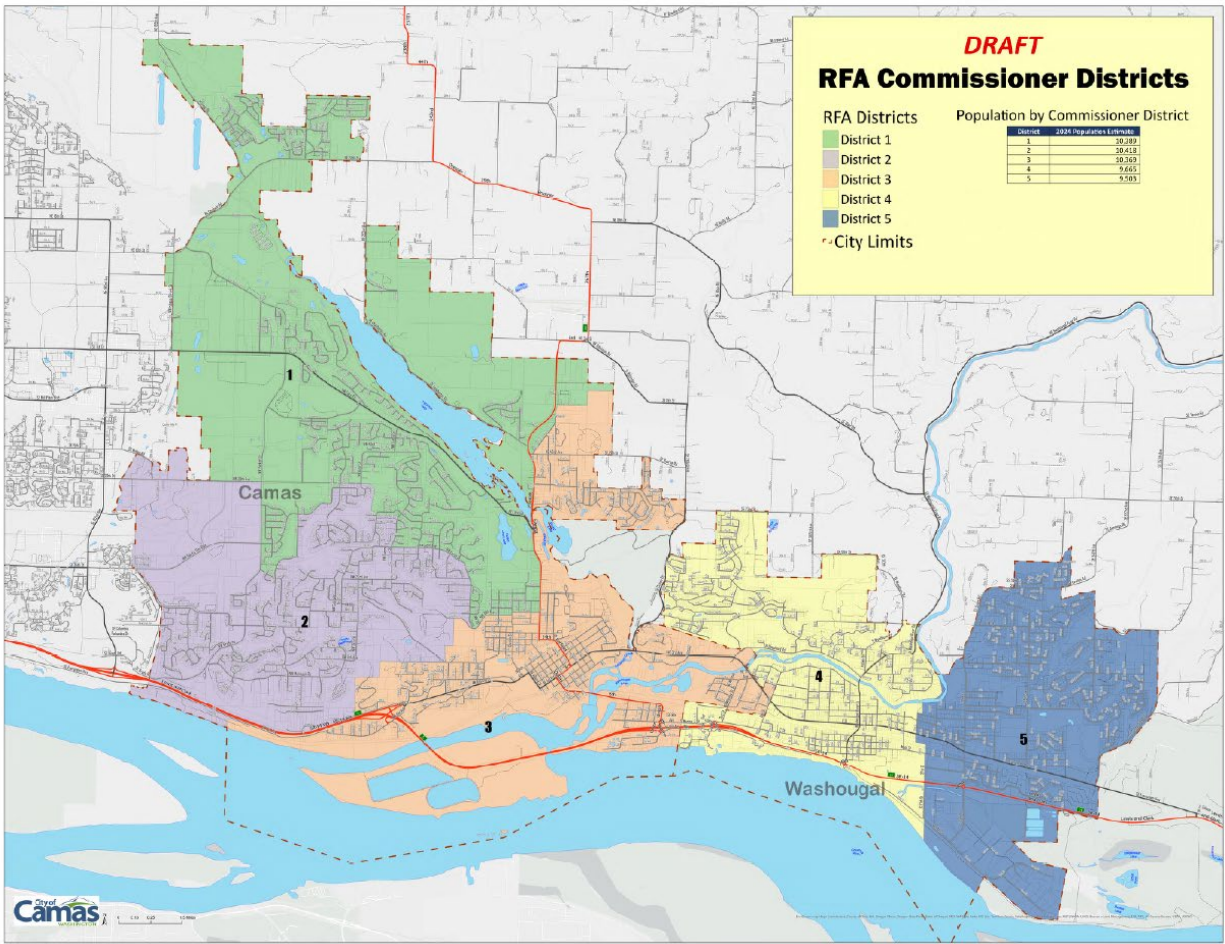
- The City of Camas will designate the RFA Fire Chief as its Fire Chief, who in turn will delegate the RFA Fire Marshal as the Fire Code Official responsible for performing the duties described. The RFA shall conduct code enforcement activities within the City of Camas. The City of Camas shall collaborate with the RFA in such activities and provide any necessary police support and prosecution of criminal and civil cases when appropriate.
- The City of Washougal will designate the RFA Fire Chief as its Fire Chief, who in turn will delegate the RFA Fire Marshal as the Fire Code Official responsible for performing the duties described. The RFA shall conduct code enforcement activities within the City of Washougal. The City of Washougal shall collaborate with the RFA in such activities and provide any necessary police support and prosecution of criminal and civil cases when appropriate.

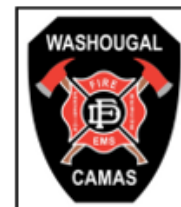
Public Education

The RFA will offer numerous opportunities to engage and educate the Camas and Washougal communities through a series of events, including the Fire Department Open House, Family Promise Program, Fourth of July and New Year's Eve risk reduction outreach, Harvest Festival, Fire Prevention Week, Hometown Holidays, and various other occasions.

Section 11: Appendices

Appendix A: RFA Commissioner District Map





Standard of Cover

A brief description of the community's population, characteristics, community risks, and business environment provides the context for hazard mitigation and development of the standard of cover document. The following Table of Contents will address the critical components of a standard of cover.

Table of Contents

<u>COMMUNITY</u>	2
<u>Population and Demographics</u>	2
<u>Naturally Occurring Characteristics</u>	2
<u>Human Related Characteristics</u>	2
<u>Community Growth Planning</u>	3
<u>Business Overview - Camas and Washougal</u>	5
<u>Natural Disaster Risks</u>	5
<u>CAMAS WASHOUGAL FIRE DEPARTMENT (CWFD)</u>	7
<u>Agency Description</u>	7
<u>Mission and Values</u>	7
<u>Administration/Support Services</u>	8
<u>24-Hour Shift Staffing</u>	9
<u>Total Organizational Overview</u>	10
<u>PERFORMANCE STANDARDS</u>	11

COMMUNITY

Population and Demographics¹

Camas-Washougal Fire Department serves the municipalities of the City of Camas and the City of Washougal, which collectively cover over 20 square miles and serve approximately 31,167 citizens in Camas and 19,168 citizens in Washougal (U.S. Census Bureau estimate, 2020) for a combined 50,344 population for fire and EMS services. In addition, CWFD serves East County Fire & Rescue for Emergency Medical Services and Advanced Life Support (ALS) ambulance transportation. This enlarges the service area to over 80 square miles, catering to more than 10,362 residents and bringing the total number of citizens served by the wider Advanced Life Support Ambulance service area to 60,706.

Naturally Occurring Characteristics

The cities of Camas and Washougal region are in southwest Washington state, part of Clark County, along the northern banks of the Columbia River. Both cities are within the Portland-Vancouver metropolitan area, situated about 15-20 miles east of Vancouver, WA, and Portland, OR.

Geography

The City of Camas lies near the western end of the Columbia River Gorge, nestled between the river to the south and rolling hills to the north and east. The Washougal region encompasses the City of Washougal and surrounding rural areas to the east. The Columbia River borders the region to the south and is adjacent to the foothills of the Cascade Mountains to the northeast.

