



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES
Monday, November 13, 2023
5:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/82332190125>

VIDEO I. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 5:00 pm.

II. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, Janice Killion, Molly Coston, Julie Russell, Ernie Suggs, and David Fritz

Staff:

David Scott, City Manager
Trevor Evers, Director of Public Works
Daniel Layer, Finance Director/City Clerk
Rose Jewell, Community Engagement Manager

VIDEO III. PUBLIC COMMENTS

Members of the Utility Rate Study Citizens Advisory Committee were present and available to answer questions: Paul Greenlee, Brian Johnson, Joan Elli, and Debra Itzen. Nonpresent members: Tom Carroll, Bolt Minister, and Dr. Jerry Shiveley

IV. NEW BUSINESS

VIDEO A. Public Works: Utility Rate Study

Trevor Evers introduced **Sergey Tarasov** who presented the following:

- Overview of the rate study process
 - Step 1 Revenue Requirement
 - Step 2 Cost of Serve
 - Step 3 Overall Rate Design
- Background
- Study Recommendations
- Key assumptions & Financial Policies
 - Forecasting
 - Existing Debt
 - Decline in Federal spending for utilities
- Revenue Requirement - Water
- Key Component - Water, Sewer, Stormwater
- Cost of Service - Water, Sewer, Stormwater
- Rate Design - Water, Sewer, Stormwater
- Single Family - Water, Sewer, Stormwater
- Residential Rate Survey - Water, Sewer, Stormwater

- Average Impacts - water, Sewer, Stormwater
- Combined residential rates
- Summary of findings
- Input & discussion
- Direction
- Next steps

VIDEO

B. Public Works: Construction Agreement with Colf Construction for the Pump Station 1 Improvements Project.

Trevor Evers presented the following:

- Background
- Existing conditions
- Project scope
- Bidding process
- Proposed estimate & funding
- Next Steps
- This item will be on the November 20th consent agenda

V. PUBLIC COMMENTS

Paul Greenlee complimented staff for their good efforts.

VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

Deferred to council meeting.

B. MAYOR

Deferred to council meeting.

C. CITY COUNCIL

Deferred to council meeting.

VII. ADJOURNMENT

Meeting ended 6:36 pm.

Davie Stuebe

Mayor

Daniel Loyer

City Clerk