Topography

The topography of the area is varied. Camas feature a mix of flat, lowland areas along the river, gently rolling hills, and steeper, forested areas as you move northward. The elevation increases moving away from the Columbia River, with some bluffs and escarpments offering scenic views. Washougal also has a varied landscape, with flat areas near the river and more rugged terrain further inland. The Washougal River runs through the City, contributing to the region's rugged landscape.

Human Related Characteristics²

Camas

The City of Camas has experienced significant growth in recent decades, becoming a desirable suburb in the Portland-Vancouver metro area due to its proximity to employment hubs and natural beauty.

Demographics: Camas has a predominantly White population, making up around 85% of residents, with smaller proportions of Asian (7%), Hispanic or Latino (6%), and African American (1%) populations.

¹ University of Washington, Geology Department – Geologic History of the Columbia River Basalt Group

² American Community Survey, 2022 - 5-Year Estimates

Education: Over 50% of residents hold at least a bachelor's degree, which is significantly higher than the national average.

Economy: Camas has a median household income of \$ 133,829, well above both the state and national averages. Historically an industrial city due to its paper mill, it has transitioned into a tech-centric economy, with many residents working in professional, scientific, and technical services.

Housing: The City has a relatively high rate of homeownership, with about 78% of housing units being owner-occupied.

Washougal

The City of Washougal, located just east of Camas, has a more rural feel but is also growing rapidly. As of the 2020 Census, the population of Washougal was around 17,039 people, showing steady growth in line with the region.

Demographics: Washougal's population is also predominantly White (over 85%), with smaller percentages of Hispanic or Latino (6%), Asian (2%), and African American (1%) residents.

Education: About 35% of Washougal residents have a bachelor's degree or higher, which, while lower than Camas, is still above the national average.

Economy: The median household income in Washougal is around \$97,295, lower than Camas but above the national median. Many residents commute to nearby employment centers in Camas, Vancouver, or Portland. Washougal also has some local industries, particularly in manufacturing and construction.

Housing: The homeownership rate in Washougal is similar to Camas, with about 76% of homes being owner-occupied.

Community Growth Planning

Camas

In the City of Camas, recent history reflects consistent growth at an increasing rate. Between 2014 and 2017, Camas saw an average of 235 homes constructed per year. In 2018, 275 homes were added to the city inventory, and in 2019, the number increased to an estimated 550 homes (including condominiums and apartments) at the midpoint of the year. Existing plans include approximately 2,500 housing units on the north end of Lacamas Lake (Northshore/Green Mountain) and an additional approximately 2,500 infill units distributed throughout the City. According to the 2035 Comprehensive Plan, the population of Camas is projected to be 34,098. Existing building height restrictions are 35 feet for residential properties and between 65 and 100 feet for commercial structures.

The *Camas 2035 Comprehensive Plan* identifies within its vision statement "... a variety of businesses that offer stable employment opportunities and family-wage jobs in the medical and high-tech fields." Camas is a gateway to nature and recreational opportunities, leading to a robust tourism industry. Professional office, medical, and industrial uses will typify western Camas, with retail businesses supporting the large campus firms. The north shore area will fulfill the employment and retail needs of the growing population on the northeast side and reduce trips outside of the City."

Washougal

The City of Washougal has a different philosophy on growth. The *Washougal 2035 Comprehensive Plan* states that "Washougal can fulfill the 20-year forecasted population and employment needs within the existing urban growth boundary; therefore, Washougal is not seeking an urban growth boundary expansion as part of this periodic Comprehensive Plan update process." After significant effort to gather community input for a common vision for the City, the feedback reflected:

- A desire for a variety of housing types in the Northwest UGA while maintaining the rural feel of the area;
- Limited commercial or retail uses would be appropriate, but did not want large employment centers in the Northwest UGA;
- Parks and trail connectivity are important, as well as the potential for community-serving uses, such as a community center;
- The Northeast UGA participants wanted to see a variety of housing types but only limited employment-related uses;
- Participants expressed a desire for community spaces and parks and trails and thought some small, neighborhood retail uses could be appropriate;
- Workshop participants made it clear that Washougal City Center needs to take advantage of its natural setting and proximity to the Gorge, the Columbia and Washougal Rivers, the wildlife refuge, and other natural amenities.

The comprehensive plan reports that participants expressed the need for a vision to knit Washougal together and create a new identity. In short, the desired vision is to maximize natural amenities, maintain a rural feel in the northern portions of the City, and retain a small-town feel in the downtown area, but with convenient retail amenities to serve the city residents.

The majority of Washougal is zoned urban low-density residential, with town center designation in the center of the City and general commercial zoning on the north side of Evergreen Way/E Street and the west end of State Route 14 on both sides. Heavy industry is limited to the port area on the south side of State Route 14 along the Columbia River, buffered by parks and open space.

Growth in the City has been limited, with an estimated 281 homes to be added in the northwest area of the City near to midterm. Most of the growth in the City will be infill, and that will be limited. Industrial growth is primarily contained in the Port of Camas Washougal along the banks of the Columbia River within Washougal. Commercial growth is anticipated along E Street, the waterfront, and the City will soon begin working on a subarea plan with a possible planned action ordinance for its Town Center Districts. This planning process will look at ways to increase population and employment within these downtown districts.

Washougal's current building height restriction is 35 feet for residential properties and up to 75 feet for commercial structures. The existing maximum building height in the Town Center districts is 55 feet; however, as part of the subarea plan work, there may be some discussion about increasing the height.

Business Overview - Camas and Washougal³

Camas

As of 2020, Camas had a diverse and growing economy, transitioning from its historical roots in paper manufacturing to a more tech and services-oriented business environment with approximately 1700 total businesses. The following table provides data on the types of businesses.

Figure 1: Types of Businesses - City of Camas

Industry	Percentage	Details
Professional, Scientific, and Technical Services	20%	tech and consulting
Manufacturing	12%	advanced manufacturing
Retail Trade	15%	local shops, food services
Health Care and Social Assistance	10%	
Construction	8%	

Washougal

Washougal's business landscape is slightly smaller and more locally oriented, with a focus on manufacturing, construction, and retail, with approximately 1,200 businesses.

Figure 2: Types of Businesses - City of Washougal

Industry	Percentage	Description
Manufacturing	18%	small-medium scale, light industrial
Construction	14%	contractors, home builders
Retail Trade	12%	local retail and restaurants
Professional, Scientific, and Technical Services	8%	
Accommodation and Food Services	10%	

Natural Disaster Risks^{4 5 6}

The CWFD plans for and prepares for natural hazards and will deploy to the highest need, affecting the most citizens. The top four natural hazard risks for the Cities of Camas and Washougal are illustrated here.

Earthquakes

Both Camas and Washougal are located near the Cascadia Subduction Zone, which poses a significant earthquake risk. A major earthquake in this zone could cause widespread damage due to ground shaking, infrastructure failure, and landslides.

³ U.S. Census Bureau – **2020 Economic Census**, Camas & Washougal Business Data

⁴ U.S. Geological Survey – Cascadia Earthquake Hazards.

⁵ FEMA – Flood Risk Maps for Washington

⁶ National Interagency Fire Center – Wildfire Risk for Pacific Northwest

Flooding

Both cities contain shorelines on the Columbia River and the Washougal River, making them vulnerable to flooding, particularly during heavy rainfall or rapid snowmelt. The areas closest to the rivers are at the greatest risk of inundation.

Landslides

The hilly terrain in and around Camas and Washougal, especially near the foothills of the Cascade Mountains, is susceptible to landslides. Heavy rainfall or seismic activity can trigger slides, affecting homes and transportation routes in these areas.

Wildfires

The surrounding forests and the dry summer climate put both cities at risk of wildfires, especially in the wildland-urban interface areas. Prolonged droughts, strong gorge winds, and steep topography increase the likelihood of fire events, which could threaten homes and air quality.

CAMAS WASHOUGAL FIRE DEPARTMENT (CWFD)

Agency Description

The Camas/Washougal Fire Department (CWFD), after over 35 years of cooperation, officially merged operationally under an interlocal agreement on December 4, 2013. Now serving two rapidly developing cities with distinct visions, an operationally combined department is stronger yet faces challenges such as outdated facilities and understaffing. CWFD provides an array of emergency services that include:

- Fire Suppression
- Fire Investigation
- Fire inspection of occupancies within the City of Camas and the City of Washougal
- Transporting Advanced Life Support (ALS) Emergency Medical Services
- First Response Advanced Life Support (ALS) Emergency Medical Services
- Public Education
- Fire Prevention
- Hazardous materials "Awareness Level" Response⁷
- Low-angle Rescue
- Automatic and Mutual emergency response to neighboring jurisdictions

In 2024, the Washington Surveying and Rating Bureau (WSRB) assigned both the Cities of Camas and Washougal a Class 4 rating, focusing solely on assessing fire protection risks. WSRB assigns each community in Washington State a Protection Class of 1 through 10, where 1 indicates exemplary fire protection capabilities, and 10 indicates the capabilities, if any, are insufficient for insurance credit. The CWFD intends to maintain and potentially improve the rating in future years.

Mission and Values

The Camas/Washougal Fire Department delivers professional services to the community by following its mission and values, which are reflected in its strategic goals.

Mission

To provide the highest quality service to our community through the protection and preservation of life and property.

Values

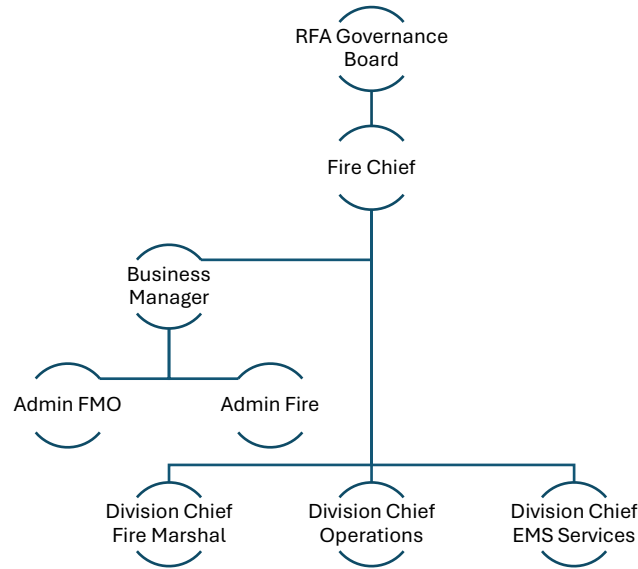
- | | |
|--------------------------------------|--|
| • Excellence | • Integrity |
| • Courtesy, equality, and respect | • Dependability, trust, and honesty |
| • Professionalism | • Enthusiasm, optimism and recognition |
| • Readiness, education, and training | • Pride |
| • Competency and accountability | |

⁷ The Technical Rescue includes high and low angle rescue, confined space rescue, trench rescue, water rescue, and hazardous materials responses, many of the technical responses include regional agencies who have higher level of certified technicians specializing in specific incident types.

Administration/Support Services

The Camas/Washougal Fire Department provides efficient management in delivering community services. This includes overseeing the administrative functions: managing an ALS Ambulance service, delivering Community Risk Reduction programs such as fire code enforcement, fire investigation, and public education, and handling business matters such as financial planning and budgeting. The administrative team staffing is outlined in the following organizational structure.

Table 1: Administrative Organization Structure



24-Hour Shift Staffing

The CWFD provides the following requirements of the 24-hour shift staffing model, which shall consist of the following apparatus and station assignments.

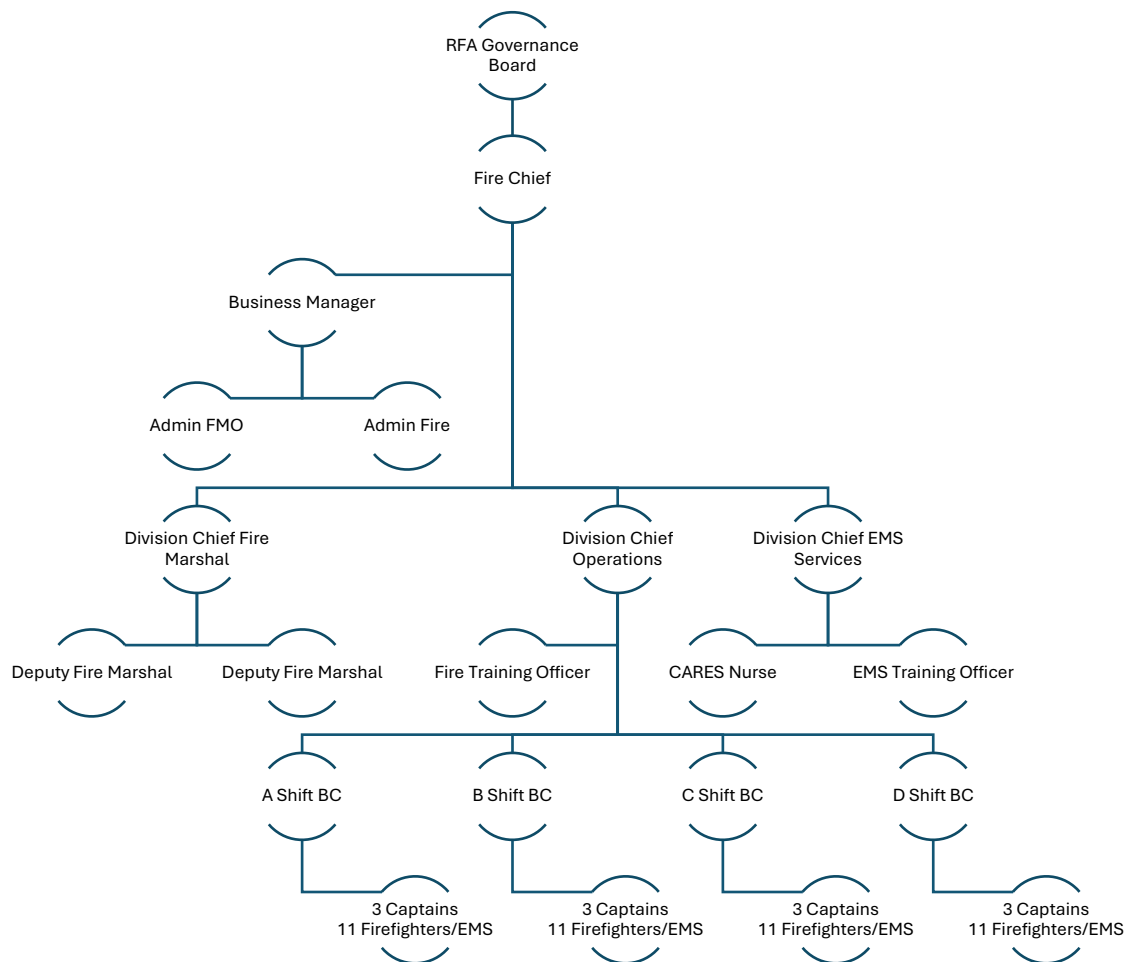
- A minimum of three (3) Captains or Acting Captains
- A minimum of nine (9) Firefighter/ Paramedics & EMTs
- A minimum of one (1) Battalion Chief or Acting Battalion Chief
- Additional staffing requirements:
 - Engine companies shall have a minimum of one (1) Captain or one (1) qualified Acting Captain and one (1) qualified Paramedic
 - Ambulances shall be assigned a minimum of one (1) Paramedic and one (1) EMT
 - CWFD shall provide licensed Aid and Transport services through the entire CWFD service area.

Table 2: Station and Apparatus Assignments

Station 41	Station 42	Station 43
1 Battalion Chief position (Assigned to Station 41, responding throughout Service Area)		
ONE FIRE ENGINE COMPANY Engine 41 One Officer and One Firefighter (includes 1 paramedic position)	ONE FIRE ENGINE COMPANY Engine 42 One Officer and One Firefighter (includes 1 paramedic position)	ONE FIRE ENGINE COMPANY Engine 43 One Officer and One Firefighter (includes 1 paramedic position)
ONE MEDIC AMBULANCE Medic 41 Two Firefighter/EMS positions (includes 1 paramedic position)	ONE MEDIC AMBULANCE Medic 42 Two Firefighter/EMS positions (includes 1 paramedic position)	ONE MEDIC AMBULANCE Medic 43 Two Firefighter/EMS positions (includes 1 paramedic position)
ONE WILDLAND ENGINE (CS) Brush 41 Cross-staffed from Engine 41	ONE WILDLAND ENGINE (CS) Brush 42 Cross-staffed from Engine 42	ONE WILDLAND ENGINE (CS) Brush 43 Cross-staffed from Engine 43
ONE MEDIC AMBULANCE (CS) Medic 44 Cross staff from E41 (includes 1 paramedic position)		(CS) = Cross-Staffed Units – Staff switches from one unit to another unit, dependent on incident type.

Total Organizational Overview

The entire organizational structure for the delivery of administrative and operational services is shown below. Operations personnel who work a 24-shift schedule are divided into a four-platoon schedule.



PERFORMANCE STANDARDS

The CWFD has established the following performance standards for the community to identify the level of service to be expected.

Turnout Time

The Camas Washougal Fire Department has adopted a turnout time standard of two (2) minutes 90% of the time.

First Engine Arrival at Fire Suppression Incident

The Camas Washougal Fire Department has adopted a travel time standard of five (5) minutes for the first fire engine (2 Firefighters) to arrive at a fire suppression incident within their first due area 90% of the time.

Deployment of Effective Response Force (ERF) at a fire suppression incident

The Camas Washougal Fire Department has adopted a travel time standard of ten (10) minutes to deploy an ERF (11 Firefighters) when responding to fire suppression incidents within the City of Camas and the City of Washougal 90% of the time.

First Response Medical Aid Vehicle arriving at an EMS incident.

The Camas Washougal Fire Department has adopted a travel time standard of five (5) minutes in the urban area and nine (9) minutes in the suburban area for the arrival of the first emergency medical aid vehicle (2 EMTs) when responding within their first due area 90% of the time.

Arrival of Advanced Life Support Transport unit at an emergency medical incident.

The Camas Washougal Fire Department has adopted a travel time standard of nine (9) minutes in the urban area, thirteen (13) minutes in the suburban area, and twenty-one (21) minutes in the rural area for the arrival of Transport Capable EMS Medic unit with a minimum of one Firefighter Paramedic 90% of the time.

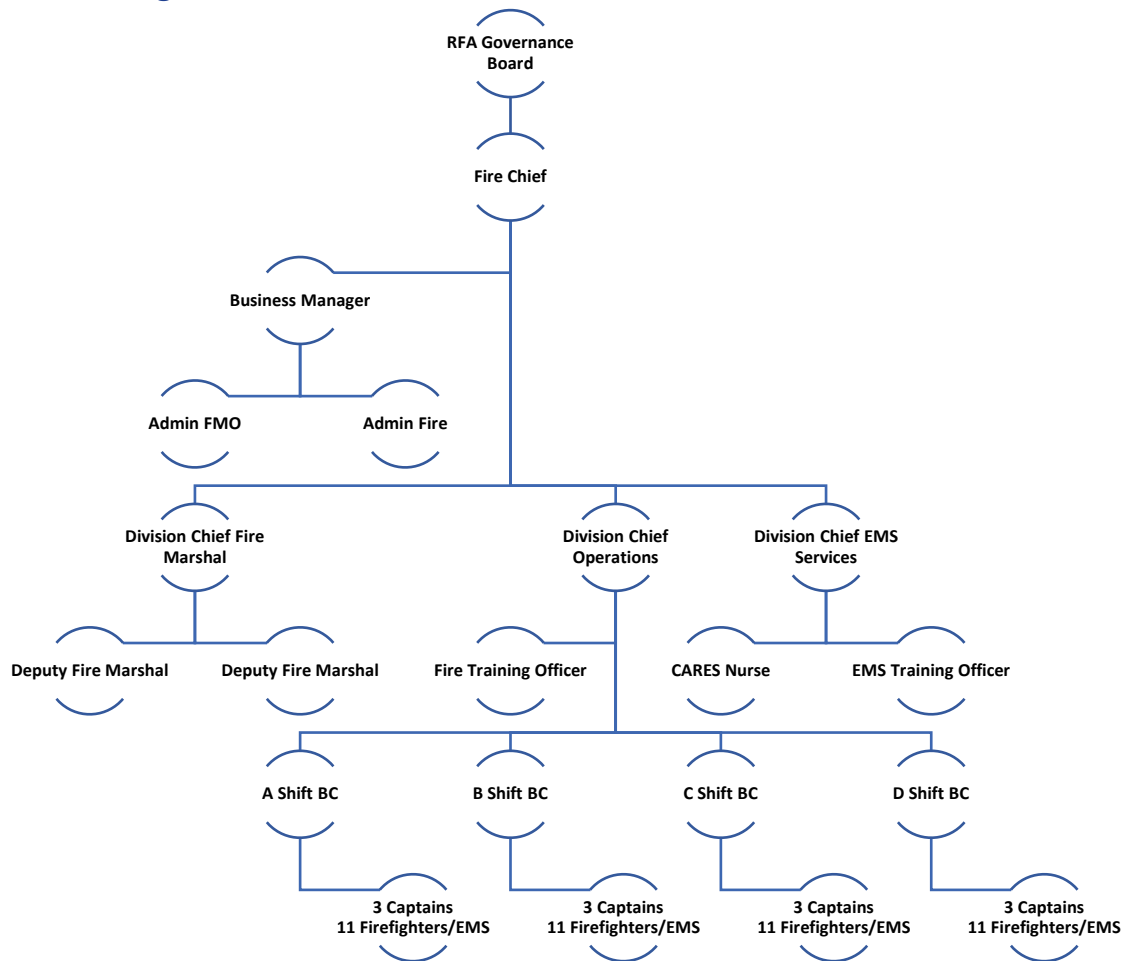
Tech Rescue (Hazardous Materials, Low Angle & Water Rescue & Vehicle Extrication)

The Camas Washougal Fire Department Firefighters Awareness Level hazardous materials response within the City of Camas and the City of Washougal, Technician Level low angle & water rescue and vehicle extrication response. The Camas Washougal Fire Department's response time standard for this category of incidents is the same as the "First Engine Arrival" and "Deployment of ERF standards."

Code Enforcement/Public Education

The Camas Washougal Fire Department has adopted the following inspection standards: annual business inspections of high-risk occupancies annually, moderate-risk occupancies semi-annually, and low-risk occupancies once every three years within the Cities of Camas and Washougal. Upon receipt of the complete project application for new construction occupancy plans, the Fire Marshal's office will review for code compliance and return comments within 3 weeks. In compliance with RCW 43.44.050, the fire department chief shall assign qualified investigators to investigate the origin, cause, circumstances, and extent of all fire-related losses within the municipal boundaries of Camas and Washougal. Each year, the RFA will offer numerous opportunities to engage and educate the Camas and Washougal communities through a series of events, including the Fire Department Open House, Family Promise Program, Fourth of July and New Year's Eve risk reduction outreach, Harvest Festival, Fire Prevention Week, Hometown Holidays, and various other occasions.

Appendix C: Organizational Structure



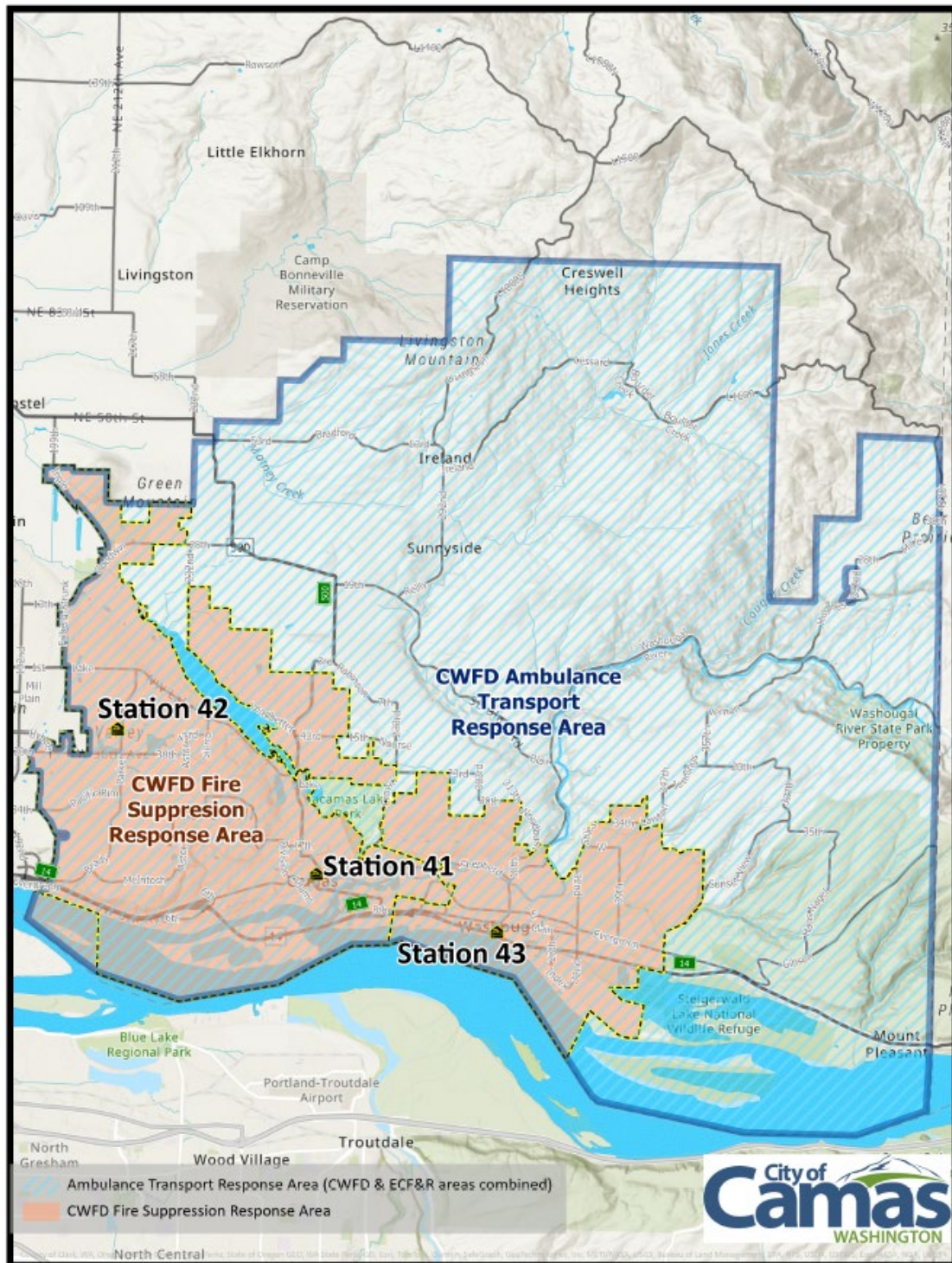
Appendix D: Real Property Assets

Fire Station Facility	Address
New Fire Station 41 (Bond Issue)	*528 NE 4th Avenue, Camas WA
Fire Station 42 (Renovation)	4321 NW Parker Street, Camas WA
New Fire Station 43 (Bond Issue)	*1400 A Street, Washougal WA
<i>*The address will change upon issuance of the certificate of occupancy.</i>	

Appendix E: Apparatus/Vehicles/Equipment

Apparatus/Vehicles	Type	Service Year
E41	Fire Engine	2016
E42	Fire Engine	2009
E43	Fire Engine	2010
E44	Fire Engine	2004
E46	Fire Engine	2003
Camas Bond Issue NEW	Fire Engine	2024
Camas Bond Issue NEW	Fire Engine	2025
Washougal NEW	Fire Engine	2025
B41	Brush Engine	2004
B42	Brush Engine	1994
B43	Brush Engine	2020
FM41	Staff Vehicle	2020
FM42	Staff Vehicle	2021
FM43	Staff Vehicle	2021
C41	Staff Vehicle	2015
EMS41	Staff Vehicle	2016
BC41	Staff Vehicle	2017
BC42	Staff Vehicle	2017
TRN41	Staff Vehicle	2011
CARES 41	Staff Vehicle	2024
M41	Medic Vehicle	2019
M42	Medic Vehicle	2017
M43	Medic Vehicle	2023
M44	Medic Vehicle	2016
M45	Medic Vehicle	2013
Small and Attractive Equipment		Quantity
Self-Contained Breathing Apparatus		41
Ambulance Gurneys		5
LifePak 15s		8
Ventilators		4
Video Laryngoscopes		5
Hydraulic Extrication Tools (Sets)		4
Chain Saws		10
Circular Saws		7
Gas Fans		6
Thermal Imaging Cameras		32
Multi-Gas Detectors		5
Radios		85

Appendix F: Regional Fire Authority Jurisdictional Boundaries*



*The CWFD Ambulance Transport Response Area falls outside the proposed RFA boundary but is designated as a contract service area for ambulance services provided to East County Fire and Rescue by the RFA.

Proposed Regional Fire Authority Plan

12/2/2024 Council Meeting



City of Washougal

What We'll Discuss

- Proposed RFA Plan
- Enhanced Services
- Property Tax Implications
- Resolution Approving the RFA Plan and Placing on April 22, 2025 Ballot
- Resolution of Intent to Reduce Property Tax Levy
- Next Steps





Overview of Plan Components:

Jurisdictional Boundaries

Finances

Transfer of Assets

Governance

Organizational Structure

Operations and Services

ELEMENT OF THE PLAN

Jurisdictional Boundaries:

On the Effective Date, the Jurisdictional Boundaries of the RFA shall be the legal boundaries of the Participating Jurisdictions.

ELEMENT OF THE PLAN

Finances:

- Interim Finances: Support for FD expenses from (Jan 1 thru June 1, 2026).
 - Proportionally allocated
 - Paid back 3 years.
- Initial Rate: \$1.05 per 1,000 valuation of combined service area.

ELEMENT OF THE PLAN

Transfer of Assets:

- Real Property
 - Fire Stations 42 – On Effective Date
 - Fire Station 41 – Upon Issuance of C of O
 - Fire Station 43 – Upon Issuance of C of O
- Non-Real Property
 - Apparatus
 - Equipment
 - Supplies, etc.
- Other
 - EMS Levy Funds, ERR Funds, GEMT Funds, Code Enforcement Fees, etc...

ELEMENT OF THE PLAN

- Initial:

- (3) Appointed members Camas Council
- (3) Appointed members Washougal Council

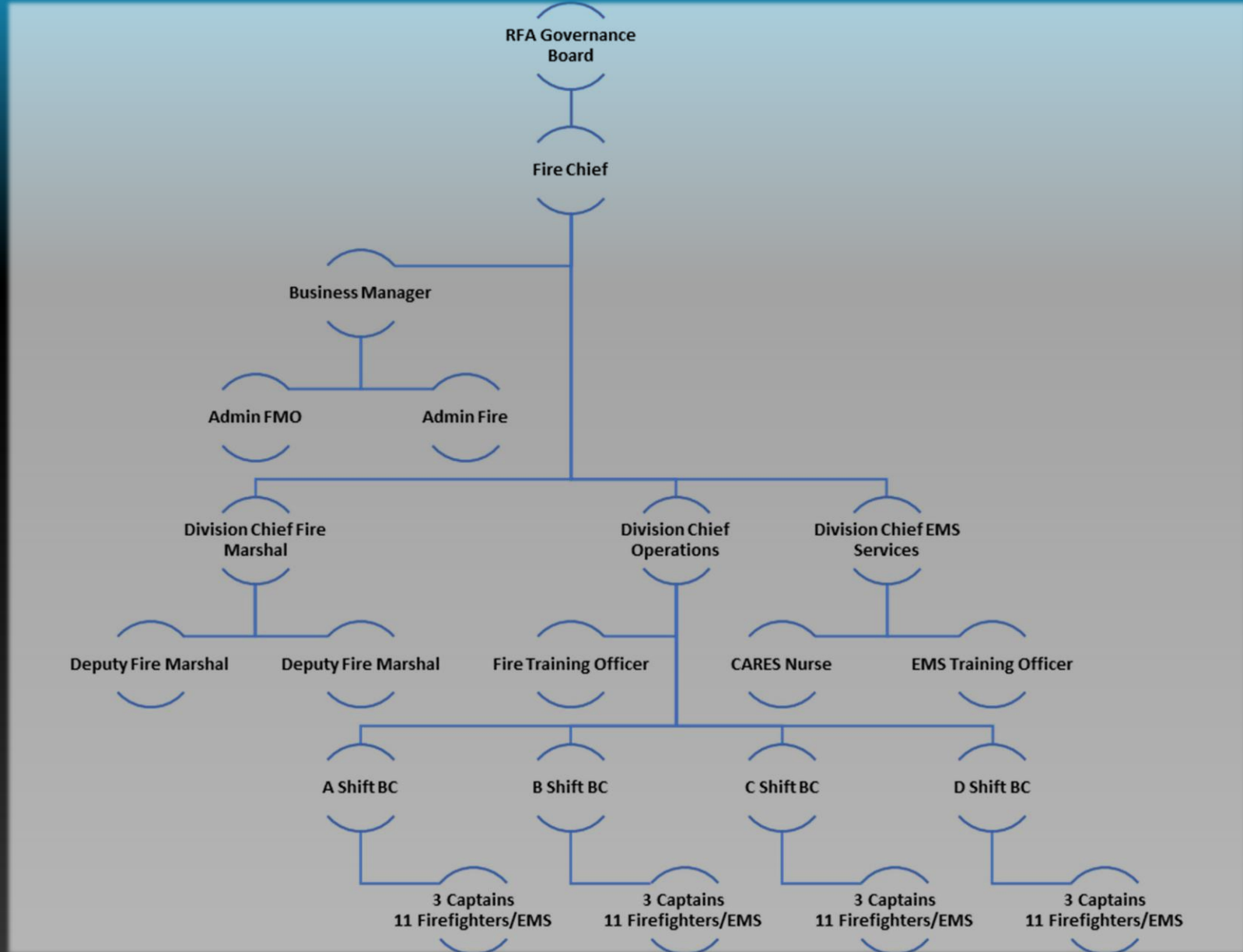
Governance:

- Transition Jan 1, 2028:

- 5 Commissioner Districts
- Cities retain the right to appoint members

ELEMENT OF THE PLAN

Organizational Structure:



ELEMENT OF THE PLAN

Operations
and
Services:

- Standard of Cover
 - Fire Protection
 - Ambulance Services
 - Code Management
 - Public Education

Enhanced Services

- 3-person engine companies by 2027
- No out-of-pocket expenses for ambulance services for residents of Camas and Washougal



Property Tax Implications

- Proposed 2026 levy rate for new RFA: \$1.05 per \$1,000 of assessed value (AV)
- EMS levy proceeds will be sent directly to RFA beginning in 2026 (approved at \$0.50 per \$1,000 AV in 2023, expires after 2029) – RFA will need to renew the EMS levy in 2029 to be effective in 2030
- Recommended coincident reduction for City of Washougal's general levy to equal the 2026 adopted expenses for Fire (net of the EMS levy) – approximately \$3.4M (approximate estimated cumulative rate reduction of at least ~ \$0.81 per \$1,000 AV – to occur over two-years (due to existing levy lid lift)
- Projected City of Washougal 2026 general levy reduction of at least ~ \$0.81 per \$1,000 AV (will depend upon the 2026 AV data from Assessor – Council adopts 2026 levy in November 2025) – levy lid lift funding must be used for Fire/EMS and will go toward new fire station
- The current Levy Lid Lift for Fire/EMS (approved at \$0.10 per \$1,000 AV in 2020) expires after 2026
- Projected City of Washougal 2027 general levy reduction of at least ~ \$0.07 per \$1,000 AV (will depend upon the 2027 AV data from Assessor – Council adopts 2027 levy in November 2026)



No renewal of Fire/EMS levy lid lift needed on 2026 ballot

Resolutions

- Joint Resolution with Camas to adopt the RFA Plan and place the formation of an RFA on the April 22, 2025, special election ballot.
- Resolution of intent to reduce property tax levy over two-years
- April 22, 2025: Special Election date
- May – August 2025: Transition planning, including development of necessary interlocal agreements between the two cities and the RFA to facilitate the transition (to be approved once RFA is effective)
- September 1, 2025: Official effective date of RFA



Next Steps

- Approval of both resolutions this evening
- April 22, 2025: Special Election date
- May – August 2025: Transition planning, including development of necessary interlocal agreements between the two cities and the RFA to facilitate the transition (to be approved once RFA is effective)
- September 1, 2025: Official effective date of RFA



Questions?



City of Washougal

Agenda Bill #60-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Resolution Expressing Intent of Council to Reduce Property Tax Levy if RFA is Approved by Voters

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

Workshop of November 18, 2024

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

- ▢ **Resolution Expressing Intent of Council to Reduce Property Tax Levy if RFA is Approved by Voters Council**

EXPENDITURE REQUIRED:

No

BUDGETED:

N/A

APPROPRIATION REQUIRED:

N/A

SUMMARY STATEMENT

The City of Camas and the City of Washougal have had a long-standing cooperative partnership, striving to provide the highest level of fire and emergency medical services to their citizens within the confines of available resources. This cooperative partnership began in the 1970s with the provision of a regional ambulance service and culminated with an interlocal agreement in 2014, which provided for a consolidation of services as the Camas Washougal Fire Department, with Camas providing services to Washougal. While this cooperative relationship has served the public well for many years, as a result of the needs of a growing community and demands for enhanced fire and EMS services, the Camas City Council and the Washougal City Council have determined that it is in the public interest to place a measure before the voters that if approved would result in formation of a Regional Fire Authority (RFA).

Pursuant to RCW 52.26.030 and 52.26.040, Camas and Washougal formed an RFA Planning Committee to evaluate the feasibility of creating a new and separate regional fire authority to provide the fire protection and emergency services within the boundaries of Camas and Washougal. The members of the Planning Committee included three City Council members from Camas and three City Council members from Washougal. Over a period of several months, the Planning Committee met and created a RFA Plan ("Plan") providing for the governance, design, financing, and development of fire protection and emergency services.

The Planning Committee held its final meeting on October 16, 2024, and unanimously recommended approval of the Plan to the Camas City Council and Washougal City Council. The Camas City Council and Washougal City Council met in joint worksession on November 6, 2024, to review the recommended Plan. Each Council then met individually to discuss the proposed Plan.

On the agenda this evening is a Joint Resolution to formally adopt the Plan and certify it to the ballot pursuant to RCW 52.26.060. The Joint Resolution places the Plan before voters within the proposed service boundaries of the RFA at a special election to be held on April 22, 2025, calling for the creation of a RFA which shall be known as the "Camas Washougal Fire Authority," to be funded by a \$1.05 per \$1,000 assessed value property tax levy and the approval of the Plan, all in accordance with state law.

If approved, the RFA would be effective September 1, 2025, and would begin to receive this property tax revenue and be responsible for providing Fire/EMS services in 2026. The City of Washougal would no longer pay the costs of providing Fire/EMS services beginning in 2026, eliminating an estimated approximately \$3.4M of expenses from the general fund (net of the EMS levy).

Since 2007, Washougal has partially funded Fire/EMS with the proceeds of a levy lid lift. This lid lift was first approved by Washougal voters in 2006 to commence in 2007, renewed in 2014 to commence in 2015 and was last renewed by Washougal voters in 2020 to commence in 2021 for a period of 6-years at an initial rate of \$0.10 per \$1,000 of assessed value. This lid lift expires after 2026. All proceeds from the lid lift must be used to support Fire/EMS. The estimated rate for the lid lift in 2026 is approximately \$0.07 per \$1,000 assessed value.

The Council intends to reduce the City of Washougal's property tax levy by an amount equal to the \$3.4M estimated expense reduction should the RFA be approved by voters. This reduction will be accomplished over two years, with an estimated cumulative rate reduction of at least approximately \$0.88 per \$1,000 of assessed value. The first portion of the reduction will occur for 2026 at an estimated rate reduction of at least \$0.81 per \$1,000 assessed valuation. The exact rate reduction will be known in the fourth quarter of 2025 when assessed value information for 2026 is received from the County Assessor's office. The remaining additional reduction of an estimated \$0.07 per \$1,000 assessed value will occur in 2027, upon the expiration of the levy lid lift. The exact rate reduction will be known in the fourth quarter of 2026 when assessed valuation information for 2027 is received from the County Assessor's office. Proceeds from the lid lift in 2026 must be used for Fire/EMS

expenses and will be used toward the new fire station construction.

The attached resolution expresses the Council's intent to reduce the City of Washougal's property tax levy by an amount equal to the \$3.4M estimated expense reduction should the RFA be approved by voters. This reduction will be accomplished over two years, with an estimated cumulative rate reduction of at least approximately \$0.88 per \$1,000 of assessed valuation.

RECOMMENDED ACTION

1. Pass and post the resolution in the usual manner.

Resolution No. ____

A RESOLUTION Expressing the Intent of the City Council to Reduce the City of Washougal Property Tax Levy if RFA is Approved by Voters.

WHEREAS, the City of Camas and the City of Washougal have had a long-standing cooperative partnership, striving to provide the highest level of fire and emergency medical services to their citizens within the confines of available resources. This cooperative partnership began in the 1970s with the provision of a regional ambulance service and culminated with an interlocal agreement in 2014, which provided for a consolidation of services as the Camas Washougal Fire Department, with Camas providing services to Washougal.

WHEREAS, while this cooperative relationship has served the public well for many years, as a result of the needs of a growing community and demands for enhanced fire and EMS services, the Camas City Council and the Washougal City Council have determined that it is in the public interest to place a measure before the voters that if approved would result in formation of a Regional Fire Authority (RFA).

WHEREAS, pursuant to RCW 52.26.030 and 52.26.040, Camas and Washougal formed an RFA Planning Committee to evaluate the feasibility of creating a new and separate regional fire authority to provide the fire protection and emergency services within the boundaries of Camas and Washougal, the members of which Committee included three City Council members from Camas and three City Council members from Washougal.

WHEREAS, over a period of several months, the Planning Committee met and created a RFA Plan ("Plan") providing for the governance, design, financing, and development of fire protection and emergency services.

WHEREAS, the Planning Committee held its final meeting on October 16, 2024, and unanimously recommended approval of the Plan to the Camas City Council and Washougal City Council.

WHEREAS, the Camas City Council and Washougal City Council met in joint worksession on November 6, 2024, to review the recommended Plan., with each Council then meeting individually to discuss the proposed Plan.

WHEREAS, the Council has approved a Joint Resolution to formally adopt the Plan and certify it to the ballot pursuant to RCW 52.26.060.

WHEREAS, the Joint Resolution places the Plan before voters within the proposed service boundaries of the RFA at a special election to be held on April 22, 2025, calling for the creation of a RFA which shall be known as the "Camas Washougal Fire Authority," to be funded by a \$1.05 per \$1,000 assessed valuation property tax levy and the approval of the Plan, all in accordance with state law.

WHEREAS, if approved, the RFA would be effective September 1, 2025, and would begin to receive this property tax revenue and be responsible for providing Fire/EMS services in 2026 and the City of Washougal would no longer pay the costs of providing Fire/EMS services beginning in 2026, eliminating approximately \$3.4M of expenses from the general fund (net of the EMS levy).

WHEREAS, since 2007, Washougal has partially funded Fire/EMS with the proceeds of a levy lid lift and all proceeds from the lid lift must be used to support Fire/EMS.

WHEREAS, this lid lift was first approved by Washougal voters in 2006 to commence in 2007, renewed in 2014 to commence in 2015 and was last renewed by Washougal voters in 2020 to commence in 2021 for a period of 6-years at an initial rate of \$0.10 per \$1,000 of assessed valuation, expiring after 2026.

WHEREAS, The estimated rate for the lid lift in 2026 is approximately \$0.07 per \$1,000 assessed valuation.

WHEREAS, the Council intends to reduce the City of Washougal's property tax levy by an amount equal to the \$3.4M estimated expense reduction should the RFA be approved by voters, which reduction will be accomplished over two years, with an estimated cumulative rate reduction of at least approximately \$0.88 per \$1,000 of assessed valuation.

WHEREAS, the first portion of the reduction will occur for 2026 at an estimated rate reduction of at least \$0.81 per \$1,000 assessed valuation with the exact rate known in the fourth quarter of 2025 when assessed valuation information for 2026 is received from the County Assessor's office.

WHEREAS, the remaining additional reduction of an estimated \$0.07 per \$1,000 assessed valuation will occur in 2027, upon the expiration of the levy lid lift, with the exact additional rate reduction known in the fourth quarter of 2026 when assessed valuation information for 2027 is received from the County Assessor's office.

WHEREAS, proceeds from the lid lift in 2026 must be used for Fire/EMS expenses and will be used toward the new fire station construction.

WHEREAS, the Council desires to inform Washougal voters of its intent to reduce the City of Washougal's property tax levy over a two-year period by an amount equal to the \$3.4M estimated expense reduction should the RFA be approved by voters.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHOUGAL as follows:

Section I

If the RFA Plan is approved by voters in April 2025 it is the intent of the Washougal City Council to reduce the property tax levy by an amount equal to the estimated 2026 expenditures for Fire/EMS (net of the EMS levy) over a two-year period, with a first reduction in 2026 at an estimated rate reduction of at least approximately \$0.81 per \$1,000 of assessed valuation with the exact rate known in the fourth quarter of 2025 when assessed valuation information for 2026 is received from the County Assessor's office. The remainder of the reduction will occur in 2027 with the expiration of the levy lid lift, providing an additional estimated rate reduction of approximately \$0.07 per \$1,000 of assessed valuation. The exact rate reduction will be known in the fourth quarter of 2026 when assessed valuation information for 2027 is received from the County Assessor's office. Proceeds from the lid lift in 2026 must be used for Fire/EMS expenses and will be used toward the new fire station construction.

PASSED by the Council of the City of Washougal at regular meeting on the 2nd day of December 2024.

City of Washougal, Washington

Mayor

ATTEST:

Finance Director / City Clerk

APPROVED AS TO FORM:

City Attorney

Agenda Bill #61-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

12/2/2024

SUBJECT:

Report of the Appointment Committee

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

Appointment Committee 11.25.2024

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Council Committee Assignments 2025 Recommended 12.2.24.pdf**

EXPENDITURE REQUIRED:

None

BUDGETED:

N/A

APPROPRIATION REQUIRED:

N/A

SUMMARY STATEMENT

In accordance to Council's Rules of Procedure Section 9.2, the Appointment Committee Convened on November 25th. The attached Exhibit A reflects the committee recommendations for 2025 for council's consideration.

RECOMMENDED ACTION

To approve the recommendations of the Appointment Committee.

Washougal City Council
Council Appointments for 2025
RECOMMENDED 12.2.2024

EXHIBIT A

Mayor	David Stuebe						
Mayor Pro Tem	?						
Council Committees					Alternate	Meeting Time (needs to be updated)	
Washougal City Council Standing Committees							
Administrative and Appointment Committee	Council Committee Members	David S.	Molly	Michelle			City Hall
Community Development Committee	Council Committee Members	Michelle	Julie	David F	Tia	To be determined by members	City Hall
Community Engagement Committee – Community Services and Strategy Committee	Ad Hoc Committee Members	Ernie	Molly	David S.	Michelle	Monthly 1st Friday at 10 am	
Finance Committee	Council Committee Members	David F.	Tia	Ernie		Weekly (individual review and approval)	City Hall
Public Safety Committee	Council Committee Members	Julie	Ernie	Tia	David S.	Monthly - 2nd	City Hall
Public Works Committee	Council Committee Members	Julie	Molly	Tia	Michelle	Quarterly	City Hall
Washougal Committees (non-Council)							
Lodging Tax Advisory Committee	Council Committee Member (serves as Chair)	Molly			Ernie	March, June, and September	City Hall
	Representative of organization using funds #1	Chuck Carpenter (WBA)					
	Representative of organization using funds #2	Jennifer Senescu (CW Chamber)					
	Representative of lodging business #1	Janice and Ray Killion (Gateway Cottage)					
	Representative of lodging business #2	Balrai Singh (Best Western designee) Bryant Thomas					

Washougal City Council
Council Appointments for 2025
RECOMMENDED 12.2.2024

Washougal Board and Commission Council Liaisons							
Arts Commission	Council Liaison	Michelle			Molly		City Hall
Park and Cemetery Commission	Council Liaison	Michelle			Molly	Monthly - 3rd Thursday 3	City Hall
Council Appointments					Alternate		
C-TRAN Board	Board Member	Molly			David .	Monthly - 2nd Tuesday 5:30	Vancouver Library
ECAAB (Ambulance)	Board Member	Tia ?			David F	Quarterly - East County	Fire or Police Station
Mosquito Control Board	Board Member	Tony Metzidia (Citizen)			David F	1st Tues of Feb & May, 3rd Tues of Aug & Nov 7 p.m.	Mosquito Control Shop
Regional Transportation Council (RTC) Board - shared w/Camas	Board Member	Washougal 2024-2025 David Fritz			City of Camas 2026-2027 Leslie Lewallen	Monthly - 1st Tuesday 4:00 pm	Public Service Center 6th floor
ECHO	Board Member	Julie			Ernie		
Other Agency Liaisons							
Port Commission	Council Liaison	Ernie			David S.	1st and 3rd Wednesdays 5 pm	Port Offices
Washougal School Board	Council Liaison - shared	Tia			Ernie	2nd & 4th Tuesdays 6:30 pm	WSD Offices
MAYORAL APPOINTMENTS							
C-W Chamber Board	Ex-officio Board Member	Ernie				Monthly - 2nd Wednesday noon	Chamber Office
CREDC Board	Board Member	David F.			David S.		
JPAC / CWFD	Council Committee Members	Julie	Michelle	Molly		TBD by Fire Chief	City of Camas
LEOFF Board	Board Member	David F.					